Toys“R”Us Inc. Global Product Safety, Quality & Compliance Department

Quality Standards, Testing Program, Private Label Product Integrity Requirements

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1 Overview

1.1 Introduction

Product testing supports the commitment of the Toys“R”Us Inc. family to offer quality products to its customers. Toys“R”Us Inc. has partnered with Bureau Veritas Consumer Products Services (BVCP) and Intertek Testing Services (ITS) to establish a comprehensive testing program in order to monitor and ensure compliance with all applicable regulations as well as industry and corporate quality standards.

Toys“R”Us Inc. has consistently sought to offer in its stores only those products which meet rigorous safety and quality standards. This testing program is not a substitute for your own safety control systems and quality programs but in addition to them. Please feel free to email any questions you may have regarding this program to: Safetyassurance@toysrus.com or contact your local country QA Managers.

1.2 Purpose

The purpose of this manual is to outline the requirements and expectations for testing product for Toys"R"Us Inc. and its subsidiaries. The information here within is subject to change. Please monitor any updates to this manual and supplemental communication from any of the Toys“R”Us Inc. subsidiaries.

1.3 Scope

The Toys“R”Us Inc. Global Product Safety, Quality and Compliance Manual covers the following products for Toys“R”Us Inc. and its subsidiaries:

- Private Label merchandise.
- Branded products that are shipped to Toys“R”Us Inc. to the United States via Direct Import or Port of Entry.
- Branded furniture that is shipped to Toys“R”Us Inc. to the United States domestically.
- Branded products that are shipped to Toys“R”Us Canada for which Toys“R”Us is the Importer of Record.
- Branded products that are shipped to Toys“R”Us Australia for which Toys“R”Us is the Importer of Record.
- Branded products that are shipped to Toys“R”Us Japan for which Toys“R”Us is the Importer of Record.
- Branded products that are shipped to any Toys“R”Us location in the European Union in which Toys“R”Us is the responsible party or Importer of Record are not covered in this manual, contact local QA Manager for details.
- Branded vendors who ship to Toys“R”Us Inc. in which TRU is NOT the Importer of Record or Responsible Party are not covered in this manual* and are responsible for their own testing, excluding furniture shipped to the United States. The following apples:
  o Vendor is required to ensure products being sold to Toys“R”Us Inc. are tested to and meet all applicable regulations for the country of distribution
  o Testing is to be performed under vendor own name, not under Toys“R”Us Inc.
  o Testing must be based on reasonable testing program from any ISO 17025 accredited laboratory.
  o Vendors must supply documentation (i.e., testing reports) based on above guidelines to Toys“R”Us Inc. within 24 hours upon request.
  o *For products shipped into the United States, GCCs must be available to Toys“R”Us Inc. (refer to subsection 5.2 “CPSIA General Certificate of Conformity”).

- Products that are shipped to Toys“R”Us franchise stores are not covered in this manual, contact local QA Manager for details.

Note: All parts of this manual apply to all international countries unless otherwise noted.

1.4 Contact List

SZ QA Team: chinaQA@toysrus.com
United States: safetyassurance@toysrus.com
Canada:thurleyk@toysrus.com (Kelly-Anne Thurley)
European Private Brands: herbertn@toysrus.com (Nicola Herbert) or mitchels@toysrus.com (Sam Mitchel)
Japan: Quality-Control@fun.toysrus.co.jp
Australia: GopalR@toysrus.com (Ram Gopal)
France: colombs@toysrus.com (Sylvie Colomb)
Central Europe: hauschiu@toysrus.com (Uwe Hauschild)
Iberia: santosa@toysrus.com (Anabela Santos)
United Kingdom: For Toys smartr@toysrus.com (Richard Smart); For Juvenile Products massong@toysrus.com (Grant Masson)
BV On-Site Program Managers: kasey.doty@toysrus.com (Kasey Doty);
sean.thompson@toysrus.com (Sean Thompson)
Intertek Account Manager: john.luzzi@intertek.com (John Luzzi)

1.5 Definitions

Agent: Representative who contracts with the vendor and factory on behalf of Toys“R”Us Inc.
ASTM: American Society for Testing and Materials
AU: Australia
BOM: Bill of Materials
Branded Products: National brands or brands under vendor proprietary
BV or BVCPS: Bureau Veritas Consumer Product Services
CE: Central Europe
CAN: Canada
COC: Certificate of Compliance
Corrective Action Plan (CAP): Detailed instruction of product improvement
Corrective Action Request Form (CAR): Form needed for retest approval for critical failures
CPSC: Consumer Product Safety Commission
CPSIA: Consumer Product Safety Improvement Act
Domestic (DOM): Items sold to Toys“R”Us Inc. in which the vendor is the importer of record into the country of distribution and/or vendor brings goods into their own warehouse within the country of distribution and then distributes to Toys“R”Us Inc. Distribution centers or stores or direct to guest from this point
Direct Import (DI): Items shipped in which Toys“R”Us Inc. is importer of record
EPB: European Private Brands
EU: Europe
Factory: Name of the production site
GCC: General Conformity Certificate
GSV: Global Security Verification
Health Canada: Government body in Canada
Inspection: Detailed product reviews for quality and workmanship
Item # (SKN/SKU #): Identifying number given by Toys“R”Us Inc.
ITS: Intertek Testing Services
LOA: Letter of Advice
MIS: Material Information Sheet
PO: Purchase Order number
Port of Entry (POE): Vendors clear goods through customs Toys“R”Us Inc. takes possession of the goods at the port
Private Label: Goods branded under Toys“R”Us Inc. private label names
QA: Quality Assurance
TAT: Turnaround Time
I.6 Summary of Testing Program

General:
Vendors selling goods to Toys“R”Us Inc. must use an approved laboratory and location, submit samples to lab for final product testing through sample collection by our approved third party laboratory using a Toys“R”Us Inc. Test Request Form, and receive a Certificate of Compliance (passing final product test report) in order to ship. Branded vendors only require final product testing with the exception of furniture. Private label vendors and branded furniture require final product testing in addition to various pre-production testing. Some exceptions may apply. Other important requirements, such as sample submission procedures, what causes submissions to go ON HOLD, when retest approval is required, restricted substances, etc., are further explained in this manual as well.

Note: For an additional and more detailed summary of the Toys“R”Us Inc. Testing Program, refer to the “External 2010 Summary of Testing Program” posted to the BV extranet site (refer to below section 2.8 “Testing Protocols & Manuals”, 2.8.2 Bureau Veritas subsection “How to Access Protocols & Manuals” for detailed instructions on how to locate as this summary is posted under program manual folder). Below is image of the summary document.

Please also note that the Toys“R”Us Inc. testing program is based on Toys“R”Us Inc. guidelines and instructions. The third party laboratories cannot override or oppose these guidelines and are to manage the program per our outlined requirements. Therefore, if at any time, vendor disagrees with laboratory course of action, please contact Toys“R”Us Inc.

Toys“R”Us Inc. and our third party laboratories make every effort to send communications when there are major changes to the testing program or the testing protocols. As you are aware, regulatory requirements change frequently; therefore, Toys“R”Us Inc. or the third party laboratories cannot be responsible for announcing all changes. Vendors are responsible for being aware of the changing regulatory environment, monitoring protocol updates, and reviewing communication received from Toys“R”Us Inc.
Summary of Test Stages:

**Branded Products, Excluding Furniture (Department 52):**
Final Testing Only

**Private Label Toys / Hardlines Developed thru US TRU Office:**
Design Evaluation or Pre-Assessment Evaluation → Prototype Evaluation (if applicable) & Material / Component / Piece Goods Testing → Final Testing

**Private Label Toys / Hardlines Developed thru Canada or EPB TRU Office:**
Pre-Assessment Evaluation → Prototype Evaluation (if applicable) & Material / Component / Piece Goods Testing → Final Testing

**Private Label Juvenile Products Developed thru US, Canada, or EPB TRU Office:**
Material / Component / Piece Goods Testing & Prototype Evaluation → Final Testing

**Private Label & Branded Furniture Shipping to US or Canada:**
Transit Testing & Prototype Evaluation → Final Testing

**Private Label Softlines Developed thru US or Canada TRU Office:**
Material / Component / Piece Goods Testing → Final Testing

**All Other Private Label Not Mentioned Above:**
Final Testing Only

Above is only a summary and some exceptions may apply. For further details on testing program and test stages, refer to remaining manual and appendices. Flow charts are available in appendix that explain overall process flow.

1.7 Supplemental Testing Program Documents

This manual is supplemented with additional supporting documents. These supplemental documents are referenced throughout this manual to guide the reader to these additional documents as needed. To access these documents, please refer to our third party laboratory websites. Refer to subsection “Test Request Forms” & “Testing Protocols & Manuals”, for instructions on how to access these documents.

1.7.1 Appendices

- Nominated Hardware Morito Office Listing (US & Canada, Private Label)
- Nominated Hardware Scovill Office Listing (US & Canada, Private Label)
- Nominated Hardware Talon Office Listing (US & Canada, Private Label)
- Softlines Care Labeling Guide (US & Canada, Private Label)
Toys"R”Us Inc. Global Product Quality Standards, Testing Program, Private Label Product Integrity Requirements

- Sewing Needle Policy Sharp Points Control (Global, Private Label & Branded)
- Softlines Manufacturing Quality Control Guidelines Overview (Global, Private Label)
- Apparel Safety Manual Construction Detail Overview (US, Private Label & Branded)
- Japan Standards & Regulations (Japan, Private Label & Branded)

1.7.2 **Flow Charts**

- Furniture Shipping to US & Canada (Private Label & Branded)
- Hardlines/Toys/Juvenile Products (Non-Furniture) (US, Canada, & EPB Developed, Private Label)
- Apparel & Home Textiles (US & Canada Developed, Private Label)
- Footwear (US & Canada Developed, Private Label)
- Private Label & Branded Products (Other Than Above)

1.7.3 **Standard Operating Procedures**

- Technical Design Fit Procedure For Apparel, Home Textiles, Costumes, & Footwear (US & Canada, Private Label)
- Cosmetics (US, Private Label)
- CPSIA Tracking Labels (US, Private Label & Branded)
- Non-CPSIA Date Code (Global, Private Label)
- Plastic Film (Global, Private Label)
- Heavy Metals (Global, Private Label & Branded)
- Bumpers (US, Private Label & Branded)

1.7.4 **Work Instructions**

- Product Development – Pre-assessment
- Product Development – Third Party Design Evaluation
- Product Development – TRUI Internal Design Evaluation
- Textile Material Evaluation
- Non-Textile Material Evaluation
- Non-Furniture Prototype Evaluation

1.7.5 **Forms**

- Test Request Form (& Sample Collection) (Global, Private Label & Branded)
- Corrective Action Request Form For Final Product Re-Testing (Global, Private Label & Branded)
- Product Development Evaluation Test Request Form (US, Canada, & EPB Developed, Private Label Only)
- FR Children’s Sleepwear Testing Cover Sheets (US, Private Label & Branded)
1.7.6 Other Program Documents

- Testing Program Manual Chinese Version
- Bureau Veritas Guide on How to Fill Out Toys“R”Us Inc. Test Request Form
- Bureau Veritas Summary of Toys“R”Us Inc. Testing Program
- Bureau Veritas Testing Protocols
- Intertek Testing Protocols

2 General Testing Information

2.1 Test Timing

General:
Vendor will be notified of the sample receipt and estimated completion date for testing. If any delay occurs during testing, lab will communicate this. For products placed on hold, test timing will be calculated once the hold has been rectified. Vendors must calculate the correct timing when planning their time and action calendars to allow the appropriate time for testing and possible retesting.

Any products received in the afternoon may not be logged in until next business day. Day of receipt/login is considered Day 0. Testing does not begin until Day 1.

Normal Turnaround Time:
Under normal circumstances, testing will be completed within 7-10 business. Products will be evaluated in accordance with the turnaround time stated on the product protocols.

Extended Turnaround Time:
Under certain circumstances, it may not be possible to complete testing on an item within the established timeframe. This may be due to conditions inherent to specific test requests, assortment/group/bundle testing, multi-country testing, or due to the product itself (i.e. UL verification on an electrical product or liquid filled items requiring microbiological or toxicological evaluations). Lab may also need to extend TAT during peak testing cycles.

Rush/Priority Services:
Rush/priority services are not available for certain product testing including, but not limited to, the following: design evaluations, microbiological evaluations, electrical evaluations, battery-powered ride-on testing, cosmetic evaluations, and toxicological evaluations. Please contact the third party laboratory with product specific questions to determine if rush/priority service can be offered. During peak testing cycles, rush service may also not be possible.
2.2 Hold Notifications

Hold Reasons:
Items will be placed ON HOLD by the laboratory if the following is not adhered to:
- An insufficient number of samples are sent preventing all required tests from being performed.
- A fully completed Test Request Form has not been submitted with the test samples.
- Documentation has not been provided to confirm compliance with testing such as CA117, FDA, or LHAMA, etc.
- Bill of Materials (BOM) is not submitted.
- Material Information Sheet (MIS) is not submitted or is missing information (Japan only).
- LOA (Letter of Advice) (EU only) (LOA documentation must be available prior to completion of COC testing).
- Other hold reasons include style # on TRF not matching product, etc.

Note: The above hold reasons are based on Toys“R”Us Inc. instructions and the administration of the Toys“R”Us Inc. testing program. The lab cannot release a sample from hold without Toys“R”Us Inc. approval. This approval is only provided by certain approved Toys“R”Us Inc. team members. Example: If your submission is on hold due lack of the required sample collection or because production was not ready per Toys“R”Us Inc. requirement, the lab will NOT release the hold unless specific exemption is provided by Toys“R”Us Inc. If special exemption is needed, the vendor is to contact Toys“R”Us Inc. directly.

Communication of Holds:
The lab will email the vendors to notify them of holds. It is the vendor’s responsibility to contact the lab to rectify a hold. **If vendors do not communicate with the lab and items stay on hold past 2 weeks, the submission will be canceled and samples disposed of.** New samples will need to be submitted at the time of future testing.

Holds Due to Lack of LOA Documentation:
Although formal testing may be complete, a COC cannot be issued by the lab until they are in receipt of an LOA issued by the EPB office, or all documents required for the Technical File. The items will be placed on “hold” and report not released. Please see section 7.1.6 regarding LOA/Technical File requirements.

2.3 Testing Reports

Recipients:
Factory, Vendor, and Agents will receive a copy of all test reports via email, given that appropriate contact information is provided on the Test Request Form. Toys“R”Us Inc. will have access to reports via lab portals.
2.4 Sample Return/Sample Disposal

Sample Return:
Product testing may be fully destructive; however, vendors may request samples be returned to them after testing by providing instructions regarding sample return on the Test Request Form at time of submission. All costs for packaging and shipping are at vendor expense. Neither Toys“R”Us Inc. nor the laboratory is responsible for product damage incurred as a result of shipping.

Sample Disposal:
The laboratory retains all samples for a minimum time frame:
- BV US three months
- BV Asia and UK one month
- ITS 2 months
- All calculated from the date of submission

Note that transit test samples may only be retained for two weeks. Above time frames may vary by lab location or change without prior notice.

Softlines:
For styles that fail general appearance, a swatch mounting card and final washed samples are sent directly to Toys“R”Us Inc. US and Canada submissions will be sent to Toys“R”Us US QA Manager. Other countries’ swatches will be sent to the local QA Manager by request. If you would like to review the failed samples, please contact the QA manager and samples will be sent to you. They must be returned for our records once your analysis is complete.

2.5 Testing Costs

General:
All pricing, whether it be the costs assigned to the testing protocols, sample collection, inspection fees, additional charges or any other predetermined price lists, can be changed at any time as deemed by the test laboratory to compensate for economic changes within the industry or may vary by lab location.

Quotation:
Vendors are welcome to request a price quote from the lab. Vendor should utilize third party lab generic Test Request Form, submit under own name, and request a price quote based on the Toys“R”Us Inc. testing program.

Vendor Billing:
Toys“R”Us Inc. testing program is a vendor bill program. The vendor is responsible for ALL testing costs. This includes all costs associated with testing, including sample collections and shipping samples to the appropriate lab locations. (Exception: FAO testing will be billed and
paid for by Toys“R”Us Inc. This excludes rush testing and retesting; Design Evaluations/Pre-Assessment testing for Private label items conducted in the US and UK will be paid for by Toys“R”Us Inc. This excludes rush testing and retesting; COC testing conducted under the EPB program in the UK lab will be charged back to vendors via charge backs or invoices as appropriate by EPB office).

Pre-payment will be required of all vendors testing with our nominated third party laboratories for the first time. You are required to obtain a quote for testing costs and forward prepayment with samples or prior to sample submission. Note that this may take up to 2 weeks. Once credit has been established through the first test submission, the lab will invoice each vendor on a per submission basis upon completion of testing. Invoices will be sent via email.

Testing Program Discount:
Additional test charges (i.e. Lead Content) are charged in accordance with the lab price list less the testing program discount. Additional discounts will not be applied to Package Prices and Rush/Priority Service Requests.

Administrative Fee:
An administrative fee is added to the testing invoice as a charge by the lab for administering the Toys“R”Us Inc. program.

Overdue:
The third party laboratories will not test for vendors with past due invoices. When the invoice sent to a vendor is not paid within 60 days after the invoice date, further testing will not be conducted which could cause the vendor to miss their ship dates.

This includes past due invoices through Toys“R”Us Inc. testing program as well as invoices owed through the program of any other laboratory client. If samples are received from a vendor with outstanding invoices, then the new samples will be placed on hold until both the outstanding invoices are paid in full and pre-payment is received for the new samples.

2.6 Approved Laboratories

2.6.1 General

Only the following listed laboratories and locations are approved to test merchandise for Toys“R”Us Inc. Vendor must test at an approved lab location using appropriate Toys“R”Us Inc. Test Request Form in order to receive proper testing documentation to be allowed to ship your goods. Testing may be performed at other laboratory not on approved list as vendor sees fit for pre-testing or other purposes, but this testing will not be accepted for shipping. (For additional information on forms and required testing documentation, refer to subsections 2.7 “Test Request Forms”, 4.4 “Certificate of Compliance”, and 5.2 “CPSIA General Certificate of Conformity.”)
2.6.2 Bureau Veritas Consumer Product Services

All products are to be tested with BV (other than items authorized to be tested at ITS, refer to below section 2.6.3 “Intertek Testing Services” for list of specific approved ITS product lines).

2.6.2.1 Product Development Testing

Global & Regional (United States / Canada / Europe / Australia):

<table>
<thead>
<tr>
<th>Lab Location</th>
<th>Product Category</th>
<th>Contact Information</th>
<th>Mailing Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Buffalo</td>
<td>Toys Juvenile</td>
<td>Sarah Wright Email: <a href="mailto:sarah.wright@us.bureauveritas.com">sarah.wright@us.bureauveritas.com</a> Tel: 716-505-3329 Fax: 716-505-3301</td>
<td>Bureau Veritas Consumer Products Services 100 Northpointe Parkway, Buffalo, New York, US 14228 Tel: 716-505-3300 Fax: 716-505-3301</td>
</tr>
</tbody>
</table>

Regional Only (Europe):

<table>
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<tr>
<th>Lab Location</th>
<th>Product Category</th>
<th>Contact Information</th>
<th>Mailing Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>United Kingdom Toys Juvenile</td>
<td>Claire Francis: <a href="mailto:claire.francis@uk.bureauvertias.com">claire.francis@uk.bureauvertias.com</a>, Malcolm Horner: <a href="mailto:malcolm.horner@uk.bureauveritas.com">malcolm.horner@uk.bureauveritas.com</a></td>
<td>Bureau Veritas Consumer Products Services UK Limited 31 Kingsland Grange Woolston Warrington Cheshire WA1 4RW Tel: +44(0) 1925854360 Fax: +44 (0) 1925 851654</td>
<td></td>
</tr>
</tbody>
</table>

2.6.2.2 Material/Component/Piece Goods / Prototype / Transit / Final Product Testing

United States & Canada:

<table>
<thead>
<tr>
<th>Lab Location</th>
<th>Product Category</th>
<th>Contact Information</th>
<th>Mailing Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Buffalo</td>
<td>Toys Juvenile Furniture Transit Food Health&amp;Beauty</td>
<td>Sarah Wright Email: <a href="mailto:sarah.wright@us.bureauveritas.com">sarah.wright@us.bureauveritas.com</a> Tel: 716-505-3329 Fax: 716-505-3301</td>
<td>Bureau Veritas Consumer Products Services 100 Northpointe Parkway, Buffalo, New York, US 14228 Tel: 716-505-3300 Fax: 716-505-3301</td>
</tr>
<tr>
<td>Kowloon Bay</td>
<td>Toys Juvenile Furniture Transit</td>
<td>Minna Tsoi Email: <a href="mailto:minna.tsoi@hk.bureauveritas.com">minna.tsoi@hk.bureauveritas.com</a> Tel: (852)2331-0554 Fax: (852)2331-0889</td>
<td>Bureau Veritas Consumer Products Services 1/F., Pacific Trade Centre, 2 Kai Hing Road, Kowloon Bay</td>
</tr>
</tbody>
</table>
| Ho Chi Minh | Furniture Transit | Jason Hoang  
Email: jason.hoang@vn.bureauveritas.com  
Tel: 84-8-37421604-6 - Ext: 157  
Fax: 84-8-37421603  
Cindy Phan  
Email: cindy.phan@vn.bureauveritas.com  
Tel: 84-8-37421604-6 - Ext: 107  
Fax: 84-8-37421608  
Teresa Ruan (Responsible fro the BRU clients from initial letter from A-M)  
Email: teresa.ruan@cn.bureauveritas.com  
Tel: 0086-755-86185341  
Fax: 0086-755-86185206  
Lanny Zheng (Responsible fro the BRU clients from initial letter from N-Z)  
Email: lanny.zheng@cn.bureauveritas.com  
Tel: 0086-755-86185259  
Fax: 0086-755-86185206  
Bureau Veritas Consumer Products Services Vietnam Ltd.,  
934 D3, Street D, Cat Lai Industrial Zone, District 2, HCMC, Vietnam  
Tel: 84-8-37421604–6  
Fax: 84-8-37421603  
4th Floor, Block 1, Dayuan Industrial District South, Liu Xian Da Dao, XiLi, Nanshan District, Shenzhen, Guangdong Province.  
Tel: 0086-755-86185200  
Fax: 0086-755-86185206  
| Shenzhen | Furniture (Excluding Bassinet Cradle) Strollers Transit | Veronica Lie  
Email: veronica.lie@id.bureauveritas.com  
Tel: 6221-5638321/3  
Fax: 6221-5638322  
PT. Bureau Veritus Consumer Products Services Indonesia  
Hardline Lab: Jl. S. Parman. Kav 112, PPEI Building 3rd Floor, Grogol, Jakarta Barat 11440, Indonesia  
Tel: 6221-5638321/3, 6221-56963531/2  
Fax: 6221-5638322  
| Jakarta | Transit | Jenny Lam  
Email: jenny.lam@hk.bureauveritas.com  
Tel: (852)2331-0236  
Fax: (852)2331-0889  
Cherie Chan  
Email: cherie.chan@hk.bureauveritas.com  
Tel: (852)2331-0261  
Fax: (852)2331-0889  
Ange Agnes Wong  
Email: anges-yc.wong@hk.bureauveritas.com  
Tel: (852)2331-0550  
Fax: (852)2331-0889  
Kathy Wong  
Email: kathy.wong@hk.bureauveritas.com  
Tel: (852)2331-0218  
Fax: (852)2331-0889  
Vikki Wong  
Email: vikki.wong@hk.bureauveritas.com  
Tel: (852)2331-0782  
Fax: (852)2331-0889  
<p>|</p>
<table>
<thead>
<tr>
<th>Location</th>
<th>Type</th>
<th>Contact Person</th>
<th>Email</th>
<th>Phone</th>
<th>Fax</th>
</tr>
</thead>
<tbody>
<tr>
<td>Taunton</td>
<td>Softlines (Excluding Footwear)</td>
<td>Rebecca Martins</td>
<td><a href="mailto:rebecca.martins@us.bureauveritas.com">rebecca.martins@us.bureauveritas.com</a></td>
<td>(508)-844-2750</td>
<td>(508) 844-2869</td>
</tr>
<tr>
<td></td>
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<td></td>
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</tr>
<tr>
<td>Kwai Chung</td>
<td>Softlines (Including Footwear)</td>
<td>Irene Tong</td>
<td><a href="mailto:irene.tong@hk.bureauveritas.com">irene.tong@hk.bureauveritas.com</a></td>
<td>(852)2494-1293</td>
<td>(852)2489-9672</td>
</tr>
<tr>
<td></td>
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<td></td>
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</tr>
<tr>
<td>Pan Yu</td>
<td>Softlines (Excluding Footwear)</td>
<td>Aster Chan</td>
<td><a href="mailto:aster.chan@hk.bureauveritas.com">aster.chan@hk.bureauveritas.com</a></td>
<td>(852)2494-5781</td>
<td>(852)2489-9672</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Tammy Yu</td>
<td><a href="mailto:tammy.yu@hk.bureauveritas.com">tammy.yu@hk.bureauveritas.com</a></td>
<td>(852)2494-5733</td>
<td>(852)2489-9672</td>
</tr>
<tr>
<td>Singapore</td>
<td>Softlines (Excluding Footwear)</td>
<td>Lichun Qin</td>
<td><a href="mailto:lichun.qin@cn.bureauveritas.com">lichun.qin@cn.bureauveritas.com</a></td>
<td>(86)20-22902088</td>
<td>(86)20-34909303</td>
</tr>
<tr>
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</tr>
<tr>
<td></td>
<td>Softlines (Excluding Footwear)</td>
<td>Cindy Kuang</td>
<td><a href="mailto:cindy.kuang@cn.bureauveritas.com">cindy.kuang@cn.bureauveritas.com</a></td>
<td>(86)20-22902088</td>
<td>(86)20-34909303</td>
</tr>
<tr>
<td></td>
<td>Armoire/ Dresser/ Transit</td>
<td>Soo Wei Ong</td>
<td><a href="mailto:soowei.ong@sg.bureauveritas.com">soowei.ong@sg.bureauveritas.com</a></td>
<td>(65)6283866 EXT242</td>
<td>62838966</td>
</tr>
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</tr>
<tr>
<td></td>
<td>Softlines (Including Footwear)</td>
<td>Fion Hiew</td>
<td><a href="mailto:fion.hiew@sg.bureauveritas.com">fion.hiew@sg.bureauveritas.com</a></td>
<td>(65)6283866 EXT271</td>
<td>62838966</td>
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</tr>
<tr>
<td>Tapei (HL)</td>
<td>Armoire/ Dresser/ Transit</td>
<td>Sarah Kuo</td>
<td><a href="mailto:sarah.kuo@tw.bureauveritas.com">sarah.kuo@tw.bureauveritas.com</a></td>
<td>886-2-2890-5306</td>
<td>886-2-2895-7707</td>
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<tr>
<td></td>
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</tr>
<tr>
<td>Tapei (SL)</td>
<td>Softlines (Excluding Footwear)</td>
<td>Lilian Hsu</td>
<td><a href="mailto:lillian.hsu@tw.bureauveritas.com">lillian.hsu@tw.bureauveritas.com</a></td>
<td>886-2-2890-5260</td>
<td>886-2-2895-2899</td>
</tr>
<tr>
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</tr>
<tr>
<td>Shanghai</td>
<td>Softlines (Excluding Footwear)</td>
<td>Katherine Zhao</td>
<td><a href="mailto:katherine.zhao@cn.bureauveritas.com">katherine.zhao@cn.bureauveritas.com</a></td>
<td>86-21-24081778</td>
<td>86-21-64892395</td>
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<td></td>
</tr>
<tr>
<td></td>
<td>Softline &amp; Footwears division Bureau Veritas Consumer Products Services (Shanghai)</td>
<td>No. 168 Guanghua Road, Zhuanqiao Town, Minhang, Shanghai, China.</td>
<td>86-21-24081888</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Above mentioned softlines laboratories have capability to perform 16 CFR 1610 & 16 CFR 1615/1616 (Infant & Children’s Sleepwear Flammability). Exception: Bangalore, India lab cannot perform 16 CFR 1615/1616 (Children’s FR Sleepwear).

Other International Countries & Japan (for products shipped from China): Kowloon Bay only. Refer to other approved labs for Europe below and 2.6.4 Japan.

**Japan:**
Any softlines lab approved to test for United States & Canada is approved to test for Japan for tag-on orders. This is due to the fact that Japan accepts Toys“R”Us US testing for softlines item that is tag on to US (or CN) item (refer to subsection 4.13). Vendor must identify the Japan style and item # on the TRF.

**Europe:**

<table>
<thead>
<tr>
<th>Lab Location</th>
<th>Product Category</th>
<th>Contact Information</th>
<th>Mailing Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>United Kingdom</td>
<td>Toys Juvenile</td>
<td>Claire Francis: <a href="mailto:claire.francis@uk.bureauveritas.com">claire.francis@uk.bureauveritas.com</a>, Malcolm Horner: <a href="mailto:malcolm.horner@uk.bureauveritas.com">malcolm.horner@uk.bureauveritas.com</a>, Simon Stokes: <a href="mailto:simon.stokes@uk.bureauveritas.com">simon.stokes@uk.bureauveritas.com</a></td>
<td>Bureau Veritas Consumer Products Services UK Limited 31 Kingsland Grange Woolston Warrington Cheshire WA1 4RW Tel: +44(0) 1925854360 Fax: +44 (0) 1925 851654</td>
</tr>
</tbody>
</table>

### 2.6.3 Intertek Testing Services

The following tables details the department #s and products which ITS has been authorized to test in the following lab locations.

<table>
<thead>
<tr>
<th>Lab Location</th>
<th>Contact Information</th>
<th>Mailing Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chicago</td>
<td>Ms. Kelly Skowron T: (847) 871-1039 Email: <a href="mailto:Kelly.skowron@intertek.com">Kelly.skowron@intertek.com</a></td>
<td>Intertek Consumer Goods NA 545 E. Algonquin Rd., Ste F., Arlington Heights, IL 60005</td>
</tr>
<tr>
<td>Dept #</td>
<td>Description</td>
<td></td>
</tr>
<tr>
<td>-------</td>
<td>-------------</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Houses, Tents, PlayMats, Ball Pits, Inflatables, Slides, Gyms, Picnic Tables, Teeter-Totters,</td>
<td></td>
</tr>
<tr>
<td>12,83</td>
<td>Shooters, Sport Equipment: Baseball &amp; Sets, Frisbees, Golf, Paddleballs, Hoops, Velcro-Catch, Air Gun, Foam Blasters, Outdoor Fun: Hula, Archer, Juggling, Jump Rope, Twirlers, Playballs,</td>
<td></td>
</tr>
<tr>
<td>54</td>
<td>Playset Adventura</td>
<td></td>
</tr>
<tr>
<td>60</td>
<td>Baskets</td>
<td></td>
</tr>
<tr>
<td>61</td>
<td>Cosmetics: Make-up</td>
<td></td>
</tr>
<tr>
<td>63</td>
<td>Lunch boxes, Backpack, Totes, Bags, Pouches</td>
<td></td>
</tr>
<tr>
<td>65</td>
<td>Swing Sets, Seesaws, Houses with Ball, Swing Accessories, Hula Hoops, Inflatable Garden Furniture, mini Trampolines</td>
<td></td>
</tr>
<tr>
<td>69</td>
<td>Beach Accessories: Summer Furniture, Beach and Garden Toys, Sand Plastics toys, Sunglasses, Sand Pits and Sand, Kites, Jump Ropes, Bubbles and Accessories, Sand &amp; Water Tables</td>
<td></td>
</tr>
<tr>
<td>70</td>
<td>Tricycles, Scooters, Tri-Scooters, Foot to Floor Ride-em, Small Ride-em, Coupes, Youth Wheels, Scooters, Learning Bikes, Accessories</td>
<td></td>
</tr>
<tr>
<td>71,80</td>
<td>Boys and Girls Bikes, Bike Accessories: Pumps &amp; needles, Sports: Badminton, Tennis, Ping Pong, Darts and Board, Baseball, Football, Golf, Basketball, Multi-Sport Packs, Hockey, Bowling, Frisbees, Table Hockey, Indoor Family</td>
<td></td>
</tr>
<tr>
<td>72</td>
<td>Mens Bike</td>
<td></td>
</tr>
<tr>
<td>79</td>
<td>Other Powered Ride-ons, Motorbikes, Tri-Motors, Quads, 2-Wheelers, Single-Seater Cars, Twin-Seater Cars</td>
<td></td>
</tr>
<tr>
<td>81</td>
<td>Sports: Golf, Basketball, Soccer Balls, Multi-Sport Sets, Equipment and Football Goals,</td>
<td></td>
</tr>
<tr>
<td>84</td>
<td>Toys Skates, Roller-Skates, In-Line Skates, Skateboard, Stunt Park, Skate Accessories, Large Scooters, Protective Accessories</td>
<td></td>
</tr>
<tr>
<td>85</td>
<td>Ticket Misc Sports Tables, Basketball Badminton, Darts, Cricket, Tennis, Exercise Equipment, Ping Pong, Pogo Sticks, Swim Accessories</td>
<td></td>
</tr>
<tr>
<td>90</td>
<td>Toddler, Child, Youth, Adult Helmet, Bike Parts Accessories: Locks and Chains, Equipment, Safety, Lighting, Ticket Bike Accessories</td>
<td></td>
</tr>
<tr>
<td>91</td>
<td>Water Bottles</td>
<td></td>
</tr>
<tr>
<td>98</td>
<td>Gadgets, Bubbles, Sunglasses</td>
<td></td>
</tr>
</tbody>
</table>

Europe:
Intertek Testing Services (Leicester) Limited
Centre Court
Meridian Business Park
Leicester
2.6.4 Other Approved Laboratories

Toys“R”Us Japan also utilizes the below laboratories. The Japan office will indicate to vendor which lab to utilize.

For products shipped from China:
SGS Hong Kong Ltd
Key Account Management
Mr. Kenneth LEE
E-mail: Kenneth.Lee@sgs.com
Tel: (852) 2334-4481
Fax: (852) 2363-3127

For products shipped from except China:
Research Center of Chiba Pharmaceutical Association – Chiba Safety Lab
Key Account Management
Ms. Ayako NODA
E-mail: noda-a@chiba-kensacenter.or.jp
Tel: 81-43-295-2017
Fax: 81-43-295-8585

2.7 Test Request Forms

General:
For all testing under the Toys“R”Us Inc. program and in order to obtain a COC (refer to subsection 4.4 “Certificate of Compliance”) to ship, you must use a Toys“R”Us Inc. Test Request Form. If you wish to pre-test or test under your own name prior to testing under the Toys“R”Us Inc. program, you may do so by utilizing the third party lab’s generic Test Request Form and submitting under own name, but this testing will not be accepted for shipping.

The Test Request Form must be filled out in full or submission will be placed ON HOLD. Some submissions may require additional cover sheets/forms to be submitted with the TRF (refer to below subsection “Test Request Form User Guide”). Note: Vendor may refer to the BV guide on “How to Fill Out TRU TRF” posted to BV extranet site (refer to below section 2.8 “Testing Protocols & Manuals”, 2.8.2 Bureau Veritas subsection “How to Access Protocols & Manuals” for detailed instructions on how to locate as this guide is posted under program manual folder).
Test Request Forms are continually updated. Please check prior to using a TRF to ensure that you are using the most updated version. This ensures a smooth sample submission.

GSV:
For submissions with any country of distribution including US, a copy of the GSV must be included with the TRF. Sample collection will be conducted at the factory and address as given on the GSV (regardless of what TRF states). If no GSV is provided, sample collection will not take place for any country of distribution included on that TRF. Submission will not proceed without GSV.

Bureau Veritas Consumer Product Services:

Step 1 (For All Forms Needed for Testing):
Go to the BV CPS home page (www.bureauveritas.com/cps).
On far left side, click on tab “About Us”.
Click on bullet “Test Request Forms”.

OR,

Go directly to the BV CPS TRF site (http://trf.bureauveritas.com/).

Step 2A (For Toys“R”Us Inc. Specific Testing Forms: Testing/Sample Collection Form, Corrective Action Request Forms, and Sleepwear Cover Sheets):
Go to the “Client Specific Forms”. (Or, for the CARB Sample Declaration Form, go to the “Location Specific Forms”.)
Scroll down to find Toys“R”Us Inc. (Or, for the CARB Declaration Form, scroll down to find “BVCPS-CARB Formaldehyde Sample Declaration Form”.)
Click “Go”.

Location Specific Forms:
BV CPS - CARB Formaldehyde Sample Declaration Form

Client Specific Forms:
7 For All Mankind (7FAM)
Step 2B (For CARB Form):
Go to the “Location Specific Forms”. Scroll down to find “BVCPS-CARB Formaldehyde Sample Declaration Form”. Click “Go”.

Note: The TRF may also be located on same site as the protocols and manuals (refer to below section 2.8 “Testing Protocols & Manuals”, 2.8.2 Bureau Veritas subsection “How to Access Protocols & Manuals” for detailed instructions on an additional way to locate the TRUI TRF as TRF is posted under test request forms folder).

Test Request Form User Guide:

<table>
<thead>
<tr>
<th>Test Request Form</th>
<th>Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td>Global Request Form</td>
<td>Use for Transit, Material/Component/Piece Goods, Prototype, and Final Product Testing + Sample Collection.</td>
</tr>
<tr>
<td>Corrective Action Form for Final Product Retesting</td>
<td>Retest Approval Form; submit to Toys“R”Us Inc. when retest approval is required.</td>
</tr>
<tr>
<td>Product Development Evaluation Request Form</td>
<td>Use for Pre-assessment &amp; Design Evaluations; Toys“R”Us initiates the use of this TRF</td>
</tr>
<tr>
<td>Cover Sheet for US Children’s Sleepwear Testing</td>
<td>Attach to Global Request Form for Final Product Testing of US FR Sleepwear.</td>
</tr>
<tr>
<td>CARB Formaldehyde Sample Declaration Form</td>
<td>Attach to Global Request Form for Final Product Testing when product contains composite wood.</td>
</tr>
</tbody>
</table>

Intertek Testing Services:
Go to Intertek Testing home page (https://www.e-labtest.com/).
Login ID: tru_vendor
Password: vendor123
Go to the top tool bar.

2.8 Testing Protocols & Manuals

2.8.1 General
Currently, Toys“R”Us Inc. has testing protocols that cover United States Testing requirements for most of the products we carry in addition to some protocols for other international countries. We are in the process of developing additional Global protocols as well. All samples received by the laboratory are tested either against these protocols (or the most appropriate protocol or a combination of protocols as applicable) or in accordance with the most recognized standards for the particular countries. Toys“R”Us Inc. reserve the right to conduct additional testing outside parameters of the testing protocols at any time as deemed necessary at the vendor’s expense.

These documents are continually updated. Please check prior to using a protocol to ensure that you are referring to the most updated version.

Protocols Include:

- Labeling requirements
- Analytical requirements
- Regulatory requirements
- Quality requirements
- Sample size requirements

2.8.2 Bureau Veritas Consumer Product Services

How to Access Protocols & Manuals:

Step 1:
Go to the BV home page (www.bureauveritas.com/cps).
In middle of page where it states “Client Access BVCPnet Login”, enter login and password as follows:
- Login ID: bvendor262
- Password: ba262vendo

Client Access

BVCPnet Login

[Image: Client Access]

Step 2:
This will direct you to the BVCPnet home page.
In the upper left corner, click “Docushare”, then “Program Documents”.

[Image: Program Documents]
Step 3:
This will allow you to choose either the manual or protocols. After choosing one, it directs you to a new screen. Screen will state “Not Authorized”. Simply re-enter the login and password from above. (Note: If second screen does not appear, make sure current computer setting allows pop-ups.)

Step 4:
Access will automatically log you in under Babies “R” Us. You may then choose the appropriate folder to find the protocol you are looking for. You may also use the search bar in the upper right hand corner of the screen to search for a protocol.
Step 5:
There are additional protocols under Toys“R”Us Inc. Go to top of page to the “Location” path, and click on “Toys“R”Us Inc.”

This will take you to additional protocol folder and other documents (program manuals and test request forms folder).
If you click on the “Program Manuals” folder, you will find this manual in 3 languages (English, Chinese, and Japanese), the summary presentation of this manual, guide to filling out the TRF, and additional folders (appendices, flow charts, standard operating procedures, and work instructions).

Protocol File Naming:
All BV protocols follow a specific file name. Example: TRUI-SL-PTCL-00300-US-APPAREL FULL GARMENT-V2.doc

TRUI = client code (Toys“R”Us Inc).
SL = business line (softlines). Other examples include TY (toy) or HL (hardlines).
PTCL = designates the document as a protocol.
00300 = protocol number.
US = geographic region. Other examples include AU (Australia), CN (Canada), or EU (Europe).
APPAREL FULL GARMENT = title or subject of protocol. If the item is considered a HBHF product, the word HBHF will be included in the title.
V2 = version #. Make sure to use the most recent version.

Note: Protocols may be labeled with client code “TRUI” (Toys“R”Us Inc) or “BRUS” (Babies“R”Us). Regardless of this client code preceding protocol title, all TRUI & BRUS protocols apply to all items tested under Toys“R”Us Inc testing program. For purposes of testing, there is no distinction between Toys“R”Us and Babies“R”Us.

List of Protocols:

<table>
<thead>
<tr>
<th></th>
<th>US</th>
<th>Canada</th>
<th>EU</th>
<th>Australia</th>
<th>Japan</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Softlines</strong></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>00141 Sleepwear &amp; Robes</td>
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<tr>
<td>00300 Apparel Full Garment</td>
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<tr>
<td>00303 Apparel Piece Goods</td>
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<td>00802 Socks and Tights</td>
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<td><strong>Home Textiles</strong></td>
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<tr>
<td>01000 Dust Ruffle Crib Canopy</td>
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<tr>
<td>01002 Blanket</td>
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<td>01003 Comforter Quilts</td>
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<td>01030 Bumper Guards Headboard</td>
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<td>01031 Fabric Nursery Organizers, Changing Pad Covers</td>
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<td>01033.2 Pillows-Sleep positioners, nursing head support</td>
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<tr>
<td>01035 Mattress pads, Covers, Sheet Savers</td>
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<tr>
<td>01040 Rugs</td>
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<td>01060 Plastic Mats Mess Mats</td>
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<tr>
<td>01075 Christmas Stocking Tree Skirt</td>
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<tr>
<td>01100 Curtains</td>
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<tr>
<td>01110 Slipcovers Pillow Covers</td>
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08140 Moses Basket  x  
08261 Plush  x  
08265 Apparel Costumes*  x  
08270 Toys Chest  x  
08321 Tent Playhouse  x  
08326 Infant Bath Mat  x  
08443 TRU Supplemental Requirements  x  
08444 CPSIA Supplemental Requirements  x  

**Packaging-Shipping**

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**Footwear**

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*Toy footwear (plastic dress-up princess heels) is to be tested at toy lab, while general wearing footwear is to be tested at footwear approved lab.

### 2.8.3 Intertek Testing Services

**How to Access Protocols & Manuals:**

- Website: [https://www.e-labtest.com/](https://www.e-labtest.com/)
- Login ID: tru_vendor
- Password: vendor123

**List of Protocols:**

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### 3 Regulatory & Industry Standards

#### 3.1 Age Grading

**General:**
Age Grade of toy must be Appropriate Age Grade. The third party laboratory will compare the appropriate age grade and labeled age grade. They will then test according to the more stringent age grade. Laboratory will test all products with scope of appropriate age grade utilizing requirements per country. CPSC Guides, EN71 Guides, Health Canada Guides, ANSI Guides as well as ISO guidelines will all be used as appropriate. Japanese quarantine will judge whether a toy is applicable to Food Sanitation Law or not within scope of appropriate age grade. For Questions regarding Japanese Age Grading, please contact TRU-J QC.

#### 3.2 Observed Regulations

**General:**
While the extent of the laboratory tests will vary by product category and by specific item, consumer products will be subjected to numerous tests to verify conformance with required federal laws/regulations and industry safety criteria as well as additional Toys“R”Us Inc.
requirements. Although exceptions may apply, Toys“R”Us Inc. applies the most updated standards and follows industry practice in implementing revised standards. Vendors are responsible for implementing all regulations for their items. As regulations change, it is up to the vendor to make the necessary changes to their products. Major changes require a new Toys“R”Us Inc. item number. **Common regulations to be observed are below; however, this list is not inclusive.**

For guidance on applicable regulations specific to your product, our approved third party laboratories can be of assistance. Vendors may submit their products to the labs to receive a quote and applicable testing. Toys“R”Us Inc. also encourages their vendors to receive email notifications on industry and regulatory updates by signing up to receive the laboratories’ bulletins. Click to subscribe: [www.bureauveritas.com/subscribe](http://www.bureauveritas.com/subscribe), [http://www.intertek.com/sparkles/](http://www.intertek.com/sparkles/).

In addition, Bureau Veritas has published a series of regulatory manuals, entitled the US Compliance Insider 2010. The books provide comprehensive coverage of US state and federal requirements in multiple volumes, with each representing one of four product lines: toys and juvenile products; apparel and textiles; electrical and electronics; and hardgoods. Available as an electronic book, the Insider is a fully-searchable reference source designed to guide a user through the complex maze of regulatory compliance laws and regulations. More information on the US Compliance Insider series, including sample pages and an order form, can be found at: [www.bureauveritas.com/compliance-insider](http://www.bureauveritas.com/compliance-insider).

**United States:**
- Flammable Fabric Act
- American Society for Testing and Materials (ASTM)
- Poison Prevention Packaging Act
- Child Safety Protection Act (CSPA)
- Textile Fiber Products Identification Act
- Federal Hazardous Substances Act (FHSA)
- Toy Safety Amendment to the Hazardous Substances Act
- California Safe Drinking and Toxic Enforcement Act (Prop. 65)
- Labeling of Hazardous Art Materials Act (LHAMA)
- Fair Packaging and Labeling Act (FPLA)
- Federal Wool Products Labeling Act
- Care Labeling Rule

**Canada:**
- Canada Guidelines for lead-art materials
- Canada Mercury in cosmetic
- Canada Migration lead in children jewelry
- Canada Total lead
- CHPA Heavy metals content
CHPA Lead Content
CHPA R.S.c. H-3 Sch.1 Pt.1 Item 8 Haz. Liq. - doc review
CHPA Toxicity & irritancy claim - doc review (if sample with claim) <free of charge> (for sample with Non Toxic claim)
CHPA Mechanical hazards (toys)
CHPA Cellulose nitrate
CHPA Sch. I Pt. I item 4 Textile flam-nonbedding
CHPA Flammability section 16 (fabrics)
CHPA Flammability section 17 (yarns)
CHPA Flammability section 18 (hair/manes)
CAN/CGSB-4.2 No.14 Quantitative fiber analysis
CHPA Pacifiers Regulations
CHPA Carriages and strollers
CHPA Playpen Regulations - Flammability
CHPA Playpen Regulations - Performance
CHPA Sch. I Pt. I item 13 Textile flam-bedding
CHPA Cribs and cradles
CHPA Children's sleepwear regulations
SOR/90-245 Hazard products (tents) reg - inform
SOR/90-245 Hazard products (tents) reg - perform
Electrically operated toy (powered from 120V AC branch circuit) will apply: CSA C22.2 No.149. (The applicable standard will be dependent on the construction and circuit of product which requires an actual review of the sample and/or its packaging to determine.)
Guide to the Consumer Packaging and Labeling Act and Regulations

Europe:
EN71
EN1888 (for Prams, Pushchairs and Buggies)
Total cadmium (91/338/EEC)
EN62115 (for all battery operated toys, electronic or electrical items)
Electromagnetic Compatibility (EMC – for all electrical and electronic devices, systems containing electrical or electronic components)
Waste Electrical and Electronic Equipment (WEEE) Directive Compliance for Europe
Personal Protective Equipment
Migration Test for Food Contacting Articles – Directive 2002/72EC
Leachable Lead & Cadmium for Ceramic Ware – Directive 84/500/EEC
Cosmetic Products Directive 76/768/EEC
RoHS Directive 2002/95/EC
The Plugs and Sockets Safety Regulation (UK only)
Australia:
AS/NZS 8124 Part 1, 2, 3 & AS1647 Part 2 Small Part For children under 3 years old
AS/NZS 8124 Part 1, 2, 3 For children over 3 years old
EN50088 For all battery operated toys, electronic or electrical items
AS/NZS 1044 Electro-magnetic compatibility (EMC)
AS1067 Sunglasses and fashion spectacles
AS1053 Consumer / home electronics
AS1900 Flotation toys and swimming aids for children
AS1924.1 Playground equipments
AS1927 Pedal Bicycle for normal road use
AS2063.2 Lightweight protective helmets
AS/NZS 2088 Prams and strollers
AS/NZS 2195 Folding portable cots
AS2196 Carry cots and stands
AS/NZS 3112 Electrical plugs to have insulated pins
AS3747 Harnesses for Toys’R’Us in pram, strollers and high chairs
AS/NZS 4051 Electro magnetic capability
AS/NZS 4268.2 Radio frequency devices
AS 8124.4-2003 Safety of toys – Experimental sets for chemistry and related activities
AS 8124.5-2003 Safety of toys – Chemical toys (sets) other than experimental sets
AS 8124.7-2003 Safety of toys – Finger paints – Requirements and test methods

Japan:
Japan Food Sanitation Law Sec.4. Toys
Japan Food Sanitation Law Sec.3. Apparatus and Container Packaging (Food Contact)
Japan Toy Safety Standard. ST 2002 Part 1, 2 and 3. (Food sanitation Applicable skips ST part 3 by case.)
Heat & Cool Resistance Test (Household Goods Quality Labeling Law)
Formaldehyde Testing (Japan Law 112)
Bubble Test
Japan Lead Content in children’s metal accessories
Japan Electrical Appliance and Material Safety Law (Vendor must submit PSE Document Original Copy to TRU-J QC Div.)
Japan consumer Product Safety Law (PSC)
Abolition of Pre-Evaluation Test
We ask vendors to provide us products that are qualified to our market and safety standard.
Revised Food sanitation law (Range of applicable item was expanded.)
Coatings must be tested with DEHP detection
Age grade will be judged not by indicated age grade but product itself with its necessity

Other Countries:
Other countries will generally accept test reports for European (EN71) or United States standards (ASTM).
While it is impossible to list all specific requirements, vendors are responsible for adherence to the specified requirements for the countries which they are shipping to. Any questions related to testing requirements can be addressed to our third party laboratories. Items can be submitted to the lab in order to obtain a price quote which will include specific requirements for your individual item (refer to subsection 2.5 “Quotation”).

3.3  **Restricted Substances: United States**

**General:**

**Below only includes United States.** Vendors are responsible for meeting the restricted substances of the countries in which they are shipping to.

Vendor is responsible for ensuring that all products meet the below requirements; however, this list is not inclusive.

**Upholstered Furniture, Mattresses and Foam Products:**
- Decabromodiphenyl phosphate
- Pentabromodiphenyl phosphate
- Octabromodiphenyl phosphate
- Trisopropyl (2,3-dibromopropyl) phosphate
- Chlorinated ‘tris’. Tris (1,3-dichloro-2-propyl) phosphate

**Wood Preservatives:**
- Pentachlorophenol
- Chromated copper arsenate
- Formaldehyde

**Cosmetics:**
Refer to Toys“We Us Inc. Cosmetics SOP # 140.1.

**Powders, Gels, Art Materials, etc:**
Powders should utilize corn starch as a base, if talc is required for a specific reason, each batch must be certified free of asbestos by TEM (transmission electron microscopy).

**Liquid-Filled Children’s Products:**
All liquid-filled children’s products are subject to the requirements of 16 CFR 1500.231 “Guidance for hazardous liquid chemicals in children’s products.” The intent of this guidance is to protect children from exposure of hazardous chemicals, including, but not limited to, petroleum distillates and mineral oils. Due to these issues, we require documentation of a scan of the liquids by Gas Chromatography (GC) and will test liquid filled items to identify the liquid used.
California Air Resources Board (CARB): 
In 2007, the California Air Resources Board (CARB) approved an airborne toxic control measure (ATCM) to reduce formaldehyde emissions from composite wood products. The regulation requires that composite wood panels and finished goods (i.e., cabinets, furniture, etc.) be made with HWPW, MDF, and PB that meet the applicable formaldehyde emission limits. On January 1, 2009, the ATCM’s Phase 1 emission standard became effective for HWPW with veneer core (HWPW-VC), PB, MDF, and thin MDF (thickness 8 millimeters or less). The Phase 1 emission standard for HWPW with composite core (HWPW-CC) became effective on July 1, 2009. The increasingly stringent Phase 2 standards will take effect between 2010-2012. The ATCM applies to manufacturers, distributors, importers, fabricators, and retailers that manufacture, sell, supply, or offer for sale composite wood panels and/or finished goods to California. For full information on the regulation, vendors must review the CARB website at [http://www.arb.ca.gov/toxics/compwood/compwood.htm](http://www.arb.ca.gov/toxics/compwood/compwood.htm).

Note: When submitting products composed of composite wood to the lab for final product testing, vendor must fill out and submit a CARB declaration form and attach it to the Test Request Form (refer to subsection 2.7 “Test Request Form” for details on how to access the CARB Form).

Proposition 65: 
California’s Safe Drinking Water and Toxic Enforcement Act, commonly referred to as Proposition 65 (Prop 65), requires the governor of California to publish a list of chemicals known to the State of California to cause cancer, or birth defects, or other reproductive harm. The list is updated annually. This legislation seeks to significantly reduce human exposure to these chemicals, and discharge of them into any source of drinking water. Manufacturers who provide products involving any of the listed chemicals must comply with Prop 65. Given that the end users of most of our products are children, Toys“R”Us Inc. requires that manufacturers avoid using the listed chemicals in their products.

Items sold at Toys“R”Us Inc. that would require Prop 65 compliance include, but are not limited to:

- Candles – no lead core wicks
- Ceramic ware – will test
- Diaper rash ointments and powders
- Glassware for food/beverage use – will test
- Children’s jewelry including metallic and non-metallic components
- PVC or Neoprene coated products – will test vinyl coated handles on real tools
- PVC clothing including rain coats and attachments on clothing
- PVC coated electrical cords (i.e. appliances, computer peripherals, lamps)
- PVC or Neoprene backpacks and purses/handbags including all attachments
- PVC soft food and beverage containers, including lunch boxes
- Solder on light bulbs
- Cosmetics including eye shadow, lipstick, and lip liner
- Bicycles

Vendors are required to comply with Prop 65 as applicable. More information on Prop 65 can be found at [www.oehha.ca.gov/prop65/html](http://www.oehha.ca.gov/prop65/html). It is the vendor’s responsibility to comply with these requirements. Toys“R”Us Inc. reserves the right to request copies of documents supporting compliance with Prop 65 or to conduct verification testing at the vendor’s expense.

**Mercury-Containing and Rechargeable Battery Management Act:**
This act phases out the use of mercury in batteries and addresses labeling outlining the proper disposal of certain batteries, including rechargeable batteries. Regulated batteries in rechargeable consumer products must be easily removable from the consumer product.

All toys and other items containing button cell batteries will be tested in accordance with the Mercury-Containing and Rechargeable Battery Management Act, which states that alkaline-manganese button cell batteries may not contain greater than 25 milligrams (0.0009 ounces) of mercury per button cell.

**Nickel-Cadmium Batteries:**
Recently, many states have regulated batteries regarding permissible limits of heavy metal used. All items manufactured for Toys“R”Us Inc may not contain Nickel-Cadmium Batteries.

**Heavy Metal Elements:**
Toys“R”Us Inc. applies heavy metals to substrates for toys as well as other non-toy items. Refer to Toys“R”Us Inc. Heavy Metals SOP # 140.6.

**Illinois Poison Prevention Act:**
The state of Illinois has enacted a “warning law” that was effective January 1, 2010 that requires children’s jewelry, child care articles, and toys containing paint to bear a warning if the total lead content is greater than 40ppm but less than the regulatory standard. For Toys“R”Us Inc., the label would be applied above the IL lead limit but below the Toys“R”Us Inc. limit on lead. Please refer to the protocol for further details.

Private label products are not permitted to bear a warning label if the item passes the IL lead limit or is outside the scope of this law.

"WARNING: CONTAINS LEAD. MAY BE HARMFUL IF EATEN OR CHEWED. MAY GENERATE DUST CONTAINING LEAD."

**Bisphenol-A:**
Bisphenol-A must not be found in food or beverage containers or items intended to go in the mouth (including rattles and teethers).
The following products shall not contain any detectable levels of Bisphenol-A (BPA):

- Plastic container, jar or can that store infant formula or baby food
- All reusable food or beverage containers
- Products that go in the mouth or that are in contact with food

"Infant formula" means a commercially available milk based or soy based powder, concentrated liquid or ready-to-feed substitute for human breast milk that is intended for infant consumption. "Baby food" means a commercially available prepared solid food consisting of a soft paste or an easily chewed food that is intended for consumption by children two years of age or younger. "Reusable food or beverage container" means a receptacle for storing food or beverages, including, but not limited to, baby bottles, spill-proof cups, sports bottles and thermoses, and excluding containers intended for disposal after initial use.

Actual testing will be conducted on polycarbonate and epoxy resin materials only. Only test components that go in the mouth or that are in contact with food. Vendors shall be responsible for the compliance of all other materials.

Private label items with BPA claims:
All accessible materials and components will be tested to substantiate any claims. Vendor shall be responsible for the compliance of all other materials.

Branded items with BPA claims:
It is the vendor's responsibility to verify all claims through vendor own name testing at a third party certified lab. Vendor must be able to provide the testing report if requested within 24 hours.

Model Toxics in Packaging Legislation (TPCH):
This legislation regulates the amount of lead, cadmium, hexavalent chromium, and mercury allowed in both retail and shipping packaging materials including but not limited to corrugated boxes, carton liners, staples and tape.

Toys"R"Us Inc. requires that its vendors conform to the heavy metals requirements for packaging materials as specified by the TPCH. This will not be verified under the Toys"R"Us Inc. testing program. Compliance to TPCH Heavy Metals requirements is the vendors’ responsibility. By Law, vendors must be able to supply copies of test reports verifying compliance to the TPCH legislation upon demand. Any compliance documentation must be valid within one calendar year.

3.4 Restricted Substances: Europe

Below only includes Europe. Vendors are responsible for meeting the restricted substances of the countries in which they are shipping to. All products shipping in Europe must meet the restricted substances as noted in REACH. This document is continually updated and it is the vendors’ responsibility to ensure full compliance.
3.5 R/C Frequency

Required Frequencies:
The following are the required frequencies for the International countries:

- **Australia** – Allowed frequencies: 27.145 MHz (typical 40.680 MHz)
- **Austria** – Allowed frequencies: 27.125 MHz, 27.145 MHz, 40.680 MHz
- **Belgium** – Allowed frequencies: 27.145 MHz
- **Germany** – Allowed frequencies: 27.125 MHz, 27.145 MHz, 40.680 MHz
- **Japan** – Allowed frequencies for the ground/on the water (MHz): 26.975, 26.995, 27.025, 27.045, 27.075, 27.095, 27.125, 27.145, 27.175, 27.195, 27.225, 27.245/27.255, 40.61, 40.63, 40.65, 40.67, 40.69, 40.71, 40.73, 40.75
- **Middle East** – Allowed frequencies: 27.145 MHz, 49.860 MHz (For Walkie Talkie – 49 MHz; 27 MHz is only allowed for Toys Product in UAE & Gulf countries)
- **Portugal** – Allowed frequencies: 27.145 MHz
- **Spain** – Allowed frequencies: 27.125 MHz, 27.145 MHz, 40.680 MHz
- **Sweden** – Allowed frequencies: 27.145 MHz, 40.680 MHz
- **Switzerland** – Allowed frequencies: 27.125 MHz, 27.145 MHz, 40.680 MHz
- **The Netherlands** – Allowed frequencies: 27.145 MHz, 40.680 MHz
- **U.K.** – Allowed frequencies: 27 MHz and 40 MHz, (49 MHz is for Walkie Talkies only)

In most EU countries, license is no longer mandatory if harmonized frequencies are used. In all the above countries except U.K., the band 26.957 – 27.283 MHz can be used. For Japan, the band 27 MHz (26.975 and 26.995 included), 40 MHz and 72 MHz can be used. For U.K., 26.995, 27.045, 27.095, 27.145, 27.195, 27.225 can only be used in 27 MHz band.

3.6 Date Coding: Private Label Only

**General:**
Toys“R”Us Inc. has specific requirements for date coding on private label items. Refer to Toys“R”Us Inc. Date Code SOP # 140.4.

4 Final Product Testing

4.1 General

Purchase Order Not Required:
Please note that the Toys“R”Us Inc. testing program has been updated. PO and Ship window are no longer requirements for final testing. Vendor does not need a PO or a valid ship window in order to test for any country. **Vendors are responsible for communicating with their buyers or planning departments if there will be delays in shipping.**

**Test Request Forms:**
For all testing under the Toys“R”Us Inc. program, you must use a Toys“R”Us Inc. Test Request Form in order to receive proper documentation to ship (refer to subsection 2.7 “Test Request Form”). If you wish to pre-test or test under your own name prior to testing under the Toys“R”Us Inc. program, you may do so by utilizing the third party lab’s generic Test Request Form and submitting under own name. However, vendor own name test reports will not be transferred to Toys“R”Us Inc. reports (except for documentation review/acceptance, refer to subsection 4.14) or be used for shipping approval.

**Final Shelf Ready Packaging:**
Final product testing samples must be shelf ready. This includes all packaging to include labels, tags, etc. as applicable. Exception: Multi-country testing (refer to subsection 4.9).

### 4.2 Testing Exclusions

**General:**
The below items do not need to be tested under the Toys“R”Us Inc. testing program. Vendors are responsible to ensure full compliance and must be able to supply documentation (i.e., testing reports) based on a reasonable testing program from a certified third party laboratory within 24 hours upon request. GCCs must be emailed to Toys“R”Us Inc. for United States purchases (refer to subsection 5.2 “CPSIA General Certificate of Conformity”).

**United States:**
- Products in Dept #13 (Books) that are appropriate for children 3 years and over
- All products in Dept #33 (Greeting Cards and Wrap)
- Youth Gloves and T-Ball Gloves in Dept #81
- Sports Equipment in Class 08 Baseball

**Canada:**
- Products in Category #01 (Books) that are appropriate for children 3 years and over
- Products in Category #71 (Kids Bicycles, excluding scooter)
- Products in Category #72 (Adult Bikes)
- All products in Category #33 (Greeting Cards)
- Products in Category #80, Sub-Category 15 (Baseball Gloves)

**Europe:**
- Vendors must supply testing reports from a third party accredited laboratory valid up to 2 years to the EPB office for Bicycles over 12” size.
Other International Countries:
Contact each country individually.

4.3 Premiums & Giveaways

General:
Toys“R”Us Inc. has special requirements on testing Premiums and Giveaways. For details on these requirements, please contact the local QA Manager.

Refer to Toys“R”Us Inc. premium and giveaway SOP # TBD.

4.4 Certificate of Compliance (COC)

General:
A Certificate of Compliance (COC) will be issued by the lab to the vendor for every item that is submitted for testing and passes all testing requirements of the Toys“R”Us Inc. program. This is a required document for shipping (factory location on COC must match GSV for US shipments).

Note: Vendor must submit to approved laboratory using the Toys“R”Us Inc. TRF (refer to subsections 2.6 “Approved Laboratories” and 2.7 “Test Request Forms”).

All COCs are issued with an expiration date. Vendors are responsible for watching the COC expiration dates and requesting sample collection or submitting to the lab prior to this expiry date. No extensions will be given.

Any changes in styling, color, materials, or factories will be required to undergo complete product testing. Vendor is responsible for communicating any changes in production to the respective Toys“R”Us Inc. buyer, sourcing manager, or product development personnel and where relevant EBP QA personnel. New item # should be generated for changes in production.

COC Validity for Non Full-Sized Crib Products:
- Full COC tests will be valid for 6 months (26 weeks) based on the following Saturday after the report issue date. (Note: Branded items tested for Australia market will receive a COC valid for 52 weeks based on the following Saturday after the report issue date).
- Retests (following a failed full test or retest) for critical failure (refer to section 4.7) will be valid 10 weeks based on the following Saturday after report issue date. (Note: This includes branded items tested for Australia).
- Retests (following a failed full test or retest) for non-critical failure (refer to section 4.7) will be valid 26 weeks based on the following Saturday after report issue date. (Note: This includes branded items tested for Australia).

COC Validity for Full-Sized Cribs:
Full COC tests will be valid for 4 months (16 weeks) based on the following Saturday after the report issue date. (*Branded items tested for Australia market will receive a COC valid for 52 weeks based on the following Saturday after the report issue date*).

Retests (following a failed full test or retest) for **critical failure** (refer to section 4.7) will be valid 6 weeks based on the following Saturday after report issue date.

Retests (following a failed full test or retest) for **non-critical failure** (refer to section 4.7) will be valid 16 weeks based on the following Saturday after report issue date.

**Example of COC Validity:**
If a non full-sized crib, full COC was issued on Wednesday, July 15th, 2009, the following Saturday is July 18th. The COC will be valid until Saturday, January 16th, 2010. If a vendor is shipping to Toys“R”Us Inc. after this date, they must submit again for full testing.

**Europe:**
For private label items, vendor must have an approved LOA (Letter of Advice) issued by Toys“R”Us EPB. The LOA must be on file at the laboratories prior to issuance of the COC documentation. The COC will not be issued until LOA is received. If LOA is not received within a certain timeframe, a data report will be issued. Once LOA is received, the data report will be revised to a COC.

**Transferring of Test Results:**
For COC validities for transfer result Among Countries (4.10), Bundled Item (4.11), and Same Date Code (4.12), refer to those specific sections for details. Below is summary table.

<table>
<thead>
<tr>
<th>Testing Required:</th>
<th>Evaluation Type:</th>
<th>Expiry Date Count Based On:</th>
<th>COC Validity:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transfer result for packaging review for multi-country testing</td>
<td>Final product - transfer result from data report</td>
<td>Report date of the data report</td>
<td>Per above guidelines</td>
</tr>
<tr>
<td>Transfer result among countries</td>
<td>Final product/retest COC</td>
<td>Report date of other country</td>
<td>Same as report for other country</td>
</tr>
<tr>
<td>Transfer result for bundled item</td>
<td>Final product - transfer result from previous full test</td>
<td>Report date of individual tested item</td>
<td>Same as report for individual tested item</td>
</tr>
<tr>
<td>Transfer result for same date code (private label only)</td>
<td>Final product - transfer result from previous full test</td>
<td>Report date of the new tested item</td>
<td>26 weeks</td>
</tr>
</tbody>
</table>

**4.5 Sample Submission Procedure**

**Apparel and Home Textiles:**
Vendor may self-submit. Retests for critical failures require sample collection.

**Footwear, Toys, Juvenile, and Hardlines Items:**
Sample collection is required for all final testing. This includes samples tested in US laboratory. Exception: Items with COO as United States are permitted to self submit.

Sample Collection Process & Requirements:
Since PO and Ship Window are no longer requirements for testing, vendors should coordinate sample collection early in the process to ensure that testing is complete in order to meet their ship windows.

Criteria:
- Sample collection must be performed at the production facility and not a warehouse location. For United States, factory site must match GSV exactly:
  - For submissions with any country of distribution including US, a copy of the GSV must be included with the TRF. Sample collection will be conducted at the factory and address as given on the GSV (regardless of what TRF states). If no GSV is provided, sample collection will NOT take place for any country of distribution included on that TRF. Submission will not proceed without GSV. For any submissions that do NOT include US country of distribution, sample collection will proceed at factory as stated on TRF.
- Vendors should coordinate sample collection based on their production scheduling. **Factory must have the following amount of production completed and packaged at time of sample collection:**
  - For Full Final Product/COC Testing:
    - 100 pieces fully packaged and ready to ship **(exception: 50 pairs for footwear).**
    - 25 pieces for large, bulky items defined as:
      - Items with a 400 sq in area or larger,
      - Or More than 3 cubic feet,
      - And/or weight of more than 50lbs.
    - For production runs of less than 100 pieces, vendor must have a minimum of 25 pieces packaged and ready to ship at time of sample selection.
  - For Final Product Re-testing:
    - 100% of the production (applies to critical and non-critical failures).

Note: Failures can be tested under the vendors own name to confirm compliance prior to retesting under Toys“R”Us Inc. program. (Toys“R”Us Inc. will not transfer results from a vendor’s own name report. This is to ensure compliance prior to having 100% of production ready for sampling.)

Process:
- 3 to 5 days prior to the desired sample collection date, vendor shall complete the sampling/testing request form and send to the third party laboratory per contacts listed on the form. Exception: If samples are to be tested at US laboratory, contact On-Site Program Manager for guidance on submitting sample collection request.
Upon receipt of the form, the third party laboratory/inspection office will notify the factory with a time frame for sample pick up.

The lab will arrange sample collection within 2 days (exclusive of the request form received date).

The third party laboratory/inspection personnel will conduct a sample collection on site at the factory (for US, sample collection will occur at address listed on GSV).

The inspector will randomly pull samples from the production run and collect the required minimum number of samples for testing representing bulk production quantity, all styles, sizes, assortments and/or colors purchased.

The inspector will take the pulled samples with a copy of the test request form (provided by vendor) and package them in a sealed box.

The factory will then be responsible for shipping or delivering the samples to the appropriate third party laboratory.

The samples must arrive at laboratory un-tampered and with the seal still in place.

Re-testing/Re-sampling for Critical Failures:
Effective September 1, 2010 (for failures that occur on or after this date): In addition to sample collection, the third party inspector will validate that the corrective action plan was performed per the corrective action request form and witness destruction of the non-compliant goods with critical failure.

Additional Samples Needed:
Under certain circumstances, the lab may need to request additional samples or components for testing. Vendors may self submit for these requests, sample collection not required.

Costs:
Costs are dependent upon the following:

- If factory is within 70km of an IAAS operating office in Mainland China, there is no additional cost for sample collection.
- If factory is more than 70km away from an IAAS operating office in Mainland China or outside of Mainland China, the third party labs will charge travel expenses.
- If sample collection is conducted on a Saturday, Sunday, Holiday or is Retest sample, an additional fee of $85 USD applies.
- If the third party inspection team arrives at the factory and production is not ready per the above guidelines, the testing will be aborted and the vendor will be charged $200.00 USD for the factory visit, as that represents lost time.

Final Product Testing for Europe:
Products being shipped to Europe are required to have one test report a year from an EU lab. Because of this, the 1st Final Product submission* test needs to be tested at the lab’s UK location. Note: This process continues for on-going items (i.e., for on-going items, the 1st, 3rd, 5th, etc. COC test must be performed at the lab’s UK location).
If the Test Request Form is checked for any EU country, the process would be as follows:

- Samples for the first Final Product submission get sent and tested in the UK lab.
  - The EU samples are boxed separately from the samples being tested for other countries.
  - The EU samples are sent to the UK laboratory; other samples are sent to the appropriate Asia laboratory.
- Samples for the second COC get sent and tested in the Asia laboratory.
- Note: On the TRF, vendor must indicate if the Final Product/Full COC Submission is the 1st or 2nd or 3rd, etc. See below.

<table>
<thead>
<tr>
<th>FINAL PRODUCT TESTING:</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ Final Product (Full COC Test)</td>
</tr>
<tr>
<td>□ List Previous COC Report # (if applicable):</td>
</tr>
<tr>
<td>□ List Pre-Assessment or Design Evaluation Report #(s) (if applicable):</td>
</tr>
<tr>
<td>□ List Material Component/Parts Goods Report #(s) (if applicable):</td>
</tr>
<tr>
<td>□ List Prototype Report #(s) (if applicable):</td>
</tr>
<tr>
<td>□ List Test Report #(s) (if applicable):</td>
</tr>
</tbody>
</table>

*For item shipping to Europe (check one) (if applicable):*

- [ ] Test in U.K. (1st COC, 2nd COC, etc.)
- [ ] Test in Asia (2nd COC, 3rd COC, etc.)

*Final Product/Full COC + Data Transfer Result for Packaging Review for Multi-Country Testing = same lab. Example: 2nd Full COC submission arrives at Asia lab for multi-country testing. Item is not fully packaged. Asia issues data report for EU. 2 weeks later, EU is ready with final packaged item. The final packaged item still goes to Asia for the transfer result from data report to COC. The next full COC will then go to UK lab.

*Final Product/Full COC + Retest COC = same lab. Example: 2nd Full COC submission fails. Retest COC still goes to Asia for retesting. The next full COC will then go to UK lab.

Please refer to section 7 for further information on Europe.

4.6 Sample Size

General:
The protocols detail out the number of samples required for testing. For items where there is no protocol, the general sample sizes are as follows:

<table>
<thead>
<tr>
<th>Toys &amp; Children’s Products For All Ages</th>
<th>US</th>
<th>CAN</th>
<th>EU</th>
<th>Australia</th>
<th>Japan</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>12</td>
<td>6</td>
<td>3</td>
<td>3</td>
<td>6</td>
</tr>
<tr>
<td>Adult Items</td>
<td>6</td>
<td>6</td>
<td>3</td>
<td>3</td>
<td>6</td>
</tr>
<tr>
<td>-----------------------------------------</td>
<td>---</td>
<td>---</td>
<td>---</td>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td>Large Bulky Items or Items with a Retail Price of &gt;$100</td>
<td>4</td>
<td>6</td>
<td>3</td>
<td>3</td>
<td>6</td>
</tr>
</tbody>
</table>

Note: The lab is authorized to request additional samples from you in certain circumstances. Above is only general and some exceptions may apply. It is recommended that vendors submit additional components with their final shelf ready samples to reduce any possible hold ups during testing. For guidance on amount of samples needed for testing, contact laboratory.

Multi-Country Testing:
If testing to multiple countries, the correct number of samples needs to be submitted for each country. Follow the sample size for each country. For example, if testing a toy < 3 for US and CAN, vendor must submit 24 samples (18 for US + 6 CAN). Note that this applies to all product lines, including softlines*.

*Exception: When submitting for US and/or Canada in addition to Japan, additional samples for Japan are not required.

Assortments:
If one item number contains multiple UPC’s, vendor must submit the total number of samples for each UPC.

If multiple item numbers are submitted together as part of an assortment as defined in section 4.7, vendors may submit a minimum of 4 samples per item but total number of samples submitted must meet the full sample size. The lab is authorized to request additional samples from you in certain circumstances.

For sample size for transfer result for Compliant Item within Failed Assortment (4.8), refer to the specific section for details.

Retesting:
Above also applies to retests. Sample size for full testing and retesting are the same excluding retests for labeling/packaging failures. Retesting sample size for labeling/packaging failure is one (1) sample. Exceptions may apply.

Transferring of Test Results:
For sample sizes for transfer result Among Countries (4.10), Bundled Item (4.11), and Same Date Code (4.12), refer to those specific sections for details.

4.7 Testing Failures/Re-Testing Criteria

General:
All retests must be submitted to the same lab location as the previous full test. Retest submissions will include retesting the failure as well as any area that may be affected by the
corrective action. This is at the lab’s discretion. Also, all failures within a report, including failures on different items within an assortment, must be passing prior to a retest COC to be issued. Note: For other important information needed for retesting, refer to subsections “Certificate of Compliance” (COC validity for retests), “Sample Submission” (sample collection requirements for retests), “Sample Size” (sample size for retests), and “Assortments” (pass/fail based on overall results of entire assortment tested).

<table>
<thead>
<tr>
<th>Critical Failures Hardlines/Toys/Footwear</th>
<th>Critical Failures Softlines (Excluding Footwear)</th>
<th>Non-Critical Failures Hardlines/Toys/Footwear</th>
<th>Non-Critical Failures Softlines (Excluding Footwear)</th>
</tr>
</thead>
<tbody>
<tr>
<td># of Retests Allowed Automatically</td>
<td>0</td>
<td>All</td>
<td>All</td>
</tr>
<tr>
<td>Retest Requires Approval</td>
<td>Yes*</td>
<td>No**</td>
<td>No**</td>
</tr>
<tr>
<td>Sample Collection Required</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
</tbody>
</table>

*Yes => retest approval is required => must fill out CAR form and send to TRU for approval prior to retest submission (refer to below subsection “Corrective Action Request Form (CAR)” for further details).
**No => retest approval is NOT required => proceed with retesting.

Failure Type:
Failure type is defined as either critical failure or non-critical failure (refer to definitions of each failure type below). The failure type indicates whether or not retest approval is required. Failure type is listed on the report cover, page one of report.

- If “Failure Type” field = Critical, then retest approval is required.
- If “Failure Type” field = Non-Critical, then retest approval is NOT required.
- For passing final product report or any other non-final product report, this field is not applicable.

Non-Critical Failures:
Retests allowed automatically. Vendor is authorized to make necessary corrections to the production and then request sample collection or self submit, as applicable, upon completion of the correction.

Non-Critical Failures are defined as, but not limited to:

- All tests cited within the labeling section of the protocol, as well as,
- Physical characteristics,
- Workmanship,
- Performance* (*applies to softlines only, performance test are considered critical for non-softline items),
- Colorfastness,
- pH of water.
• This also includes, regardless of the section of the protocol, instruction booklet failures and missing documentation for documentation review/acceptance. Example: USP doc review is within analytical section of the protocol, but it is still considered a non-critical failure.

Refer to the specific protocol for further clarification on what tests are considered non-critical. Note: Non-critical failures are not equivalent to non-regulatory failures. Failures that are considered non-critical may be a regulatory requirement (example, small parts warning or fiber content), but the corrective action with these failures are often evident, and thus, a corrective action plan is not necessary to review.

Critical Failures:
Retests not allowed automatically. Vendor must receive retest approval from designated Toys“R”Us Inc. team members. Vendor must complete a corrective action form.

Critical Failures are defined as, but not limited to:

For Softlines:
• All tests cited within the analytical section of the protocol (excluding pH of water), as well as,
• Hazards,
• Flammability.

For Non-Softlines (Hardlines/Toys/Juvenile Products/Furniture, etc.):
• All tests cited within the analytical section of the protocol (excluding pH of water), as well as,
• Hazards,
• Flammability,
• Performance.

This includes heavy metals, phthalates, formaldehyde, mechanical hazards testing, etc. This does not include, regardless of the section of the protocol, instruction booklet failures and missing documentation for documentation review/acceptance. Example: USP doc review is within analytical section of the protocol, but it is still considered a non-critical failure. Refer to the specific protocol for further clarification on what tests are considered critical.

Corrective Action Request Form (CAR):
Vendor must complete this form prior to retests for critical failures.
• This form can be accessed through the third party laboratory web sites (CAR form is posted with the TRF, refer to subsection “Test Request Forms”).
• The form must be completed in full and sent to the designated Toys“R”Us Inc. team members for approval.
• The Corrective Action Request form must be approved prior to submitting samples to the lab or requesting for sample collection.
Once approval is granted, the form must be enclosed with the retesting samples and the Test Request Form. The Toys“R”Us Inc. team member must also provide the lab the approved corrective action form.

Exceptions (No Retests Allowed):
If Toys“R”Us Inc feels that the failure cannot be corrected or the failure is too significant, retest approval may not be granted. This is handled on a case by case basis. However, there are specific failures in which Toys“R”Us Inc. will not authorize a retest regardless of the corrective action plan. In these cases, the order must be canceled if the failure occurs.

These failures are defined as, but not limited to:
- Japan Food Sanitation Law

Contact Information for Retest Approvals:
Only designated Toys“R”Us Inc. team members can authorize a retest. Retests will be granted at the discretion of Toys“R”Us Inc. The following contacts should be used for authorization:

**Private Label, Toys/Juvenile Product/Furniture/Hardlines, Globally:**
Retest approval must be emailed to the Toys“R”Us SZ QA Team: chinaQA@toysrus.com

**Private Label, Softlines, US/CN/EU/AU:**
Retest approval must be emailed to the Toys“R”Us USA Team: softlineretestapproval@toysrus.com

**Private Label, Softlines, Japan:**
Retest approval must be emailed to the Toys“R”Us Japan Team: Quality-Control@fun.toysrus.co.jp

**Branded Items, All Products, Globally:**
Retest approval must be emailed to the following Toys“R”Us Team:
Country of Distribution = United States: safetyassurance@toysrus.com
Country of Distribution = Canada: safetyassurance@toysrus.com
Country of Distribution = Japan: Quality-Control@fun.toysrus.co.jp
Country of Distribution = Australia: safetyassurance@toysrus.com
Country of Distribution = France: colombs@toysrus.com (Sylvie Colomb)
Country of Distribution = Central Europe: hauschiu@toysrus.com (Uwe Hauschild)
Country of Distribution = Iberia: santosa@toysrus.com (Anabela Santos)
Country of Distribution = United Kingdom: For Toys smartr@toysrus.com (Richard Smart); For Juvenile Products massong@toysrus.com (Grant Masson)

The designated Quality/Safety Assurance team member will work in partnership with the Brand Manager, Technical Services, and the vendor on the approval of their Corrective Action Plan (CAP). Toys“R”Us Inc. will email the lab and the vendor the retest approval.
4.8 Assortments

General:
Toys"R"Us Inc. will allow consolidated testing when possible on product assortments to help reduce costs for vendors. **For testing purposes, assortment is defined per the below examples only.**

Upon completion of tests, only one report will be issued. The test results of evaluated consolidated products will be issued as “passed” or “failed” based on overall results of all the combined product(s) test results, i.e. one item fails, all items fail. **A COC will not be issued for one item only/the compliant item within the tested assortment unless special approval is provided by Toys“R”Us Inc. Due to compositing for analytical testing, it is typically not feasible to separate test results in order to issue COC on one item within the assortment.**

**Note:** For other important information needed for assortments, refer to subsection “Sample Size” (sample size for assortments).

Assortment Criteria:
Assortments must meet the following criteria:
- Multiple items can be submitted together on one Test Request Form (i.e., multiple mfr #’s, item #’s and UPC #’s are permitted to be listed on TRF).
- The TRF must contain all relative mfr #’s, item #’s and UPC #’s.
- Items must be composed of the same base material(s)/substrates and be from the same factory.
- Sample collection must be conducted at one time at the same facility or items must be self-submitted together, as applicable.
- The lab is not authorized to add additional style numbers to a report if they did not receive the product together.
- The lab also reserves the right to separate items and request an additional Test Request Forms if after review the items are not the same.
- The lab has the authority to request additional samples as needed.

Examples of Assortments for Toys, Footwear, Hardlines, and Juvenile Items:

- **Same exact item in multiple colors:**
  - Same plush bear in dark brown and light brown
  - Same truck painted in red and in yellow
  - Same size bicycle in 2 color combinations
  - Same stroller in a boy and girl print
  - Same style shoe in 2 color combinations
  - Same storage basket in multiple colors
- Picture frames in girl and boy version
- Furniture in different finishes

**Same exact item different sizes:**
- Same plush bear in a large size and a small size
- Baby bottle in a 4 oz and an 8 oz
- Balls in different sizes
- Storage baskets in large and small sizes

**Same exact item packaged differently:**
- Baby bottles sold as a 4 pack and then also as an 8 pack
- A package of blocks sold as a small pack and then a large pack
- A package of puzzles sold as a set and then as individuals
- A jewelry kit sold individually and then as a mega kit
- Dominos sold as a 60-piece set and a 120-piece set

**Same base materials with different shape:**
- Set of stamps with butterflies & same exact set of stamps but with flowers
- Plush dog & plush cat
- Duck & frog squeeze toy

**Examples of Assortments for Apparel and Home Textile Items:**

**Same exact item in multiple colors:**
- Top in multiple colors
- Sheets in multiple colors
- Towels in multiple colors

**Same exact item in different size:**
- Towel and washcloth
- Crib sheets and bassinet sheets
- Apparel in multiple sizes
- Short sleeve and long sleeve of the same apparel item

**Same item with different art:**
- Bibs with different artwork
- Apparel with different artwork
- Bedding in different prints

For private label apparel, all the pieces in a “Coordinate Group” that have like fabrication should be submitted together. Note that due to the potential large group testing that could occur by
submitting like fabrication within a coordinate group, additional testing turnaround time may be required; therefore, vendor shall plan accordingly.

Other Examples of Assortments:
“Bundles” or Products with one style # and one item # but with multiple upc #s. This type of assortment is not considered an assortment per the above definitions and examples but still must be submitted together due to the one item # at final product testing.

4.9 Multi-Country Testing

General:
Vendors should test for multiple countries at one time when possible. This allows for a reduction of testing costs. Since Toys“R”Us Inc. is no longer requiring a PO in order to test, vendors can request testing for multiple countries at their discretion.

Process:
- Vendors must check off the countries on the Test Request Form for the countries they would like evaluations for. Vendor must have a shelf-ready, fully packaged item for at least one country. For the remaining countries, item is not required to be fully packaged.
- A separate report will be issued for each country. One COC will be issued for Central Europe noting the countries that were tested on the COC.
- For the shelf-ready, full packaged item, a COC will be issued upon passing results. A failed report will be issued if any failures occur. *
- For the remaining countries without fully packaged items, a data report will be issued upon passing results. A failed report will be issued if any failures occur. *
- Once packaging is available for the remaining countries, vendors can self submit one sample of production in the approved packaging to the lab by checking “Transfer Result From Data Report to COC” on the TRF.
- The lab will then evaluate the packaging and transfer the “data” report on to a COC given that the packaging passes the evaluation.
- The COC validity will be valid based on the date the data report was issued (based on the following Saturday after the report issue date). Data reports can be transferred to a COC within 26 weeks (for full test report) (52 weeks for all branded Australia items & 16 weeks for crib) or 10 weeks (for retest report) (6 weeks for crib) from the date the product was tested and passed. Example: If the data report was issued on Monday, October 26th, the report could only be transferred until Monday, April 26th with COC validity until Saturday, May 1st.

Note: On the TRF, vendor must indicate what country the shelf-ready, full packaged item is for.
*Exception: When submitting a softlines item for US and/or Canada in addition to Japan, additional samples for Japan are not submitted (refer to subsection 4.6 “Sample Size”, then “Multi-Country Testing”). Therefore, if US or Canada COC is issued, then separate Japan COC is to be issued. This is due to the fact that Japan accepts Toys“R”Us US testing for softlines item that is tag on to US (or CN) item (refer to subsection 4.13). This is assuming that vendor identified the Japan style & item #, etc. on the TRF.

Europe:
Products being shipped to Europe are required to have one test report a year from an EU lab. Because of this, the 1st COC test needs to be tested at the lab’s UK location. Therefore, when multi-country testing for EU + other country, there are times in which the EU samples get sent and tested at EU lab while the other countries’ samples get sent and tested at Asia lab (refer to subsection 4.5 “Sample Submission Procedures” for details on this process).

4.10 Transferring of Testing Results Among Countries

General:
The most cost effective and beneficial way to test is to request testing for multiple countries at one time. When samples are evaluated together it allows for the sample preparation for each country to be done at one time. Since Toys“R”Us Inc. is no longer requiring a PO in order to test, vendors can request testing for multiple countries at their discretion. If testing is not conducted at one time, Toys“R”Us Inc. will allow for certain tests to be transferred to other country tests for the same item.

<table>
<thead>
<tr>
<th></th>
<th>United States</th>
<th>Canada</th>
<th>Central Europe</th>
<th>Australia</th>
<th>Japan</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lead in Surface Coating</td>
<td>X*</td>
<td>X*</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lead in Metal</td>
<td>X*</td>
<td>X*</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lead in Jewelry</td>
<td>X*</td>
<td>X*</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lead in Non-Metal</td>
<td>X*</td>
<td>X*</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lead in Non-Clothing PVC</td>
<td>X*</td>
<td>X*</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Heavy Metals</td>
<td>X***</td>
<td>X***</td>
<td>X***</td>
<td>X***</td>
<td></td>
</tr>
<tr>
<td>Phthalates</td>
<td>X*/X***</td>
<td>X*</td>
<td>X***</td>
<td>X*</td>
<td></td>
</tr>
<tr>
<td>BPA</td>
<td>X*</td>
<td>X*</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* Toys“R”Us Inc. applies the US regulation to that country; therefore, results can be transferred (transferring fee only).
** Only transferrable if tested at same time (only charge for one test).
*** Results can be transferred even if tested at different times (transferring fee only).

Criteria:
- The transferring is only allowed for submissions within 26 weeks (for full test report) (52 weeks for all branded Australia items & 16 weeks for crib) or 10 weeks (for retest report) (6 weeks for crib) from the date of the original product test for the other country (i.e., the COC in which results are being transferred from must still be valid).
Product must be identical to the item previously tested for the other country.
Product is not required to have same style #/item #/upc # (if applicable)/date code as the previous tested item for the other country as item would receive newly assigned numbers.
Other information, such as vendor # and location of production, must be identical to the original product for the other country.

Process:
- Normal sample submission process applies.
- Normal sample size applies.
- Lab will transfer any applicable testing from other country report to new country report plus any additional testing still required.
- Upon passing results, lab will issue COC based on the following Saturday after the report issue date of the original product test for the other country.

Exceptions:
Some exemptions apply to the above transferring guidelines. For example, not all coatings/substrates are transferrable for heavy metals between JP, US, & EU or different countries may have different high risk material lists for phthalate testing. Additional testing and charges still may apply for these exemptions. Also, charges for transferring of results if tested at different times may be up to 75% of the cost of the actual testing.

4.11 Transferring of Testing Results for Bundled Item

General:
Toys“R”Us Inc. often bundles individual items together to then sell as a set or combined unit. Example: Plastic play food and shopping cart sold separately (2 items sold separately, each item would require a COC). Then, these exact same items sold together as one unit (which means vendor needs a COC for the combined item). When individual items are sold and tested separately and then bundled together, Toys“R”Us Inc. will allow transferring of testing results from the individual items’ test reports to the new bundled item.

Criteria:
- Testing can be transferred within 26 weeks (for full test report) (52 weeks for all branded Australia items & 16 weeks for cribs) or 10 weeks (for retest report) (6 weeks for cribs) from the date the individual items were tested and passed (i.e., the COC in which results are being transferred from must still be valid).
- Product must be identical to the items previously tested.
- Product is not required to have same style #/item #/upc # (if applicable)/date code as the previous tested items as new bundled item would receive newly assigned numbers.
- Other information, such as vendor # and location of production, must be identical to the previous tested items.

Process:
Toys“R”Us Inc. Global Product Quality Standards, Testing Program, Private Label Product Integrity Requirements

- Self submission is permitted.
- Sample size is one sample only.*
- Vendor must check off transfer result on the Test Request Form.
- Lab will perform labeling/packaging review in addition to testing the packaging if packaging is viewed as re-usable packaging for toy or children’s product. *Note: If packaging is to be tested, then additional samples would be required.
- Upon passing results, lab will issue COC based on the following Saturday after the report issue date of the original tested item (26 weeks for full test report) (52 weeks for all branded Australia items & 16 weeks for cribs) or 10 weeks (for retest report) (6 weeks for cribs). The COC validity will be valid based on the date the original report was issued for the individual, non-bundled item. If test reports from the individual items have different report dates and COC validity dates, then the date of the earliest expired report will be used. Example: If one of the reports is a retest COC valid for 10 weeks only while the other report is valid for 26 weeks, then COC validity of the new bundled item is 10 weeks based on the date of the retest COC.

4.12 Transferring of Testing Results for Same Date Code

General:
For private label items only, if product being shipped to Toys“R”Us Inc. was produced within 14 days as the previous tested item, then testing results may be transferred onto a new COC upon approval. This transfer is only permitted with special approval from Toys“R”Us SZ QA team. Note that if new regulations have been enacted or new requirements have been implemented by Toys“R”Us Inc. since the previous item was tested, then transferring is not permitted and item must be subjected to full COC testing again.

Criteria:
- Transferring from retest report not permitted. Transferring only permitted from a passing full COC test report.
- Transfer can occur at any time. There are no time frame guidelines for transferring assuming new regulations and requirements have not been implemented.
- Date code on product (or product, if product is not practicable to label) must be within 14 days (+/- 14 days) of original tested samples.
- Product must be identical to the item previously tested.
- Product must have same style/#/item #/upc # (if applicable) as the previous tested item.
- Other information, such as vendor # and location of production, must be identical to the original product for the other country.

Process:
- Normal sample submission process applies.
- Vendor must check off “Transfer Result” on the Test Request Form.
- Non-Softlines & Footwear:
The inspector takes a photo of the batch/date code and sends to the lab.

The lab will then review and transfer data from previous report on to a new COC.

If the inspector finds that the date code is different than the previous report, then full samples will be collected.

- **Softlines (excluding footwear):**
  - The vendor must send 1 sample to the lab.
  - The lab will then review and transfer data from previous report on to a new COC.
  - If the lab finds that the date code is different than the previous report, the item will go on hold and the lab will request additional samples.

- Upon passing results, lab will issue COC for 26 weeks (based on the following Saturday after the report issue date of the newly tested item).

## 4.13 Testing Performed

### General:
Final product testing includes testing per the protocol or to all applicable regulations and standards. In some case when a protocol is not available for a specific item, the most appropriate protocol or combination of protocols will be applied. Exceptions are below.

### Canada:

- **All Product Lines:**
  - Toys“R”Us US analytical requirements will be applied—refer Toys“R”Us (Babies“R”Us) US protocol 8443 & 8444 for details.

- **Softlines:**
  - For apparel (pants, shirts, dresses), the Toys“R”Us US protocol will be applied plus Canadian flammability and labeling/packaging regulatory requirements. Toys“R”Us US internal flammability limits and requirements apply (no individual burn rate less than 9 seconds for raised surface and 6 seconds for plain surface).
  - For non-apparel softlines (example, swimsuit flotation device), the Toys“R”Us US protocol (quality tests only) will be applied plus applicable Canadian regulatory requirements.

- **Toys/Juvenile Products/Hardlines/Furniture:**
  - For transit testing on furniture, Toys“R”Us US protocol will be applied.
  - For testing other than transit, the applicable Canadian regulatory requirements will be applied. If a Canadian regulation or standard is not available, the US standard (i.e., ASTM) will be applied.

Please refer to section 6 for further information on Canada.

### Europe:
Toys:
Final product testing for private label items only consists of EN71 part 1, 2, 3 and packaging labeling review. Final product testing for branded items includes testing per the protocol or to all applicable regulations and standards. Some exceptions may apply. Testing for private label may vary dependent upon if item went through TRU EPB office and if LOA is available for the item. Testing for private label and branded items also includes any client specific requirements or modifications. Example: In additional to being tested to EN 71 heavy metals per the regulation, item also would be tested to Toys“R”Us Inc. EN 71 Heavy Metals requirement which expands the applicability of EN 71 to include additional products outside of toys.

Softlines:
Document review acceptance for all regulatory requirements will be accepted and must be submitted to lab for review. In addition, the Toys“R”Us US protocol (quality tests only) will be applied plus labeling packaging review.

Please refer to section 7 for further information on Europe.

Australia:

Toys:
For items age graded over 3, Toys“R”Us Australia will accept EN 71.

Softlines:
The Toys“R”Us US protocol will be applied plus applicable Australian regulatory requirements. Any US requirement that would be covered by Australian regulation would be excluded and the Australian regulation would be applied. Example: If item has applicable Australian lead in surface coating requirement, then the US requirement for lead in surface coating would not be applied. If item does not have applicable Australian lead in surface coating requirement, then the US requirement for lead in surface coating would be applied.

Please refer to section 8 for further information on Australia.

Japan:

Food Sanitation Law:
For those products that fall under the scope of Japan’s Food Sanitation Law, every second full final product test only consists of testing to this law.

Softlines:
If softlines item is tag on to a US (or CN) item, then Toys“R”Us Japan will accept Toys“R”Us US testing except for formaldehyde, which is tested again once item is shipped into Japan.

For non-tag-on order, contact Toys“R”Us Japan.

Please refer to section 9 for further information on Japan.

4.14 Documentation Acceptance

General:
There are many tests that can be conducted under the vendor’s or supplier’s own name at another third party laboratory and the documentation submitted in lieu of testing for final product evaluation. Below are the Toys“R”Us Inc. documentation acceptance guidelines. Documentation must be submitted at time of testing with the Test Request Form or submission may be placed on hold or cause failure. Below information is also available in the protocols.

United States:

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Valid Timeframe</th>
</tr>
</thead>
<tbody>
<tr>
<td>California Technical Bulletin 116, “Flame Retardance of Upholstered Furniture”</td>
<td>Documentation must be dated up to 1 year prior to sample submission.</td>
</tr>
<tr>
<td>California Technical Bulletin 117, “Flame Retardance of Resilient Filling Material used in Upholstered Furniture”</td>
<td>Documentation must be dated up to 1 year prior to sample submission.</td>
</tr>
<tr>
<td>U.S Pharmacopoeia 51</td>
<td>Documentation must be dated up to 2 years prior to sample submission.</td>
</tr>
<tr>
<td>U.S Pharmacopoeia 26&lt;61&gt; Microbial Limit Tests 2003, * ASTM F963-07, “Standard consumer safety specification on toy safety” Section 4.3.6</td>
<td>Documentation must be dated up to 1 year prior to sample submission. Composite of no more than 4 materials.</td>
</tr>
<tr>
<td>U.S Pharmacopoeia 26&lt;51&gt; Microbial Limit Tests 2003, * ASTM F963-07, “Standard consumer safety specification on toy safety” Section 4.3.6</td>
<td>Documentation must be dated up to 2 year prior to sample submission. Composite of no more than 5 materials.</td>
</tr>
<tr>
<td>16 CFR 1500.3(c)(4) eye irritation, 16 CFR 1500.3(c)(2)(i) Oral toxicity, 16 CFR 1500.3(c)(4) Primary skin irritation</td>
<td>Documentation must be dated up within 5 years prior to sample submission.</td>
</tr>
<tr>
<td>FDA Compliance Policy Guides, Section 500.450 Volatile N-Nitrosamines in Rubber Baby Bottle Nipples (CPG 7117.11)</td>
<td>Documentation must be dated up to 1 year prior to sample submission.</td>
</tr>
<tr>
<td>Nitrosamine limits of ASTM F1313 Standard Specification for Volatile-N-Nitrosamine Levels in Rubber Nipples on Pacifiers</td>
<td>Documentation must be dated up to 1 year prior to sample submission.</td>
</tr>
<tr>
<td>The food simulating solvent extractives requirements of the applicable sections of 21 CFR 170-199, “Subchapter B - Food for human consumption” FDA</td>
<td>Documentation must be dated up to 1 year prior to sample submission.</td>
</tr>
<tr>
<td>The requirements of ANSI Z87.1 for Safety eye and face protection device</td>
<td>Documentation must be dated up to 1 year prior to sample submission.</td>
</tr>
<tr>
<td>The lens impact requirements of 21 CFR 801.410 “</td>
<td>Documentation must be dated up to 1 year prior to sample submission.</td>
</tr>
<tr>
<td>Requirement Description</td>
<td>Documentation Requirement</td>
</tr>
<tr>
<td>----------------------------------------------------------------------------------------</td>
<td>-----------------------------------------------------------------</td>
</tr>
<tr>
<td>Use of impact-resistance lenses in eyeglasses and sunglasses (FDA)</td>
<td>Submission.</td>
</tr>
<tr>
<td>CPAI-84 “A Specification for flame-resistant materials used in camping tentage”</td>
<td>Documentation must be dated up to 1 year prior to sample submission.</td>
</tr>
<tr>
<td>CPAI-75 “A rate of burn standard for sleeping bags”</td>
<td>Documentation must be dated up to 1 year prior to sample submission.</td>
</tr>
<tr>
<td>Infant Car Seats – Compliance to FMVSS213</td>
<td>Documentation must be dated up to 1 year prior to sample submission.</td>
</tr>
<tr>
<td>LHAMA-16 CFR 1500.14 (b) (8)</td>
<td>Documentation must be dated up to 5 years prior to sample submission.</td>
</tr>
<tr>
<td>16 CFR 1632 Standard for the Flammability of Mattresses and Mattress Pads</td>
<td>All Mattresses and mattress pads must comply with this federal requirement. Vendors can submit documentation that the material meets 16 CFR 1632 dated within 1 year.</td>
</tr>
<tr>
<td>The flammability requirements of CA 603 Requirements and test procedure for resistance of a mattress/box spring set to a large open flame</td>
<td>Documentation must be dated up to 1 year prior to sample submission.</td>
</tr>
<tr>
<td>The flammability requirements of 49 CFR Chapter V Part 571.302, Federal Motor Vehicle Safety Standards – Flammability of interior materials“</td>
<td>Documentation accepted must be valid within 1 year</td>
</tr>
<tr>
<td>Guidance for Hazardous liquid chemicals in Children’s Products 16 CFR, Section 1500.231</td>
<td>Documentation must be dated up to 1 year prior to sample submission.</td>
</tr>
<tr>
<td>USP 71 Sterility Test</td>
<td>Documentation must be dated up to 1 year prior to sample submission. Composite of no more than 4 materials.</td>
</tr>
<tr>
<td>Non-Toxic Claims</td>
<td>Supporting testing report must be submitted to verify claim. Valid within 5 years.</td>
</tr>
<tr>
<td>16 CFR 1505</td>
<td>Documentation must be dated up to 1 year prior to sample submission.</td>
</tr>
<tr>
<td>16 CFR 1512.16 (g),&quot;Reflector performance Test“</td>
<td>Documentation must be dated up to 1 year prior to sample submission.</td>
</tr>
<tr>
<td>ASTM 4.25.10 Switch Endurance Battery Operated Toys</td>
<td>Documentation must be dated up to 6 months prior to sample submission.</td>
</tr>
<tr>
<td>UL 697</td>
<td>Documentation must be dated up to 1 year prior to sample submission.</td>
</tr>
<tr>
<td>UL 1310</td>
<td>Documentation must be dated up to 1 year prior to sample submission.</td>
</tr>
<tr>
<td>UL 153</td>
<td>Documentation must be dated up to 1 year prior to sample submission.</td>
</tr>
<tr>
<td>UL 1598</td>
<td>Documentation must be dated up to 1 year prior to sample submission.</td>
</tr>
<tr>
<td>UL 826</td>
<td>Documentation must be dated up to 1 year prior to sample submission.</td>
</tr>
<tr>
<td>UL 499</td>
<td>Documentation must be dated up to 1 year prior to sample submission.</td>
</tr>
<tr>
<td>UL 514</td>
<td>Documentation must be dated up to 1 year prior to sample submission.</td>
</tr>
<tr>
<td>UL 60065</td>
<td>Documentation must be dated up to 1 year prior to sample submission.</td>
</tr>
<tr>
<td>UL 1786</td>
<td>Documentation must be dated up to 1 year prior to sample submission.</td>
</tr>
<tr>
<td>UL 982</td>
<td>Documentation must be dated up to 1 year prior to sample submission.</td>
</tr>
</tbody>
</table>
Canada:

<table>
<thead>
<tr>
<th>Requirements</th>
<th>Valid Timeframe</th>
</tr>
</thead>
<tbody>
<tr>
<td>16 CFR 1203 Safety standard for bicycle helmet-doc</td>
<td>Documentation must be dated up to 1 year prior to</td>
</tr>
<tr>
<td></td>
<td>sample submission</td>
</tr>
<tr>
<td>CMVSS 213.1 Infant seat &amp; restraint sys-doc review</td>
<td>Documentation must be dated up to 1 year prior to</td>
</tr>
<tr>
<td></td>
<td>sample submission</td>
</tr>
<tr>
<td>FMVSS 302 Flam of interior materials - doc review</td>
<td>Documentation must be dated up to 1 year prior to</td>
</tr>
<tr>
<td></td>
<td>sample submission</td>
</tr>
<tr>
<td>CMVSS 302 Flam of interior materials - doc review</td>
<td>Documentation must be dated up to 1 year prior to</td>
</tr>
<tr>
<td></td>
<td>sample submission</td>
</tr>
<tr>
<td>ANSI/NSPI 4 Residential swimming pools - doc</td>
<td>Documentation must be dated up to 1 year prior to</td>
</tr>
<tr>
<td></td>
<td>sample submission</td>
</tr>
<tr>
<td>MC-8622.1-US Residential swimming pools - doc</td>
<td>Documentation must be dated up to 1 year prior to</td>
</tr>
<tr>
<td></td>
<td>sample submission</td>
</tr>
<tr>
<td>CHPA R.S.C. H-3 Sch.1 Pt.1 Item 8 Haz. Liq. - doc</td>
<td>Documentation must be dated up to 1 year prior to</td>
</tr>
<tr>
<td>review</td>
<td>sample submission</td>
</tr>
<tr>
<td>CHPA Toxicity &amp; irritancy claim - doc review</td>
<td>Documentation must be dated up to 5 years prior to</td>
</tr>
<tr>
<td></td>
<td>sample submission</td>
</tr>
</tbody>
</table>

Europe:

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Valid Timeframe</th>
</tr>
</thead>
<tbody>
<tr>
<td>EN71 Parts 1 Safety of toys- Mechanical and physical properties</td>
<td>Test report valid for 1 year</td>
</tr>
<tr>
<td>EN71 Part 2 Safety of toys-Flammability</td>
<td>Test report valid for 1 year</td>
</tr>
<tr>
<td>EN71 Part 3 Safety of toys-Migration of certain elements</td>
<td>Test report valid for 1 year</td>
</tr>
<tr>
<td>EN71 Part 4 Safety of toys- experimental sets of chemistry and related activities</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>EN71 Part 5 Safety of toys-Chemical toys (sets)</td>
<td>Documentation must be dated up to 2 years prior to</td>
</tr>
<tr>
<td></td>
<td>sample submission</td>
</tr>
<tr>
<td>EN71 Part 7 Safety of toys- Finger paints</td>
<td>Documentation must be dated up to 2 years prior to</td>
</tr>
<tr>
<td></td>
<td>sample submission</td>
</tr>
<tr>
<td>EN71 Part 8 Swings, slides and similar activity toys for indoor and outdoor family domestic use</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>EN71 Part 9 Organic Chemicals. All toys identified through table in standard.</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>EN62115 Electrical Toys. Battery operated toys.</td>
<td>Documentation must be dated up to 2 years prior to</td>
</tr>
<tr>
<td></td>
<td>sample submission</td>
</tr>
<tr>
<td>2005/84/EC Regulation No. 1907/2006 (REACH) Annex XVII Phthalates</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>EN61558-2-7 Transformers for toys. Battery chargers and transformers.</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>82/806/EEC SI1987/2116 Benzene in Toys (Safety) Regulations 1987</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>BS EN 60335 Specification for safety of household and similar electrical appliances.</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
</tbody>
</table>
Various parts of standard, dependent on which type of product, all mains electrical.

<p>| BS 1363 | Plug and sockets. Any mains items including transformers. | Documentation must be dated up to 2 years prior to sample submission |
| BS EN ISO 105:-C06 | Color Fastness- washing Textiles. | Documentation must be dated up to 2 years prior to sample submission |
| BS EN ISO 105:-E01 | Color Fastness- Water Textiles. | Documentation must be dated up to 2 years prior to sample submission |
| BS EN ISO 105:-X12 | Color Fastness- Wet and Dry Rub Textiles. | Documentation must be dated up to 2 years prior to sample submission |
| BS EN ISO 105:-E04:96 | Color Fastness- Perspiration Textiles. | Documentation must be dated up to 2 years prior to sample submission |
| DIN 53160 | Color Fastness. Plastics in prolonged contact with skin. | Documentation must be dated up to 2 years prior to sample submission |
| BS EN 1811: | Nickel release testing. Metal or coated metal in prolonged contact with skin. | Documentation must be dated up to 2 years prior to sample submission |
| BS 7272 Parts 1 &amp; 2 | Writing and Marking Equipment. Pens lids, caps and end plugs. | Documentation must be dated up to 2 years prior to sample submission |
| BS EN 1836 | Personal eye protection. Sunglasses and similar eyewear with UV protection, including swimming goggles. | Documentation must be dated up to 2 years prior to sample submission |
| BS EN 14682 | Safety of children's clothing. Cords and drawstrings on children's clothing. All children’s clothing items with cords including dress up items. | Documentation must be dated up to 2 years prior to sample submission |
| BS 7907 | Code of practice for the design and manufacture of children's clothing to promote mechanical safety. All children’s clothing items with cords including dress up items. | Documentation must be dated up to 2 years prior to sample submission |
| BS EN 14362-1 &amp; 2 | Methods for the determination of certain aromatic amines derived from Azo colorants. Long term skin contact textiles and leather. | Documentation must be dated up to 2 years prior to sample submission |
| 2002/96EC Regulation | WEEE. All electrical equipment using electricity as power for its primary function. | Documentation must be dated up to 2 years prior to sample submission |
| 2002/95EC | RoHS. All items as above. | Documentation must be dated up to 2 years prior to sample submission |
| 1999/5/EC Regulation | R &amp; TTE. Radio control and transmitter items e.g. walkie talkies. | Documentation must be dated up to 2 years prior to sample submission |
| 91/338/EC Regulation No. 1907/2006 (REACH) Annex XVII. | Total Cadmium. All plastics – accessible and inaccessible. | Documentation must be dated up to 2 years prior to sample submission |
| 2002/61/EC Regulation No. 1907/2006 (REACH) Annex XVII. | Azo Dyes. Textiles &amp; Leather inc. plush. | Documentation must be dated up to 2 years prior to sample submission |</p>
<table>
<thead>
<tr>
<th>Regulation</th>
<th>Standards/Requirements</th>
<th>Documentation Date Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>2001/95/EC Regulation</td>
<td>Microbiological. Natural products and liquids (including playdough, feathers).</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>2002/72/EC Regulation</td>
<td>Materials and Articles in contact with Food. Product intended or likely to be played with food.</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>2001/95/EC Regulation</td>
<td>General Product Safety Directive/Regulations. All Products (particularly non toys).</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>76/768/EC</td>
<td>Cosmetic Safety Directive. Preparation intended or likely to come into contact with skin</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>89/686/EC</td>
<td>Personal Protective Equipment. PPE Items such as knee &amp; elbow pads.</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>2006/66/EC</td>
<td>Batteries &amp; Accumulators. All products supplied with a battery.</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>2004/108/EC</td>
<td>EMC. Electrical toys, video games, motorized products.</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>2006/95/EC</td>
<td>Low Voltage Directive. Mains operated electrical items.</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>2004/96/EC Regulation No. 1907/2006 (REACH) Annex XVII.</td>
<td>Nickel Release directive. Metal or metallic coated items in long term skin contact i.e. jewelry, watches.</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>87/357/EC SI1989/1291</td>
<td>The Food Imitation regulations. All products.</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>SI1998/2406</td>
<td>Pencil and Graphics regulations. All pencils, crayons etc.</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>71/307/EEC</td>
<td>The Textile Products (Indications of Fiber Content). All clothing items not classed as toys.</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>82/806/EEC SI1987/2116</td>
<td>Benzene in Toys (Safety) Regulations 1987. All toys.</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>94/62/EC</td>
<td>Packaging and Packaging Waste regulations. All products.</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>94/31/EC</td>
<td>Hazardous Waste Regulations. All products containing hazardous waste.</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>84/500/EEC</td>
<td>Materials and Articles in contact with Food (Ceramics). Glass and Ceramic Food contact items.</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>EN14764</td>
<td>City Trekking Bikes</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>EN14766</td>
<td>Mountain bikes</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>EN14765</td>
<td>Bicycles for young children</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>Standard</td>
<td>Description</td>
<td>Documentation requirement</td>
</tr>
<tr>
<td>------------</td>
<td>------------------------------------------------------------------</td>
<td>----------------------------------------------------------------</td>
</tr>
<tr>
<td>EN13613</td>
<td>Roller sports equipment - Skateboards</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>EN13843</td>
<td>Roller sports equipment - Inline Skates</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>EN13899</td>
<td>Roller Sports equipment- Roller Skates</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>EN14619</td>
<td>Roller Sports equipment- Kick scooters</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>EN1078</td>
<td>Helmets for pedal cyclists and for users of skateboards and roller skates</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>BS 5219</td>
<td>Tents</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>ISO 7636</td>
<td>Bicycle bells</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>EN60335</td>
<td>Electrical appliances</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>EN14120</td>
<td>Protective clothing- Wrist , palm knee and elbow protectors for users of roller sports equipment</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>EN13138</td>
<td>Buoyant aids for swimming</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>BS 5883</td>
<td>Goggles</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>BS 4532</td>
<td>Snorkels and face masks</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>EN1972</td>
<td>Diving Accessories- Snorkels</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>EN14344</td>
<td>Child Seats for cycles</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>EN13219</td>
<td>Gymnastic Equipment</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>BTHA Code of conduct for toy bouncy play centers</td>
<td></td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>EN12470-4</td>
<td>Clinical Thermometers</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>EN12546-2</td>
<td>Materials and articles in contact with foodstuffs- insulated containers for domestic use</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>EN14372</td>
<td>Child use and care articles- Cutlery and feeding utensils</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>EN14350-1</td>
<td>Child use and care articles- Drinking equipment</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>EN1400-1</td>
<td>Child use and care articles- Soothers for babies and young children</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>Standard</td>
<td>Description</td>
<td>Documentation Requirement</td>
</tr>
<tr>
<td>------------</td>
<td>------------------------------------------------------------------------------</td>
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</tr>
<tr>
<td>EN12586</td>
<td>Child care articles- Soother holder</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>EN12868</td>
<td>Child use an care articles- Methods for determining the release of N-Nitrosatable</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>EN13210</td>
<td>Child use and care articles- Children harnesses, reins and similar type articles</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>EN12790</td>
<td>Child care articles- Reclined cradles</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>EN14988</td>
<td>Children’s High Chairs</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>EN12221-1</td>
<td>Changing units for domestic use</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>EN12227-1</td>
<td>Playpens for domestic use</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>EN1466</td>
<td>Child care articles- Carry cots and stands</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>EN716-1</td>
<td>Furniture- children’s cots and folding cots for domestic use</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>EN1273</td>
<td>Child use and car articles- Baby walking frames</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>EN1888</td>
<td>Child care articles- Wheeled child conveyances</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>EN60598-2-12</td>
<td>Luminaries- Mains socket outlet mounted nightlights</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>EN1272</td>
<td>Child care articles- Table mounted chairs</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>EN13209</td>
<td>Child care articles- Baby carriers</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>EN14036</td>
<td>Child care articles- Baby bouncers</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>EN14350</td>
<td>Child care articles- Drinking equipment</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>EN14372</td>
<td>Child care articles- Cutlery and feeding utensils</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>EN1930</td>
<td>Child care articles- Safety barriers</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>EN1466</td>
<td>Child care articles- Carry cots and stands</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>EN1130</td>
<td>Cribs and cradles for domestic use</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>EN716</td>
<td>Furniture- Children’s cots and folding cots for domestic use</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
<tr>
<td>EN597</td>
<td>Furniture- Assessment of the ignitability of mattresses and upholstered bed bases</td>
<td>Documentation must be dated up to 2 years prior to sample submission</td>
</tr>
</tbody>
</table>
5 Additional Requirements for United States

5.1 CPSIA Tracking Labels

General:
Refer to Toys“R”Us Inc. tracking label SOP # 140.2. Applies to items being shipped to the US.

5.2 CPSIA General Certificate of Conformity (GCC)

General:
The GCC is a requirement under CPSIA section 102 Certification Requirements. Vendors can review this legislation at www.cpsc.gov. Applies to items being shipped to the US.

Direct Import:
Products shipped Direct Import must be accompanied by a General Certificate of Conformity (GCC). This form is a required document for shipment and payment as it is needed for US Customs entry.

The lab will generate this document with each Certificate of Compliance (COC) that they issue. Vendors must use the lab created document for all Direct Import orders. Effective with shipments received February 1, 2009 and later, the lab generated GCC form will be the only form accepted by the consolidator. Note that if the product is not subjected to any applicable CPSC rules, bans, or standards under the Toys“R”Us Inc. testing program, the labs will insert a statement in the report instead of issuing a separate GCC. The following statement is to be added in the executive summary of the COC when no GCC is issued: “No GCC was generated for this product as it is the importer’s position that no CPSC rules, bans or standards apply based on its reasonable testing program.”

Manufacturer information on General Security Verification (GSV) must match information on GCC and COC documents for the United States. **Test Request Form must be filled out properly to ensure all location information matches, identically (refer to below TRF image).** Any updates to the GCC or COC due to improper manufacturer information will be charged to the vendor by the lab. Logistics will not accept freight where the information does not match identically.
Port of Entry or Domestic:
Vendor can request to have a lab generated GCC at time of testing if they wish. Refer to GCC section on the TRF (see below TRF image). Vendor must check “yes” or “no”. Then, if yes, proceed with providing importer of records, manufacturer, and person maintaining records.

Each General Conformity Certification must be provided to Toys“R”Us Inc. within 24 hours of request. Toys“R”Us Inc. must be able to match vendor GCC to Toys“R”Us Inc. product via identification. Therefore, in addition to what is required by the CPSIA (the text of the CPSIA and other relevant information is available at www.cpsc.gov), Toys“R”Us Inc. requires that GCC’s include all of the following:

- Toys“R”Us Inc. item number(s)
- UPC number(s) (if applicable)

5.3 Furniture: Private Label & Branded

5.3.1 General

Refer to flow chart in appendix for further explanation on overall process flow.

Scope:
Applies to all wooden furniture items being shipped to the US, including private label and branded, except where noted below.
5.3.2 Transit Testing

Scope:
Required for Furniture Department 52 only.

Objective:
The main objective of transit testing is to ensure products will be able to endure the shipping environment. Toys“R”Us Inc. has worked with our third party laboratories to create transit testing requirements that simulate the shipping environment within the Toys“R”Us Inc. distribution.

General Guidelines:
The product should be a pilot lot indicative of production, utilizing production equipment and materials. Transit testing is required on new styles. One base model can be submitted for transit testing. If there is a change in material or factory, testing should be conducted again. Otherwise, once passing results are achieved, no further transit testing is required for that item. If any failures occur, vendors must make modifications to the packaging and retest the item. Vendor must receive passing transit testing prior to proceeding to final testing.

Transit testing can be conducted for individual countries or as a Global submission. The Test Request Form should be clearly noted.

Transit testing and prototype testing cannot be performed on the same sample. A separate Test Request Form and sample should be fully packaged and marked for transit testing only.

A Toys“R”Us item number is not required for this stage of testing. The manufacturer’s number/style number can be utilized.

Transit testing may be performed at different laboratory location than prototype and final testing.

5.3.3 Prototype Testing

Scope:
Required for Furniture Department 52 and 76.

Objective:
The main objective of the prototype evaluation is to ensure that all molding, construction, and stability of the product are acceptable and meets all of Toys“R”Us Inc. testing requirements prior to the start of production. It is critical to the process to have this information early so that any
Changes in design or material can be discussed without jeopardizing the delivery of the final product. All testing as indicated on the protocols will be conducted. This includes all regulatory and industry standards as well as Toys“R”Us Inc. quality standards excluding analytical and flammability testing.

**General Guidelines:**
The product should be a pilot lot indicative of production, utilizing production equipment and materials. Prototype testing is required for new styles. One base model can be submitted for the prototype evaluation. If there is a change in material or factory, testing should be conducted again. Otherwise, no further prototype testing is required for that item. Quality testing as per the protocol will be conducted on the first COC of the year for on-going items. If any failures occur, it is the vendor’s responsibility to make modifications to the item. Vendor is not required to pass prototype testing prior to proceeding to final testing. However, the quality testing that is conducted on the first COC of the year for on-going items, vendor is required to pass prior to receiving a COC.

It is not required to have full packaging on the prototype sample. However, if packaging/labeling is available, it should be submitted to the lab. This may even be an image of the packaging/labeling for the lab to review.

Because the prototype evaluation excludes analytical and flammability testing, vendor must submit for material evaluation in order for this testing to be performed. Although material testing is not required for furniture, it is highly recommend to perform this testing to ensure full compliance prior to final testing. Prototype and material evaluation can be performed on the same sample. Vendor must mark both boxes on TRF for this to be conducted.

Prototype testing can be conducted for individual countries or as a Global submission. The Test Request Form should be clearly noted.

A Toys“R”Us item number is not required for this stage of testing. The manufacturer’s number/style number can be utilized.

Prototype testing must be conducted at the same laboratory location as the final testing will be conducted.

**5.4 Toys, Hardlines, Juvenile Products: Private Label Only**

**5.4.1 General**

**Purpose:**
The purposes of the private label TRU pre-assessment process is to make sure that TRU private label products are safe, high quality, and to ensure that COC testing goes smoothly.
Scope:
Applies to private label toys, hardlines, and juvenile products (excluding furniture) that are developed through the US Product Development “R” Brands Team only.

General Guidelines:
All private label toys, hardlines, and juvenile products that are developed by the US office will have an internal line review by the Toys“R”Us Inc. team. The Technical Services team will then decide the required path for each private label item. There are 3 key paths:

- Pre-Assessment Evaluation + Material Testing + Final Testing
- Internal Design Evaluation + Material Testing + Prototype (as requested) + Final Testing
- 3rd Party Design Evaluation + Material Testing + Prototype (as requested) + Final Testing

Vendors must have a design evaluation or a pre-assessment plus a material evaluation on file in order to proceed with final COC testing.

See flow chart in appendix for further explanation on overall process flow.

5.4.2 Third Party Design Evaluation Process

Definition:
Third Party Design Evaluation is an expert review of potential private label products that gives opinions and advice about global regulations, safety, quality, and manufacturing improvements. For the purposes of this procedure, a design evaluation will be conducted on a unique item that will be packaged into one of our brands. The Design Evaluation does not include any actual testing, it does include evaluation of what laws apply to an item, and where regulatory concerns might cause problems with a design. Design Evaluations do not require final production samples. Appropriate samples for a Design Evaluation may include drawings, mock ups, or a combination of multiple items to be incorporated into a new item. It may also be inspirational items that will be used to create a distinctive item for our private label brands. Design Evaluation is part of the pre-assessment process.

Objective:
The main objective of a design evaluation is to review the design idea early in the development process. Design evaluations are conducted by the engineering services teams at our approved laboratory. The teams will provide critical information in regards to product design and design concerns, appropriate age grade, applicable regulations and standards, and potential hazards.

The design evaluation will also provide technical opinions regarding design concerns that may present potential hazards and provide recommendations for product modifications. In addition, the item will be reviewed for construction, workmanship and suggestions on materials types where applicable.

Test Timing & Costs:
The cost of the design evaluation is at Toys“R”Us Inc expense. Note that rush service is not generally permitted for 3rd party laboratory design evaluations due to the nature of the evaluation.

Work Instructions # 3 3rd party DE outlines the full responsibilities of each party. Please review this document for detailed information.

5.4.3 Internal Design Evaluation Process

Definition:
For the purposes of this procedure, an internal design evaluation is conducted on unique items that will be packaged into one of our brands. The Technical Services Team will designate which product will undergo Internal Design Evaluations following the internal line review.

Objective:
The main objective of a design evaluation is to review the design idea early in the development process. Internal design evaluations are conducted in house at Toys“R”Us Inc. The teams will provide critical information in regards to product design and design concerns, appropriate age grade, labeling requirements, applicable regulations and standards, and potential hazards.

The design evaluation will also provide technical opinions regarding design concerns that may present a potential hazard and provide recommendations for product modifications. In addition, the item will be reviewed for construction, workmanship and suggestions on materials types where applicable.

Work Instructions # 6 Internal DE outlines the full responsibilities of each party. Please review this document for detailed information.

5.4.4 Pre-Assessment Evaluation Process

Definition:
For the purposes of this procedure, a pre-assessment is defined as a vendor’s existing product/design that will be repackaged into one of our brands. Pre-Assessment is used when tooling for an item already exists, or the tooling is not exclusive to TRU private label. Pre-Assessment is used when the private label version of a vendor’s existing item has only minor variations (i.e. color/graphic changes etc.) to the vendor’s existing product/design. Information provided in the pre-assessment evaluation test report is intended to support our efforts to design and manufacture compliant and safe private label products.

Objective:
Items under the pre-assessment stage will be reviewed for a full Design Evaluation and will also be tested to see if the item meets mechanical hazards and occasionally flammability standards for Toys“R”Us US, CAN, AS, and CE. Samples submitted under this program should be a pilot lot
indicative of production, utilizing production equipment and materials. Final colors and decorations are not required for this test. Final packaging is not required for this test. Production packaging structure is encouraged, but not required for this test. All testing as indicated on the applicable Toys‘R’Us Inc. protocol will be conducted. This includes regulatory and industry standards as well as Toys‘R’Us Inc. quality standards.

No analytical testing will be conducted during the Pre-Assessment Evaluations testing. It is the vendor’s responsibility to ensure compliance by conducting a material test prior to COC testing.

**Test Timing & Costs:**
The cost of the pre-assessment evaluations is at Toys‘R’Us Inc expense. All retesting charges will be at vendor’s expense. Note that rush service is not permitted during the pre-assessment evaluation except during retests due to the inherent nature of the evaluation.

Work Instructions # 2 Preassessment Toys Hard Line outlines the full responsibilities of each party. Please review this document for detailed information.

### 5.4.5 Prototype Testing

**Scope:**
Some items where a DE was conducted either by our 3rd party lab or by the Toys‘R’Us Inc. Technical Team will be required to have prototype testing conducted. IDE reports will note whether this stage is required.

**Objective:**
The main objective of the prototype evaluation is to ensure that all molding, construction, and stability of the product are acceptable and meets all of Toys‘R’Us Inc. testing requirements prior to the start of production. It is critical to the process to have this information early so that any changes in design or material can be discussed without jeopardizing the delivery of the final product. All testing as indicated on the protocols will be conducted. This includes all regulatory and industry standards as well as Toys‘R’Us Inc. quality standards excluding analytical and flammability testing.

**General Guidelines:**
The product should be a pilot lot indicative of production, utilizing production equipment and materials. Prototype testing is required for new styles. One base model can be submitted for the prototype evaluation. If there is a change in material or factory, testing should be conducted again. Otherwise, no further prototype testing is required for that item. If any failures occur, it is the vendor’s responsibility to make modifications to the item. Vendor is not required to pass prototype testing prior to proceeding to final testing.
It is not required to have full packaging on the prototype sample. However, if packaging/labeling is available, it should be submitted to the lab. This may even be an image of the packaging/labeling for the lab to review.

Because the prototype evaluation excludes analytical and flammability testing, vendor must submit for material evaluation in order for this testing to be performed. Prototype and material evaluation can be performed on the same sample. Vendor must mark both boxes on TRF for this to be conducted.

Prototype testing can be conducted for individual countries or as a Global submission. The Test Request Form should be clearly noted.

Prototype testing must be conducted at the same laboratory location as the final testing will be conducted.

A Toys“R”Us item number is not required for this stage of testing. The manufacturer’s number/style number can be utilized.

The cost of the prototype evaluation is at vendor’s expense.

Work Instructions# 5 Prototype Evaluation outlines the full responsibilities of each party. Please review this document for detailed information.

### 5.4.6 Material/Component Evaluation: Non-Textile

**Definition:**
Material/Component Evaluation is the analytical testing done before final/COC testing to ensure that the materials used in TRU private label products are safe, and meet all of the requirements for each country where the product will be sold. The purpose of the material testing is to verify the actual materials being used for the product, and the samples submitted for material testing MUST be taken from materials that will be used for final production. Vendors may submit for material testing at any time, and may use material testing to determine if ordered goods will be compliant, before taking receipt of the materials.

**Scope:**
All private label materials are required to be evaluated prior to final testing.

**Objective:**
A key component of the TRU private label pre-assessment process is to conduct material evaluations prior to production. This is to ensure that chemical, flammability and material quality problems are caught before final testing with enough time to correct the problem and avoid shipping delays. Material evaluation includes analytical and flammability testing, such as lead in surface coatings, lead in substrates, phthalates, etc.
General Guidelines:
Toys“R”Us Inc. requires that vendors submit samples to the designated lab for a material evaluation. The lab can conduct this on the raw materials; full samples do not need to be submitted. Material testing is required for new styles. Submit all materials and components to be used on the final product. If there is a change in material or factory, testing should be conducted again. If any failures occur, it is the vendor’s responsibility to make modifications to the item. Vendor is not required to pass material testing prior to proceeding to final testing. For on-going items, vendors are responsible for monitoring their internal QA processes to confirm material compliance for each batch of production.

Material testing can be conducted for individual countries or as a Global submission. The Test Request Form should be clearly noted.

Prototype and material evaluation can be performed on the same sample. Vendor must mark both boxes on TRF for this to be conducted.

The cost of material/component evaluation is at vendor’s expense.

Material testing may be performed at different laboratory location than prototype and final testing.

A Toys“R”Us item number is not required for this stage of testing. The manufacturer’s number/style number can be utilized.

Work Instructions # 4 Material Evaluation outlines the full responsibilities of each party. Please review this document for detailed information.

Transferring Material Evaluation Results:
For certain items, product lines, and testing, results are permitted to be transferred from the material evaluation to the final product evaluation assuming certain criteria, like same style numbers from material to final report and material report is within a specified timeframe. If and when this is permitted, in addition to the required criteria, is noted in the protocol. Note: If final product failure occurs and vendor does material test to test the new re-worked/re-purchased component/material prior to final product retesting, lab cannot transfer from that material test to the final product retest report. Lab would perform retest on the final product submitted at retest.

5.4.7 Material Evaluation/Piece Goods/Trim/Component Evaluation: Textile

Definition:
Material/Component Evaluation is the analytical testing done before final/COC testing to ensure that the materials used in TRU private label products are safe, and meet all of the requirements for each country where the product will be sold. The purpose of the material testing is to verify
the actual materials being used for the product, and the samples submitted for material testing MUST be taken from materials that will be used for final production. Vendors may submit for material testing at any time, and may use material testing to determine if ordered goods will be compliant, before taking receipt of the materials.

Scope:
All private label textile materials are required to be submitted for piece goods or raw material testing and trim evaluation prior to bulk cutting.

Objective:
A key component of the TRU private label pre-assessment process is to conduct material evaluations prior to production. This is to ensure that chemical, flammability and material quality problems are caught before final testing with enough time to correct the problem and avoid shipping delays. Piece goods/trim/component evaluation includes all applicable tests.

General Guidelines:
Piece goods must be tested once at the beginning of each newly developed item or textile program. Vendor is required to test all trims, components, fabrics, etc. prior to production. If there is a change in material or factory, testing should be conducted again. If any failures occur, it is the vendor’s responsibility to make modifications to the item. Vendor is not required to pass material testing prior to proceeding to final testing. For on-going items, vendors are responsible for monitoring their internal QA processes to confirm material compliance for each batch of production.

Material testing can be conducted for individual countries or as a Global submission. The Test Request Form should be clearly noted.

Prototype and material evaluation can be performed on the same sample. Vendor must mark both boxes on TRF for this to be conducted. The cost of the piece goods/trim/component evaluation is at vendor’s expense.

The cost of material/component evaluation is at vendor’s expense.

Material testing may be performed at different laboratory location than prototype and final testing.

A Toys“R”Us item number is not required for this stage of testing. The manufacturer’s number/style number can be utilized.

Work Instructions # 1 Textile Evaluation outlines the full responsibilities of each party. Please review this document for detailed information.

**Transferring Material Evaluation Results:**
Please refer to section 5.4.6 for requirements on transferring material evaluation results. All information contained there within applies to textile material evaluation as well.

5.5 Softlines (Apparel/Home Textiles/Footwear): Private Label Only

5.5.1 General

Scope:
Applies to private label softlines that are developed through the US Product Development “R” Brands Team only.

General Guidelines:
All private label softlines that are developed through the US office will be subjected to the material evaluation process. The path is as follows:
- Material Testing + Final Testing

Vendors must have a material evaluation on file in order to proceed with final COC testing.

Refer to flow chart in appendix for further explanation on overall process flow.

5.5.2 Material/Component Evaluation: Non-Textile

Please refer to section 5.4.6 for requirements on material/component evaluation. All information contained there within applies to private label softlines that are developed through the US Product Development “R” Brands Team only.

5.5.3 Material Evaluation/Piece Goods/Trim/Component Evaluation: Textile

Please refer to section 5.4.7 for requirements on material/component evaluation. All information contained there within applies to private label softlines that are developed through the US Product Development “R” Brands Team only.

5.5.4 Apparel Fit Evaluation

General:
All private label apparel items developed by the US Product Development Team must be submitted to the technical design department for fit approval prior to cutting.

SOP #140.3 outlines the full responsibilities of each party. Please review this document for detailed information.

5.6 Nominated Hardware Suppliers: Private Label Only
General:
All private label products developed by the US Product Development Team must use Toys“R”Us Inc. nominated hardware suppliers for all snaps or zippers.

Nominated Hardware Suppliers: Include Scovill-USA, YKK, Morito-Kane, and Talon.

Contact Information:
Scovill-USA: www.Scovill.com
Scovill-USA – US Sales Contact Chris Gleeson: cgleeson@scovill.com
YKK: www.ykk.com
YKK – Loretta Tong LTong@ykksnap-america.com
Morito-Kane: www.morito.co.jp/english
Morito-Kane – US Sales Contact Sammy Somekawa: sammy@kane-m.com
Talon: www.talonzipper.com, kathy@talonzippers.com.hk
Talon – US Sales Contact Gary Dyne: gdyne@talonzippers.com
Refer to appendix for additional contact and office locations.

Snap Requirements:
Apparel color cards will be pre-approved for each season.

After the fit sample has been approved, all vendors must initiate the use of the supplier’s “Snap Information Form” prior to ordering bulk snaps. This form must be filled out and submitted to the local snap supplier office along with 2 samples. One sample will be kept at the local office and the other will be returned to the agent upon completion of the evaluation. The vendor can submit 1 sample and then the agents “keep” sample to the snap office. The snap vendor will return the “keep” sample along with the paperwork within 3 business days.

The samples submitted to the office must:
- Be in fabric representative of production.
- If inter lining will be used, sample must have the inter linings sewn into the correct areas.
- Workmanship must be representative of production with correct seaming and seam allowances.
- Correct type of snap and correct number of snaps must be placed on the garment.

Supplier will then recommend the correct snap size to be used for production.

Lead Time Information:
Below is table summarizing lead team needed for ordering from nominated suppliers. Count is based on days before delivery.

<table>
<thead>
<tr>
<th>Production Lead-Time for Peak Season</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Morito: Peak Season Period: Phase I: April to June, Phase II: October to January)</td>
</tr>
<tr>
<td>(Talon: Peak Season Period: April to July)</td>
</tr>
</tbody>
</table>
5.7 Children’s Sleepwear

5.7.1 General

All sleepwear shipped to United States has to meet the below requirements.

5.7.2 Sleepwear vs. Playwear

General:
The term “lounge” wear no longer exists. All items fall either in sleepwear or underwear, or part of playwear/ready-to-wear.

Guidelines:
- Sleepwear is either flame resistant or tight fitting.
Flame resistant and cotton sleepwear can be merchandised together.

Playwear in size 12m and up cannot be merchandised with sleepwear.

Garments sized up to 6/9m are exempt from the tight fitting regulation as long as they meet the following criteria:

- 1 piece items cannot be longer than 25 ¾” long.
- Each piece of a 2-piece item cannot be longer then 15 3/4” long.
  - Footed items are acceptable.
  - Label must contain sizing in months.
  - Labeling must follow FTC labeling requirements for apparel.

Garments sized 12m and up must be playwear or ready-to-wear or they must follow the sleepwear guidelines:

- Footed items sized 12m and larger are considered sleepwear.

Garment assessments of the following factors will determine if a garment falls under the guidelines for Children’s sleepwear:

- Fabric types typically falling in this category include:
  - Jersey Knit 2.4 - 5.2 (ozs./square yard)
  - Blanket WT. Fleece 5.0 - 7.0
  - Brushed Jersey 5.7 - 6.7
  - Stretch Terry 5.5 - 7.7
  - Interlock and rib knit 4.0 - 6.0
  - Warp knit flannel 2.6 - 4.2

- Ornamentation: if appliqués, trim, piping etc. suggest sleeping activities.
- Color: Typically pastel in color or have small print patterns on white background.
- Styling: Typically one of the following (there may be exceptions to these based on the styling of the garment):
  - One piece footed garments
  - Two piece footed garments
  - Gown with open drawstring
  - Gown with open bottom
  - Robe

- The manner which a garment is promoted and distributed.

5.7.3 Cotton/Tight-Fitting Sleepwear

General:
Vendors must consult the 16 CFR 1615/1616 for detailed information regarding children’s sleepwear. It is the vendors’ responsibility to comply with all regulations as noted in the CFR.
Guidelines:
- Cotton sleepwear must meet the tight-fitting measurements as supplied by the CPSC.
- Stretch fabrics must be used for tight fitting sleepwear, such as ribs or pointells.
- Fabrics should have minimal print coverage as the print restricts the stretch of the fabrics.
- Trims on tight fitting sleepwear are restricted to any ribbon, bow, or trim, which does not extend more than 6mm (1/4”) from the point of attachment to the outer surface of the garment.
- The CPSC restricts the measurements of the chest, upper arm, sleeve opening, waist, hip, thigh, and leg opening. These measurements do not have a production tolerance. Vendors must adjust their patterns to ensure compliance to these measurements for the finished garment.
- Labeling must meet the requirements of 16 CFR 1615/1616.

5.7.4 FR Sleepwear

General Guidelines:
Toys“R”Us Inc. will allow vendor/mill to test all FPU and Prototype Seam/Trim testing at their mill or in-house facility following the requirements of 16 CFR 1615 and 16 CFR 1616. Private label GPU testing must be done at Toys“R”Us Inc. approved laboratory. FPU/GPU numbers can be marked on a paper printed label – requirements must meet the CFR. Toys“R”Us Inc. requires the manufacturers of children's FR sleepwear to maintain records regarding FPU, Prototype/Trim and GPU testing as indicated in the CFR 1615/1616 for 3 years from the last ship date of the items. Vendor must be able to supply full documentation within 24 hour of request.

Testing Cover Pages:
When submitting Prototype/Seam or FPU/GPU samples to the lab, additional cover pages must be used with the Test Request Form (FR Sleepwear Testing Cover Sheets are posted with the TRF, refer to subsection “Test Request Forms”).

5.8 Registration

Vendors are responsible for all registration processes at product or factory level related to labeling for plush toys, bedding, etc. as well as any registration related to FDA, EPA, etc. Applies to all products being shipped to the United States.

6 Additional Requirements for Canada

6.1 Furniture: Private Label & Branded

The implementation date of the process and requirements described in this section (Furniture: Private Label & Branded) is yet to be determined. When the implementation date is decided upon by Toys“R”Us Inc, the information within this section will apply.
Please refer to section 5.3 for requirements on furniture. All information contained there within applies to furniture shipping to Canada.

6.2 Toys, Hardlines, Juvenile Products: Private Label Only

6.2.1 General

Scope: The implementation date of the process and requirements described in this section (Toys, Hardlines, Juvenile Products: Private Label Only) is yet to be determined. When the implementation date is decided upon by Toys“R”Us Inc, the information within this section will apply.

Applies to private label toys, hardlines, and juvenile products (excluding furniture) that are developed through the CAN Team.

General Guidelines: All private label toys, hardlines, and juvenile products (excluding furniture) that are developed through the CAN office will be subjected to the pre-assessment evaluation process as well as material testing. The path is as follows:
- Pre-Assessment Evaluation + Material Testing + Final Testing

Vendors must have a pre-assessment evaluation plus a material evaluation on file in order to proceed with final COC testing.

Refer to flow chart in appendix for further explanation on overall process flow.

6.2.2 Pre-Assessment Evaluation Process

Please refer to section 5.4.4 for requirements on the pre-assessment evaluation. All information contained there within applies to private label toys, hardlines, and juvenile products (excluding furniture) that are developed through the CAN Team.

6.2.3 Material/Component Evaluation: Non-Textile

Please refer to section 5.4.6 for requirements on material/component evaluation. All information contained there within applies to private label toys, hardlines, and juvenile products (excluding furniture) that are developed through the CAN Team.

6.2.4 Material Evaluation/Piece Goods/Trim/Component Evaluation: Textile
Please refer to section 5.4.7 for requirements on material/component evaluation. All information contained there within applies to private label toys, hardlines, and juvenile products (excluding furniture) that are developed through the CAN Team.

6.3 Softlines (Apparel/Home Textiles/Footwear): Private Label Only

6.3.1 General

Scope:
Applies to private label softlines that are developed through the CAN Team.

General Guidelines:
All private label softlines that are developed through the CAN office will be subjected to the material evaluation process. The path is as follows:
- Material Testing + Final Testing

Vendors must have a material evaluation on file in order to proceed with final COC testing.

Refer to flow chart in appendix for further explanation on overall process flow.

6.3.2 Material/Component Evaluation: Non-Textile

Please refer to section 5.4.6 for requirements on material/component evaluation. All information contained there within applies to private label softlines that are developed through the CAN Team.

6.3.3 Material Evaluation/Piece Goods/Trim/Component Evaluation: Textile

Please refer to section 5.4.7 for requirements on material/component evaluation. All information contained there within applies to private label softlines that are developed through the CAN Team.

6.4 Nominated Hardware Suppliers: Private Label Only

Please refer to section 5.6 for requirements on nominated hardware suppliers. All information contained there within applies to private label items that are developed through the CAN Team.

6.5 Children’s Sleepwear

General:
Sleepwear for Canada must meet the requirements of the Hazardous Products (Children’s Sleepwear) Regulations (SOR/87-443) and Policy Guidelines. For FR sleepwear, vendor must have TRA (Toxicology Risk Assessment) performed per 16 CFR 1500.3 criteria. This is required in order to ship FR sleepwear to Toys“R”Us Canada, applies to private label and branded.
6.6 Registration

Please refer to section 5.8 for requirements on registration. All information contained there within applies to all products being shipped to Canada.

7 Additional Requirements for Europe

7.1 Toys, Hardlines, Juvenile Products: Private Label Only

7.1.1 General

Scope:
Applies to all private label toys, hardlines, and juvenile products (excluding furniture) that are developed through the European Private Brand Development Process (EPB).

General Guidelines:
All private label toys, hardlines, and juvenile products (excluding furniture) that are developed through the EPB office will be subjected to the pre-assessment evaluation process as well as material testing. The path is as follows:
- Pre-Assessment Evaluation + Material Testing + Final Testing

Vendors must have a pre-assessment evaluation plus a material evaluation on file (plus an LOA) in order to proceed with final COC testing.

Refer to flow chart in appendix for further explanation on overall process flow.

7.1.2 Pre-Assessment Evaluation Process

Please refer to section 5.4.4 for requirements on the pre-assessment evaluation. All information contained there within applies to private label toys, hardlines, and juvenile products (excluding furniture) that are developed through the EPB Team.

7.1.3 Material/Component Evaluation: Non-Textile

Please refer to section 5.4.6 for requirements on material/component evaluation. All information contained there within applies to private label toys, hardlines, and juvenile products (excluding furniture) that are developed through the EPB Team.

7.1.4 Material Evaluation/Piece Goods/Trim/Component Evaluation: Textile
Please refer to section 5.4.7 for requirements on material/component evaluation. All information contained there within, applies to private label toys, hardlines, and juvenile products (excluding furniture) that are developed through the EPB Team.

### 7.1.5 Additional Documentation

When an item has successfully completed Pre-Assessment Testing, EPB will contact the vendor advising details of any additional documentation or certification required in respect of other regulations relevant to the item. For these additional regulations, Toys“R”Us Inc. will accept vendors own testing certification from any properly approved lab. The timely receipt of this additional documentation is critical to our process, and without all relevant additional documentation, shipping cannot commence. This documentation enables the EPB team to control the Technical File as required in Europe. Upon receipt of all required documentation, the Toys“R”Us EPB team will issue a Letter of Advice (LOA valid for 12 months). EPB will accept documentation valid for up to 2 years unless otherwise noted.

Once the LOA expires, the EPB team will contact the vendor to find out if the items are on-going. If so, the EPB team will work with the vendor to obtain updated documentation. The LOA is a required document for COC testing.

For any questions, vendors should contact the EPB office.

### 7.1.6 Technical File Requirements

The following information must be submitted for the technical file:

- Name and address of the factory manufacturing the product
- Factory needle and sharp tools policy for the factory detailing procedures and controls in place
- Product specification
- Confirmation of batch coding, location and format
- Product Bill of Materials/Substances (BoM/BoS)
- Pre-shipment inspection details
- Signed Code of Conduct
- EEC representative declaration
- Declaration of Conformity (DOC) and/or Certificate of Conformity for AZO dyes, Total Cadmium, ROHS, WEEE, Phthalates

Wherever possible, the information should be sent electronically to EPB Team for private label items and local Europe QA team as requested.

For any questions, vendors should contact the EPB office.

### 7.1.7 Product Design Guidelines
7.1.7.1 General

The below applies to product and packaging with potential play value.

7.1.7.2 Plush & Soft Filled Toys

Must Have:
- EN71 parts 1, 2, 3 & 9
- Seam strength test on fabric and all seams regardless of pending change to EN71 Part 1.
- Azo Dyes declaration.
- Total Cadmium if item contains plastic.
- Toys ‘R’ Us CE Mark, name and address.
- Written confirmation for use of registered trademarks, logos and licensed music. Certain symbols cannot be used such as the Red Cross symbol or the UN symbol.
- Wire ends protected by folding and secure capping on products containing wires for stiffening or retention of form.
- Compliance to TRU Phthalate/PVC Requirements.
- Insecure fabric details that can produce tourniquet & constriction or choking hazards must withstand a 70 Newton pull test.
- Good pile retention, to reduce potential choking from shed hair.
- Batch/date code on product, packaging and shipping carton.

Should Have:
- No loose or looped threads or labels NB: paws and facial features, to avoid tourniquet & circulation constriction hazards.
- No plastic whiskers, to reduce choking hazards and scratching risk.
- Double bagged plastic granules/beads, to increase durability of filling and avoid small parts & choking hazards.
- No real animal parts e.g. fur, whiskers, feathers.
- Adequate colour fastness, reduces risk of product staining clothing etc.
- Hook-and-loop fasteners that are of a suitable grading with rounded corners to reduce choking hazards and scratching risk.
- Appropriate cleaning instructions.
- Virgin plastics on critical components, to ensure strength.

Additional Warnings/Instructions Required:
- 12 months + age grading for long fibre plush over 30mm, potential for children under 12 months to choke on long pile.
- Large plush over 50cm (19.5 inches) in length must carry a warning “Warning not suitable for children under 12 Months due to shape and size of toy”, due to risk of smothering from large plush.
Watch Out For:

- Poor hand finishing on seams, can release choking hazards.
- Eye lids which must be tested for small parts, can release choking hazards.
- Running stitch on plastic sheeting and Hook-and-loop fasteners – zigzag stitch should minimise tearing and small parts and suffocation hazards.
- Unprotected internal wires.
- Consistency of product.

7.1.7.3 General Toys

Must Have:

- EN71 parts 1, 2, 3 & 9.
- Total Cadmium if item contains plastic.
- Toys ‘R’ Us CE Mark, name and address.
- Written confirmation for use of registered trademarks, logos and licensed music. Certain symbols cannot be used such as the Red Cross symbol or the UN symbol.
- Wire ends protected by folding and capping on products containing wires for stiffening or retention of form.
- Micro biological testing on liquid filled and natural products.
- Compliance to TRU Phthalate/PVC Requirements.
- No imitation food that is or releases a small part.
- Capped tubing.
- Projectiles and other items with suction cups must have a 90 N tensile test to determine that the suction cup remains in place. This is in addition to existing requirements.
- REACH Directive if chemicals are over 1 tonne per annum.
- Batch/date code on product, packaging and shipping carton.

Should Have:

- Suitable size for use, appropriate for age grade of intended user.
- Adequate colour fastness, where appropriate reduces risk of product staining clothing etc.
- Appropriate cleaning instructions.
- Plastic bags thicker than 50 microns, reduces likelihood of batch failures on bags.
- Virgin plastic on critical components, to ensure strength.
- No holes between 5mm and 12mm reduces tourniquet & constriction hazards.
- Appropriate age grading including legal classification for DVD games e.g. BBFC for UK.
- If a toy is in English only then this must be clearly stated at the point of sale e.g. “Je Parle Anglais”.

Additional Warnings/Instructions Required:

- Simple and complete pictorial assembly instructions.
- Helpline numbers for spare parts and advice.
- Appropriate age grading.
- For heavy products over 10kg, appropriate weight warning and handling instructions required.

Watch Out For:
- All toy guns must have permanent bright orange barrel ends and colours which make it differ from a real gun e.g. yellow, orange. For the UK any modern toy guns must be brightly coloured.

7.1.7.4 Wooden Toys

Must Have:
- EN71 parts 1, 2, 3 & 9.
- Total Cadmium if contains plastic.
- Toys ‘R’ Us CE Mark, name and address.
- Written confirmation for use of registered trademarks, logos and licensed music. Certain symbols cannot be used such as the Red Cross symbol or the UN symbol.
- Soak test carried out under EN71 part 1 on all wooden products.
- Been kiln dried and free from infestation.
- Phthalate compliant product.
- Batch/date code on product, packaging and shipping carton.

Should Have:
- Suitable size for use appropriate for age grade of intended user.
- Adequate colour fastness reduces risk of product staining clothing etc.
- Appropriate cleaning instructions.
- Confirmation of wood type, environmental concerns with traceability and type.
- Confirmation wood is from a sustainable source.
- No warping or twisting.
- No dead knots, potential for splinters and small parts.
- No active resin pockets potential for small parts.
- Surface free from splinters.
- Moisture content between 8-12% should prevent warping.
- Flush joints, reduces finger entrapment hazards & scratches.

Additional Warnings/Instructions Required:
- Variations in product finish are to be expected due to the wood being a natural raw material.

Watch Out For:
- Large unsupported area may be susceptible to warping and twisting.
• Intricate shapes that break easily.
• Dowels and pegs relying on gluing and interference fit only. A secondary mechanical fixing method to avoid the liberation of small parts during normal and foreseeable use should be used.

7.1.7.5 Toy Ride-On

Examples: Rockers, Foot to Floor, Battery Powered Ride On’s, Scooters etc.

Must Have:
• EN71 parts 1, 2, 3 & 9.
• Total Cadmium if item contains plastic.
• Toys ‘R’ Us CE Mark, name and address.
• Written confirmation for use of registered trademarks, logos and licensed music. Certain symbols cannot be used such as the Red Cross symbol or the UN symbol.
• Parent handles tested to BS 7409.
• Potentially accessible tubing capped.
• Stability assessed in most onerous configuration.
• Dynamic strength test performed at an accredited laboratory.
• Compliance to TRU Phthalate/PVC Requirements.
• Compliance with ROHS Directive if electrical.
• EC Type approval on foldable (Micro) scooters.

Should Have:
• Suitable size for use appropriate for age grade of intended user.
• Adequate colour fastness reduces risk of product staining clothing etc.
• Appropriate cleaning instructions.
• Batch/date code on product, packaging and shipping carton.
• Floating hinges on lift up seats, to avoid crushing hazards.
• Anti-tip front and rear, to reduce the chance of a child falling off.
• No reference to being a walker but a push-along.
• Virgin plastic on critical components to ensure strength.
• Steering limiter to avoid crushing hazards.

Additional Warnings/Instructions Required:
• Product with parent handle must state not to be used partially assembled, potential for impalement hazard.
• Clear instructions showing suitable and unsuitable configurations.
• Not to be used on public highways, slopes and near water.
• Instruction that adult supervision required.

Watch Out For:
- Other ride able surfaces e.g. running board, trailers or platforms - either remove or apply clear warnings to the product.

### 7.1.7.6 Electrical

All battery and mains transformer powered products.

**Must Have:**
- EN71 parts 1, 2, 3 & 9.
- Total Cadmium if item contains plastic.
- Toys ‘R’ Us CE Mark, name and address.
- Written confirmation for use of registered trademarks, logos and licensed music. Certain symbols cannot be used such as the Red Cross symbol or the UN symbol.
- EN 62115 for battery operated products.
- EN 61558-2-7 Battery chargers/transformers.
- BS1363 for plugs and sockets, 3 pin plugs used (UK only).
- EMC.
- Low Voltage Directive.
- Compliance to 91/157/EEC for Batteries & accumulators.
- WEEE Marking and instructions to consumer where electricity provides the power for the primary function.
- Clearly visible strong battery isolation tabs where appropriate.
- Batch/date code on product, packaging and shipping carton.
- Battery compartment designed using IEC specifications for all major battery brands. Must take into account recessed negative contacts.
- Compliance with ROHS Directive.
- Minimum 5000 cycles for all non-replaceable battery products.
- Compliance to TRU Phthalate/PVC Requirements.
- LED’s in toys must be Class 1 only when tested to EN60825.
- COC for R&TTE from TRU.
- Pumps for paddling/swimming pools must comply with EN60335.

**Should Have:**
- Moulded 3 pin plugs, reduce the risk of accidental breakage.
- Rubber seal or felt in battery compartments reduces risk of moisture entering the compartment and prevents risk of injury from battery leakage.
- Strain relieving features for the cables reduce the risk of accidental breakage.
- No super bright LED’s, prevents potential eye damage.
- Compartments that enable easy insertion/removal of batteries.
- On/Off, Try Me & Reset buttons clearly marked.

**Additional Warnings/Instructions Required:**
If “try me” batteries are included, packaging requires the following statement “Batteries are for demonstration purposes only and should be replaced immediately after purchase”.

- Detail if batteries are or are not included and type and number of batteries in ANSI format e.g. AA, C etc. and in CEI-86-2 format e.g. LR6.
- Suitable power supply must be recommended if not supplied.
- Helpline number.
- If standby modes drain batteries then this must be drawn to the users attention.
- Fault finding guide if appropriate.
- Appropriate age grading including BBFC classification for DVD games.

Watch Out For:
- Variable battery consumption for different product features, separate power drains could lead to returns.
- Counterfeit plugs, fuses and batteries.
- Products with risk of hair entanglement through motors.

7.1.7.7 Radio & Radio Control


Must Have:
- EN71 parts 1, 2, 3 & 9.
- Total Cadmium if item contains plastic.
- Toys ‘R’ Us CE Mark, name and address.
- Written confirmation for use of registered trademarks, logos and licensed music. Certain symbols cannot be used such as the Red Cross symbol or the UN symbol.
- EN 62115 for battery operated products.
- EN 61558-2-7 Battery chargers/transformers.
- BS1363 for plugs and sockets (UK only).
- EMC.
- Low Voltage Directive.
- Compliance to 91/157/EEC for Batteries & accumulators.
- R&TTE.
- WEEE Marking and instructions to consumer.
- Clearly visible strong battery tabs where appropriate.
- Batch/date code on product, packaging and shipping carton.
- Battery compartment designed using IEC specifications for all major battery brands. Must take into account recessed negative contacts.
- Compliance to TRU Phthalate/PVC Requirements.
- Compliance with ROHS Directive.
- COC for R&TTE from TRU.
Should Have:
- Moulded plugs, reduce the risk of accidental breakage.
- Rubber seal or felt in battery compartments reduces risk of moisture entering the compartment and prevents risk of injury from battery leakage.
- Strain relieving features for the cables reduce the risk of accidental breakage.
- No super bright LED’s, prevents potential eye damage.
- Compartments that enable easy insertion/removal of batteries.
- Capped or protected ends on antenna, reduces risk of eye injury.
- Option of two frequencies/bands in assortment & clear indication that the same frequencies/band cannot be raced together Correct frequency marked on the product.

Additional Warnings/Instructions Required:
- Maximum range must be clearly indicated with appropriate disclaimer regarding interference from buildings etc.
- Comprehensive trouble shooting guide.
- Specific battery care instructions.
- Helpline numbers for spare parts and advice.
- Battery life expectancy.
- Indication and explanation of different frequencies.
- Running and charging time.

Watch Out For:
- Counterfeit plugs, fuses and batteries.
- Suitable frequency 27 & 40 MHz ground vehicle 49 MHz voice and general purpose, 35 MHz Air Vehicle, may vary by state.
- Radio and remote control cars must withstand abuse for impact into kerbs at full speed into a 1m diameter, 5mm deep puddle of water.

7.1.7.8 Electrically Powered Race & Train Sets

Must Have:
- EN71 parts 1, 2, 3 & 9.
- Total Cadmium if item contains plastic.
- Toys ‘R’ Us CE Mark, name and address.
- Written confirmation for use of registered trademarks, logos and licensed music. Certain symbols cannot be used such as the Red Cross symbol or the UN symbol.
- EN 62115 for battery operated vehicles.
- EN 61558-2-7 Battery chargers/transformers.
- BS1363 for plugs and sockets, 3 pin plugs (UK only).
- EMC.
- Low Voltage Directive.
Compliance to 91/157/EEC for Batteries & accumulators.
WEEE Marking and instructions to consumer.
Clearly visible strong battery tabs where appropriate.
Batch/date code on product, packaging and shipping carton.
Battery compartment suitable for all major battery brands.
Easily replaceable car contacts & replacements included.
Track that fit together easily and stays in place.
Cars that fit easily into place on the track.
Cars able to run the whole length of the track.
Clear contents listing on packaging, preferably photographic.
Compliance to TRU Phthalate/PVC Requirements.
Compliance with ROHS Directive.
COC for R&TTE from TRU.

Should Have:
- Tamper proof packaging for key components e.g. cars.

Additional Warnings/Instructions Required:
- Skill levels to build each track layout to be indicated.
- Instructions should include alternative track layouts.
- Helpline numbers and fault finding guides are required for complicated items or items requiring spare parts.
- Simple maintenance and clear instructions must be provided for cars and track.
- Statement regarding handsets smoking.

Watch Out For:
- Counterfeit plugs, fuses and batteries.
- Non replaceable contacts.
- Lap counters that count down.

7.1.7.9 Imitation Food

Must Have:
- EN71 parts 1, 2, 3 & 9.
- Total Cadmium if item contains plastic.
- Toys ‘R’ Us CE Mark, name and address.
- Written confirmation for use of registered trademarks, logos and licensed music. Certain symbols cannot be used such as the Red Cross symbol or the UN symbol.
- Compliance with imitation food regulations.
- No hazardous parts before and after testing.
- Compliance to TRU Phthalate/PVC Requirements.
Should Have:
- Bite testing compliance, to reduce risk of choking hazard.
- No sharp points or edges to reduce risk of palate damage.
- Formulation assessment of scents and flavours, to prevent use of banned or restricted substances.

Watch Out For:
- Stalks on imitation fruit, potential for choking hazards.
- Brittle plastic, easily broken producing choking hazards.
- Jelly and foam imitation food potential for choking hazards.

7.1.7.10 Food Contact Items

Examples: Plates, Cups, Utensils, Kitchen and Tea sets, Lunchboxes etc.

Must Have:
- EN71 parts 1, 2, 3 & 9.
- Total Cadmium if item contains plastic.
- Toys ‘R’ Us CE Mark, name and address.
- Written confirmation for use of registered trademarks, logos and licensed music. Certain symbols cannot be used such as the Red Cross symbol or the UN symbol.
- No small parts before and after testing.
- Compliance to TRU Phthalate/PVC Requirements.
- Appropriate Materials and Articles in Contact with Food.
- Appropriate cleaning instructions.
- Dishwasher and microwave suitability stated.
- Spouts, nozzles etc. that comply with BS EN 14350-1:2004.
- Leak proof lids.
- BS EN 12546 for insulated containers.
- Sealed ice packs with appropriate care instructions.
- Micro-biological testing and formulation review.

Should Have:
- Bite testing compliance to reduce risk of choking hazards.
- No sharp points or edges.

Additional Warnings/Instructions Required:
- Instructions to clean and air dry before use.

Watch Out For:
- Brittle plastic.
• Ceramics – lead and cadmium testing required.
• Drinking nozzles on sports bottles releasing small parts.
• Spouts that could damage the palate on impact.

7.1.7.11 Food

Must Have:
• Compliance to Food Labeling Regulations.
• Product sell-by date clearly indicated on shipping carton, outer carton and item packaging.
• Both sell-by and use-by dates on item packaging and shipping carton.
• Use-by dates on each individual food pack.
• Sell-by date a minimum of 12 months before earliest use-by date.
• Ingredients and allergy details.
• Batch coding.

Should Have:
• Nutritional value indicated on packaging.
• Storage recommendations.
• Information regarding refills or alternative ingredients.

Additional Warnings/Instructions Required:
• List of alternative food items or spares available if kit runs out during use.

Watch Out For:
• Combination packs with different use by dates.
• Batch codes which can be mistaken for use by dates.

7.1.7.12 Clothing, Hair Accessories, & Jewelry

Examples: Dressing up set, role play, hair bands, necklaces, jewelry etc.

Must Have:
• EN71 parts 1, 2, 3 & 9.
• GPSD compliance for non toy product.
• Total Cadmium if item contains plastic.
• Toys ‘R’ Us CE Mark, name and address.
• Written confirmation for use of registered trademarks, logos and licensed music. Certain symbols cannot be used such as the Red Cross symbol or the UN symbol.
• Azo dyes compliance declaration.
• Colour fastness.
• Appropriate sizing and age recommendation for all items.
• Nickel release compliance for metal items.
• Rounded Hook-and-loop fasteners.
• PPE compliance for anything offering protection e.g. sunglasses, helmets etc.
• Clothing and equipment that fits the intended user.
• EN 14682 for cords in children’s clothing.
• BS7907 for children’s clothing.
• Compliance to TRU Phthalate/PVC Requirements.
• For France if a vendor obtains a non toy certificate from the nominated lab then EN71 won’t be applied.

Should Have:
• Fibre content Labeling, helps customer identify “allergy” clothing.
• Micro-biological testing on feathers, to prevent transmission of germs, fungi, moulds and microbes.
• Necklaces, chains, belt and straps with a break away to reduce risk of strangulation.

Additional Warnings/Instructions Required:
• Sizing displayed clearly.
• Latex product should be labeled “contains latex” for allergy identification.
• “Please ensure your child understands that the adult version of this toy must not be played with” to prevent children playing with irons, kettles etc.
• Washing and care instructions.

Watch Out For:
• Alice bands snapping and not holding hair back.
• Sharp points or edges.
• Brittle or unstable footwear without anti-slip soles should have torsion testing carried out to identify potential brittle failure.

7.1.7.13 Arts & Crafts

Must Have:
• EN71 parts 1, 2, 3 & 9.
• EN71 part 5 for modeling sets, paints and glues etc.
• EN71 part 7 for finger paints.
• Total Cadmium if item contains plastic.
• Toys ‘R’ Us CE Mark, name and address.
• Written confirmation for use of registered trademarks, logos and licensed music. Certain symbols cannot be used such as the Red Cross symbol or the UN symbol.
• Formulation reviews for paints, glues, inks or similar.
• BS7272 for pens, glue sticks or similar.
• Non-removable clips for pen caps.
• Verification of any washability claims.
• Micro-biological testing on water based and dough products.
• Compliance to TRU Phthalate/PVC Requirements.
• REACH Directive if chemicals are over 1 tonne per annum.
• All fragrances must have had a toxicological risk assessment.

Should Have:
• Re-fill packs available where appropriate or alternatives suggested.

Additional Warnings/Instructions Required:
• Powder products e.g. plaster of Paris must carry inhalation warning.
• All artwork materials require a “Warning! May stain. Please protect work surfaces and clothing” and include cleaning instructions.
• Adult supervision recommended.

Watch Out For:
• Dried out pens.
• Ventilated caps and secured end plugs on pens, glitter pens, glue pens etc.
• Ingredient listing on finger paint pots.
• Bristle retention on brushes.

7.1.7.14 Cosmetics & Face Paint

Must Have:
• EN71 parts 1, 2, 3 & 9.
• EN71 part 7 for finger paints.
• Total Cadmium if item contains plastic.
• Toys ‘R’ Us CE Mark, name and address.
• Written confirmation for use of registered trademarks, logos and licensed music. Certain symbols cannot be used such as the Red Cross symbol or the UN symbol.
• Formulation reviews for paints, glues or similar.
• BS7272 for pen like items.
• Cosmetic safety regulations.
• Microbiological limits 100 cfu/g for eyes, 1000 cfu/g other areas.
• Batch coding.
• Risk assessment if item or packaging imitates food.
• Vendors European Contact address as cosmetic supplier on pack.
• Compliance to TRU Phthalate/PVC Requirements.
• REACH Directive if chemicals are over 1 tonne per annum.
• All fragrances must have had a toxicological risk assessment.
For France, the formulas of cosmetics from EEC countries must be deposited at the 3 French anti poison centres. Cosmetics coming into France directly from outside the EEC are forbidden.

**Should Have:**
- Containers that prevent product drying out.
- No animal hair in brushes, reduces risk of hygiene/contamination issues.

**Additional Warnings/Instructions Required:**
- Warning regarding sensitivity.
- May stain clothing or other fabrics, cleaning instructions.
- Adult supervision recommended.
- Instructions for application and removal.
- A statement to try a small amount of the substance on a small patch of skin to determine if there is a reaction, if there is then the product should not be used.

**Watch Out For:**
- Glitter products near eyes, potential for eye injury.
- Aerosols – additional requirements apply, for example solvent abuse warnings.
- Offensive pictures/wording on tattoos.
- Applicators with loose components e.g. foam pads, brushes etc. potential for eye injury.

**7.1.7.15 Science & Experimental Toys**

**Must Have:**
- EN71 parts 1, 2, 3 & 9.
- EN71 part 4 for chemistry sets.
- EN71 part 5 for experimental sets.
- Total Cadmium if item contains plastic.
- Toys ‘R’ Us CE Mark, name and address.
- Written confirmation for use of registered trademarks, logos and licensed music. Certain symbols cannot be used such as the Red Cross symbol or the UN symbol.
- Safety assessment or EC type approval on toys containing chemicals excluding chemistry sets e.g. Crystal Growing sets.
- R&TTE on transmitter toys.
- EN62115 and EMC on electrical.
- COC for R&TTE & EMC from TRU.
- Instructions and experiments reviewed for suitability.
- Safety assessment on all organic materials.
- Organic compounds origin verified.
- REACH Directive if chemicals are over 1 tonne per annum.
• Magnetic toys must be assessed to determine the security of the magnets. Released magnets could present an ingestion hazard regardless of the age range.
• Compliance to TRU Phthalate/PVC Requirements.

Should Have:
• Re-fill packs available where appropriate or alternatives suggested.
• Clear age grading guidelines.
• Protective equipment where required.

Additional Warnings/Instructions Required:
• Not to look directly at sun for optical toys, reduce potential for eye injury.
• All additional equipment or ingredients required should be clearly stated on outer packaging.
• Instructions should include project books to extend play value of toy.
• Not to leave in direct sunlight for risk of fire for magnifying glasses.

Watch Out For:
• Misleading information regarding number of experiments or results.
• Product performance e.g. optical distortions.
• Sharp pointed and edged items e.g. blades or needles which are compliant with standards but are not entirely necessary for the function of the toy. Pointed and bladed items should only be included if they are an absolute necessity and no suitable alternative is available.

7.1.7.16 Dolls & Accessories

Must Have:
• EN71 parts 1, 2, 3 & 9.
• Total Cadmium if item contains plastic.
• Toys ‘R’ Us CE Mark, name and address.
• Written confirmation for use of registered trademarks, logos and licensed music. Certain symbols cannot be used such as the Red Cross symbol or the UN symbol.
• EN61125 and EMC for electrical.
• COC for R&TTE & EMC from TRU.
• Break away straps on bags for under 3’s.
• No plastic eye lashes on under 3 dolls. Bean type and dolls with plastic hands, feet and head are considered to be simple dolls which should not have eyelashes. Dolls with plastic arms and legs are considered not to be simple dolls and can have eyelashes.
• Tube through body of doll that cries/wets.
• Formulation assessment on liquids.
• Compliance to TRU Phthalate/PVC Requirements.
• If a toy is in English only then this must be clearly stated at the point of sale e.g. “Je Parle Anglais”.
Should Have:
- Dummy or teat less than 30mm to prevent injury to throat etc from projection.
- Rounded bases on bottles and dummies to prevent them being free standing and reduce impalement risk.
- Materials and Articles in Contact with food for feeding sets.
- Azo dyes compliance declaration.
- No loose or looped threads or labels NB: hands and facial features to avoid tourniquet & constriction hazards.

Additional Warnings/Instructions Required:
- Clothing is for use on dolls only.
- Accessories should state compatible doll size.
- Dolls with dummies must have a warning that the dummy is not for use by babies or that the dummy is not a real dummy on packaging.
- Pushchairs, prams, car seats, highchairs and similar articles intended to be used with dolls must carry a statement that the product is unsuitable for children, animals or babies. This should be on the product where possible.
- Instruction for adult assembly where necessary.

Watch Out For:
- Insufficient hair coverage.
- Foreign accents/languages on talking dolls.

7.1.7.17 Bath & Water Toys

Must Have:
- EN71 parts 1, 2, 3 & 9.
- Total Cadmium if item contains plastic.
- Toys ‘R’ Us CE Mark, name and address.
- Written confirmation for use of registered trademarks, logos and licensed music. Certain symbols cannot be used such as the Red Cross symbol or the UN symbol.
- No vertical protrusions.
- All performance claims verified.
- Compliance to TRU Phthalate/PVC Requirements.

Should Have:
- Drain holes with plugs or stoppers, for easy emptying.
- Colourfastness on textile items, to prevent staining.
- Colourfastness to DIN 53160 on plastic suction cups to prevent staining.

Additional Warnings/Instructions Required:
Adult supervision required at all times.
Cleaning and draining instructions.
Suction cup toys must indicate surfaces to be cleaned before and after use.

Watch Out For:
- Peeling and chipping paint.

7.1.7.18 Under 3 Toys

Must Have:
- EN71 parts 1, 2, 3 & 9.
- Total Cadmium if item contains plastic.
- Toys ‘R’ Us CE Mark, name and address.
- Written confirmation for use of registered trademarks, logos and licensed music. Certain symbols cannot be used such as the Red Cross symbol or the UN symbol.
- Dense packed EVA foam for foam products.
- Ventilation on hemispherical parts.
- Break away straps on bags.
- Harness buckles on straps permanently attached.
- Toys supplied with cot mobiles tested to EN71.
- Compliance to TRU Phthalate/PVC Requirements.
- No sharp angles on foam or card products e.g. jigsaws, floor mats, due to potential for small parts.
- Tea sets and similar play drinking utensils must also meet the requirements of EN 71 part 1 clause 5.12 regardless of the specific exemption.
- Toy must conform with the requirements of DIN 53160 fastness to perspiration and saliva.
- No holes between 5mm and 12mm, even blanking holes.

Should Have:
- Virgin plastics to ensure strength.
- Non-removable tyres/tyre treads to reduce potential for choking hazards.
- Axle retention device to prevent axle being removed when wheel is broken.
- No “bucket” or similar openings which would allow a child’s head to enter but not be removed from products.

Additional Warnings/Instructions Required:
- Push-alsongs should be described as “Push-alsongs” not walkers.
- Instructions for cot activity toys must recommend positioned on wall side of cot where possible to prevent child using product as a step.

Watch Out For:
• Playmat size should be greater that 1m x 1m.

7.1.7.19 Personal Protective Equipment (PPE)

Must Have:
• EC Type Approval for Class 2 or 3 PPE.
• EN 1838: 2005 For Sunglasses and eyewear with UV protection.
• EN 14120: 2003 Roller sports pads & protection.
• EN 13061 : 2001 Shin guards.
• EN 1078: 1997 Helmets for pedal cyclists & Roller sports.
• EN 1080: 1997 Impact protection helmets for young children.
• EN 13138 Part 1:2003 Buoyant aids to be worn.
• EN 166:2001 Personal Eye protection.
• BS 6526:1998 Domestic Oven Gloves.
• BS 5883:1996 Surface Swimming Goggles.
• BS EN 1972:1997 Snorkels.
• Toys ‘R’ Us CE Mark, name and address.
• Written confirmation for use of registered trademarks, logos and licensed music. Certain symbols cannot be used such as the Red Cross symbol or the UN symbol.
• Compliance to TRU Phthalate/PVC Requirements.

Should Have:
• Appropriate cleaning instructions.
• Batch/date code on product, packaging and shipping carton.
• Virgin plastics on critical components, to ensure strength.
• Type approval certification from European Notified body for Class 2 or 3 PPE.
• Clear instructions for fitting.
• Clear instructions for use.
• Clear storage instructions.

Additional Warnings/Instructions Required:
• Instructions to regularly check equipment for signs of wear or damage.
• Instructions to dispose of protective equipment after a severe impact or if damaged.

Watch Out For:
• Toys imitating Protective Equipment which must be clearly labeled that protection is not provided.

7.1.8 Stock Monitoring Policy

General:
Toys R Us reserve the right to carry out screen testing to applicable safety standards on all Private Branded products, the costs of which will be charged back to the vendor.

**Goods Inwards Inspections:**
It is Toys R Us policy to carry out random inspections on all incoming goods either to verify modifications which have been made or to ensure the continuing quality of products supplied to Toys R Us. If any potential safety or quality issues is found through these inspections Toys R Us reserve the right to send stock for testing, the costs of which will be charged back to the vendor. For any inspections where the product fails to meet TRU’s agreed specification Toys R Us reserve the right to fine accordingly.

**Testing Failures:**
During testing of a Private Branded Product if the item fails to comply, store and DC stock of that item will be tested to determine if there is a safety risk from the failure on our existing inventory. Toys R Us reserves the right to charge vendors for costs incurred as a result of any failures on Private Branded product.

**Store & DC Stock Chargeback:**
If store or DC stock is used for testing purposes Toys R Us reserve the right to charge the vendor for the cost of the store stock used in the testing of the products in addition to the testing charges.

### 7.1.9 Manual Handling Labeling Requirements

**General:**
Weight warnings must be placed on any products over certain weights for manual handling purposes. Please see guidelines below.

<table>
<thead>
<tr>
<th>Weight</th>
<th>Warning Label</th>
</tr>
</thead>
<tbody>
<tr>
<td>Below 10kg</td>
<td>Not needed</td>
</tr>
<tr>
<td>10kg - 15kg</td>
<td>Yellow Warning Triangle and indication of weight</td>
</tr>
<tr>
<td>15kg - 25kg</td>
<td>Yellow Warning Triangle and indication of weight and wording &quot;take care when handling&quot;.</td>
</tr>
<tr>
<td>25kg +</td>
<td>Yellow Warning Triangle and indication of weight and wording &quot;two person handling&quot;.</td>
</tr>
</tbody>
</table>

Any item with a single dimension exceeding 75cm must carry the yellow warning triangle and indication of weight, if necessary.
7.1.10 Recycling Symbols

General:
There are a number of symbols which commonly appear on packaging products and product materials. Some of these indicate whether the item is recyclable, whilst others show the recycled material content. Whilst these markings are not mandatory they are becoming more common, especially now that there can be money made from recycling certain materials.

Metals:
Most beverage and food cans made from steel and aluminium can be recycled. Look out for the following symbols:

Recyclable aluminium
Recyclable steel

Both these symbols are material type as well as recycling

Cardboard:

A. B. C.

The above symbol (A), called the Mobius loop, is most commonly found on cardboard packaging and denotes that the item is recyclable. If the centre of the loop contains a number (B), this means that the item is made from a certain percentage of recycled materials. However, use of this symbol is voluntary. Some goods contain recycled materials but do not carry this symbol. Recycled content does not mean it is necessarily better for the environment and it is often inappropriate, particularly for packaging used for food, toiletries and cosmetics.

Glass:
Whilst most glass containers are recyclable, this symbol reminds consumers to recycle glass jars and bottles, either at bottle banks or, where available, through kerbside collection schemes.

This symbol is material type as well as recycling.

**Plastics:**
These types and their most common uses are shown below:

- **Polyethylene Terephthalate:** Fizzy drink bottles and oven-ready meal trays.
- **High-Density Polyethylene:** Bottles for milk and washing-up liquids.
- **Polyvinyl Chloride:** Food trays, cling film, bottles for squash, mineral water and shampoo.
- **Low Density Polyethylene:** Carrier bags and bin liners.
- **Polypropylene:** Margarine tubs, microwaveable meal trays.
- **Polystyrene:** Yoghurt pots, foam meat or fish trays, hamburger boxes and egg cartons, vending cups, plastic cutlery, protective packaging for electronic goods and toys.
- **Any Other Plastics:** Any other plastics that do not fall into any of the above categories. An example is melamine, which is often used in plastic plates and cups.

### 7.1.11 Allergy Warnings

**General:**
It is important to note that there is no legal requirement to mark food or cosmetic products with an allergy warning regardless of the content, it is however considered to be good practice to mark accordingly. Food products and also cosmetic items should indicate the presence of any allergenic material such as nuts, latex.

There is a legal requirement to warn against Latex content, this comes from the EN71 Part 1 safety standard and requires that face masks require a warning if they are made from natural
rubber latex. This has been expanded to include all items made from or containing natural rubber latex.

There have been a couple of notable voluntary recalls of products due to the absence of labeling indicating the presence of allergenic materials in particular nuts. Any organic material or solution which is likely to be handled or taken into the mouth and is made of food type ingredients such as a play dough or paint must be labeled with a statement if the ingredients contain nuts or traces of nuts. In the case of play dough’s, the fragrance added is sometimes almond based.

8 Additional Requirements for Australia

8.1 General

Scope:
All items purchased for Toys“R”Us Australia, as part of Private Label program or branded (under vendor packaging), must conform to the below general guidelines. Below discusses applicable regulations and standards.

General Guidelines:
If items are defined by the laboratory or Australian government as:

- Suitable for children aged over 3 must have passed ISO8124, EN71 or ASTM. However, if the Australian government asks for the safety status of the item, the vendor must supply a test report demonstrating that the item has passed the International Standard (ISO8124).

- Suitable for children aged under 3 must have passed the International Standard ISO8124 Part 1, 2, 3 (including the mandatory small parts tests).

In addition, the item must pass any additional test necessary to comply with Australian Safety Standard regulations (including all relevant tests as required).

Vendors are requested to send a valid test report copy, original quote sheet with color photo and one (1) sample unit of the Private Label item to the relevant Buyer at Toys“R”Us Australia at least two weeks before shipment.

Where newly developed products have not been tested, and relevant certificates do not exist, vendor may in discussion with the Private Brand Manager request that Toys“R”Us Inc. test the products to all regulation, including AS1647, EN71, EN50088, EMC and any other specific regulations required for the item on behalf of the vendor. The cost of testing and all additional testing will be borne by the vendor. Please contact the relevant Buyer in Australia for further information.
All products shipped to Toys“R”Us Australia must conform to the below; however, this is not inclusive.

### 8.2 General Products

**Styrene Foam Beads:**
All items containing “Styrene Foam Beads” must comply with applicable parts of the International Standard ISO 8124 test. No other test report(s) may be substituted for an item containing “Styrene Foam Beads”.

All vendors with items that contain “Styrene Foam Beads” and which have passed above stated tests must send a copy of the completed test report to the attention of the relevant buyer at Toys“R”Us Australia for reference.

**Sunglasses Item:**
All sunglasses have to pass the Australian Testing Standard AS1067. In addition, there must be a label clearly visible on the product and / or the front of the packaging with the warning: "SUNGLASSES These glasses are intended to reduce sun glare in ordinary circumstances."

If they are TOY SUNGLASSES (i.e. they do not meet the AS1067 standard), and fall under the toy standard AS1647, they must have a label clearly visible on the product and / or the front of the packaging with the warning: "TOY SUNGLASSES".

**Bicycles:**
All bicycles must be tested. If the wheel base of the bicycle is 640mm or greater, bicycle must be tested to the Australian Standard AS/NZS1927:1998.

If the wheel base of the bicycle is smaller than 640mm, bicycle must be tested to AS/ISO 1824:2002.

**Lightweight Protective Helmets:**
All lightweight protective helmets for use in pedal cycling, horse riding, and other activities requiring similar protection must be tested to the Australian Standard AS2063.2-1990.

**Projectile Toys:**
All toys that fire projectiles must be tested to Australian Standard AS/NZS CISPR14.1 or EN55014-1.

**Inflatables:**
All flotation toys and swimming aids must be tested to the Australian Standard AS1900-1991.

**Playground Equipment:**
All playground equipment for parks, schools, and domestic use must be tested to the Australian Standard AS1924.1-1981.

**Folding Portable Cots**
All folding portable cots (travel cots and pack’n’plays) for use in domestic situations and day nurseries use must be tested to the Australian Standard AS/NZS 2195:1999.

**Cots for Household Use:**
All cots (cribs) for household use must be tested to Australian Standard AS2172-1991.

**Carry Cots & Stands:**
All carry cots and stands use must be tested to the Australian Standard AS2196-1978.

*Carry cot definition:* a device provided with handles, permanently attached or detachable, in which a baby can be rested and transported. May also be used on stand, and may be provided with weather hood and apron.

**Prams & Strollers:**
All prams and strollers use must be tested to the Australian/New Zealand Standard AS/NZS2088:1993.

**Harnesses for Use In Prams, Strollers & High Chairs:**
Harnesses for use in prams, strollers, and high chairs (including a detachable walking rein) use must be tested to the Australian Standard AS3747-1989.

**Toys Containing Magnets:**
All products age graded 14 years and under that contain magnets must comply to: AS/NZS ISO 8124.1:2002, Safety aspects related to mechanical and physical properties, and Amendment 2 to AS/NZS ISO 8124.1, as amended by Consumer Protection Notice No. 5 of 2010.

Labeling requirements: Where a toy includes a hazardous magnet or magnetic component, the packaging and instructions must include a statement similar to the following: “WARNING! The product contains small magnet(s). Swallowed magnets can stick together across intestines causing serious infections and death. Seek immediate medical attention if magnet(s) are swallowed or inhaled.”

**Phthalates:**
The following items with below defined phthalates are prohibited:
a) Toys;
b) childcare articles including, but not limited to, dummies, pacifiers, teething rings, teething rails, rattles, bibs, gum soothers, and comforting objects; and
c) eating vessels and utensils including, but not limited to, feeding bottles, sip/sucking cups, bowls, plates, and cutlery
that:

(d) are intended for use by children up to and including 36 months of age;
(e) contain, or that have a component which contains, more than 1% by weight of the chemical identified by the unique Chemical Abstract Service (CAS) Number 117 - 81 - 7 (also known as Diethylhexyl phthalate (DEHP), Di(2 - ethylhexyl) phthalate and Bis(2 - ethylhexyl) phthalate; and
(f) contain, or that have a component which contains, more than 1% by weight of the chemical identified by the unique Chemical Abstract Service (CAS) Number 117 - 81 - 7 that is, readily able to be sucked and/or chewed by children up to and including 36 months of age;

but excluding:

(g) clothing and footwear;
(h) sporting goods;
(i) floatation aids and aquatic toys for the specific purpose of assisting a supervised child to float or swim in water; and
(j) second hand goods.

8.3 Electro-Magnetic Compatibility (EMC) Certification

Powered Toys:
The Australian Standard for powered toys is AS/NZS 1044, however it is the same as the European Standard EN55014 or the International Standard INCISPR14, therefore any of these will be acceptable.

Consumer / Home Electronics:
The Australian Standard for consumer / home electronics is AS1053(1996), which again is the same as the European Standard EN55013 or the International Standard INCISPR13, therefore any of these will be acceptable.

Please Note: Any EN test report will be acceptable for compliance, provided the test is for “Electro Magnetic Emission”. The test is only required once, provided the electronic component is not altered. Generally, all items of the following categories are considered to be electromagnetically critical and will not be authorized for shipment to Australia before a passed test result is available:

<table>
<thead>
<tr>
<th>Cat #</th>
<th>Category Name</th>
<th>Cat #</th>
<th>Category Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>02</td>
<td>Musical Instruments, Tape Recorders, etc.</td>
<td>04</td>
<td>Video Games Systems</td>
</tr>
<tr>
<td>12</td>
<td>Walkie Talkie</td>
<td>14</td>
<td>Road Race Sets</td>
</tr>
<tr>
<td>16</td>
<td>Train Sets</td>
<td>19</td>
<td>Electronic Games</td>
</tr>
<tr>
<td>22</td>
<td>Educational Electronics</td>
<td>96</td>
<td>Radio Controlled and R/C Vehicles</td>
</tr>
</tbody>
</table>
8.4 Compliance Labeling

Please refer to the section titled ADDITIONAL REQUIREMENTS FOR THE CATEGORIES THAT MUST MEET LABELING STANDARDS FOR AUSTRALIA for the Guide to Use of Compliance Labels.

8.5 Electro-Magnetic Compatibility (EMC) Compliance Labeling

Purpose of Compliance Labels:
Compliance labels must be affixed to equipment to which a mandatory standard applies. The purpose of the label is to show that the product complies with applicable mandatory standard and to identify the manufacturer or importer.

A Compliance Label Comprises:
C-Tick mark
Supplier’s Code Number (or ACN)
Product Identification Code (if the product carries no identification)

The C-Tick Mark

The C-Tick mark (as shown above) is a certification trade mark registered under the Trade Marks Act by the Spectrum Management Agency. It indicates that the equipment to which it is attached complies with any applicable radiocommunications standards, telecommunications standards or EMC standards.

The C-Tick mark can only be used by persons who have been granted permission to use the mark by the Spectrum Management Agency (called “approved users”). Once permission is granted, the manufacturer or importer is entitled to use the C-Tick mark on the compliance label and on associated product documentation, but only:

- in accordance with a “Radiocommunications (Compliance Labeling) Notice” made under s.182 of the Radiocommunications Act 1992;
- in accordance with the Rules for the use of the Mark lodged at the Trade Marks Office; or;
- in the case of Telecommunications equipment, in accordance with AUSTEL’s Technical Approvals Guide No. 3 Issue 6.

Compliance Label Requirements:
On a compliance label, the Mark must be represented in accordance with the following rules:

1) Representation of Mark
The Mark must be used exactly as shown in the bromides, or other artwork, supplied to the approved user. No variations are permitted. There are two types of bromides:

N312 – to be used if the vendor intends to print in “black and white”

Toys“R”Us Inc. logo – to be used if the vendor intends to print in “color”

2) **Size**

The Mark shall be no smaller than 3mm in diameter and when used the coding test shall be no less than 3mm in height with a distinct spacing no greater than a single character width in the same font.

3) **Construction**

The C-Tick Mark and coding test shall be a permanent feature of the device either:
   (a) as part of the moulding of the device; or
   (b) attached on a permanent label by means of, for example, rivets.

4) **Location**

The C-Tick mark and coding test must be a permanent externally visible feature of the device.

**Other Uses of The C-Tick Mark:**
The manufacturer or importers also permitted to use the C-Tick mark on packaging, tags and tickets, product information, product catalogues, and product advertising for the purpose of indicating that the relevant product complies with applicable mandatory standards.

In these circumstances, the Mark may be used with or without the coding text required by the s.182 notice, and the requirements as to size and construction for compliance label do not apply.
However, permission to use the Mark in this way is subject to the condition that the Mark is not used in a manner that:

- is likely to mislead or deceive the public as to the nature of the Mark, or the meaning of the Mark;
- is contrary to the Radiocommunications Act 1992, or the Rules lodged at the Trade Marks Office, AIPO;
- is likely to be harmful of the compliance labeling scheme or the reputation of the Spectrum Management Agency.

For further information about compliance labels and the use of the C-Tick mark, please contact the Radiocommunications Standards Team on 616 - 256 5451.

8.6 Radio Control Vehicles Without Battery Pack and Charger

General Guidelines:

- The radio-controlling unit of any radio controlled toy must comply with Australian regulatory requirements and be labeled accordingly, if it has an output power of between 300 milliwatts and 1 watt, plus has an operating frequency of between
  - 26.957 MHz and 27.283 MHz or
  - 40.25 MHz and 40.66 MHz
- A radio-control unit falling within the above criteria must comply with the ACA “Radio-communications Class License” (Radio Control Models)

Note: If the output power of the radio control unit is less than 300 milliwatts compliance with the ACA “Radio-Communications Class License” is not required and as such there is no labeling requirements either. However, if the power is greater than 1 Watt or operates on frequencies other than those mentioned above, then the device may need to comply with other radio communication requirements.

Test Requirements:

- The control unit must comply with “Radio Communications Class Licenses” which calls for compliance with Australian Standards tests which require that the item work within the guidelines mentioned above.
- The test reports that are acceptable are AS/NZS 4268.2:1955 or the European equivalent ETSI 300 220.

Product Marking / Labeling Requirements:

If the radio-control unit falls within the above guidelines then the unit must be marked / labeled with the “C” Tick and the Toys“R”Us Inc. Supplier Code Number “N312”.

Note: The minimum requirement is that the actual unit be marked / labeled. A label may additionally be applied to the packaging but it may not be applied to the packaging only.
SKN Folder Requirements:
Toys“R”Us Australia needs to maintain a SKN folder which contains all the necessary information for a particular SKN after the testing is performed. Following are the documents that are required for the SKN folder, please provide the documents to the testing laboratory accordingly so they can forward the same information to Toys“R”Us Australia.
- Copy of full test report satisfying the “Test Requirements” mentioned above
- A letter from the vendor stating that the “C” Tick has been applied to the product correctly
- Picture of the product
- Photocopy of the operation manual / user guide of the item

8.7 Radio Control Vehicles/Boats With Battery Pack and Charger

General Guidelines:
- The radio-controlling unit of any radio controlled toy must comply with Australian regulatory requirements and be labeled accordingly, if it has an output power of between 300 milliwatts and 1 watt, plus has an operation frequency of between
  - 26.957 MHz and 27.283 MHz or
  - 40.25 MHz and 40.66 MHz
- A radio-control unit falling within the above criteria must comply with the ACA “Radio-communications Class License” (Radio Control Models)
- In addition, the battery charger associated with any product must comply with the Australian EMC framework and labeled accordingly.

Note: If the output power of the radio control unit is less than 300 milliwatts compliance with the ACA “Radio-Communications Class License” is not required and as such there is no labeling requirements either. However, if the power is greater than 1 Watt or operates on frequencies other than those mentioned above, then the device may need to comply with other radio communication requirements.

Test Requirements:
- Control Unit (Radio Communication Compliance)
  - The control unit must comply with “Radio Communications Class Licenses” which calls for compliance with Australian Standards tests which require that the item work within the guidelines mentioned above.
  - The test reports that are acceptable are AS/NZS 4268.2:1955 or the European equivalent ETSI 300 220.
- Battery charger adapter (EMC Compliance)
- The charger / adapter must comply with Australian Standards tests which require that the item be EMC tested and a “C” tick be applied to the charger.
- The test reports that are acceptable are CISPR 14, or EN 55014, or AS/NZS 1044.

Product Marking / Labeling Requirements:
If the radio-control unit falls within the above guidelines then the unit must be marked / labeled with the “C” Tick and the Toys“R”Us Inc. Supplier Code Number “N312”.

- The battery charger adapter of this type of product must also be marked / labeled with the “C” Tick and the Toys“R”Us Inc. Supplier Code Number “N312”.

*Note: The minimum requirement is that the actual unit be marked / labeled. A label may additionally be applied to the packaging but it may not be applied to the packaging only.*

**SKN Folder Requirements:**

Toys“R”Us Australia needs to maintain a SKN folder which contains all the necessary information for a particular SKN after the testing is performed. Following are the documents that are required for the SKN folder, please provide the documents to the testing laboratory accordingly so they can forward the same information to Toys“R”Us Australia.

- For the radio control unit, a copy of full test report satisfying the “Test Requirements” mentioned above
- For the battery charger adapter, a certified full copy of one of the test reports or a copy of one of the test reports plus a letter certifying that this is an original copy of the report in its entirety
- A letter from the vendor that the “C” Tick has been applied to the product correctly
- Picture of the product
- Photocopy of the operation manual / user guide of the item

### 8.8 Ride-On Vehicle With Battery Pack and Charger

**General Guidelines:**

- This procedure applies to all ride on vehicles which include a battery pack and charger.
- The battery pack and charger associated with any product must comply with Australian EMC Framework and labeled accordingly.

**Test Requirements:**

- Battery charger adapter (EMC Compliance)
  - The charger/adapter must comply with Australian Standards tests which require that the item be EMC compliant.
  - The test reports that are acceptable are CISPR 14, or EN 55014, or AS/NZS 1044.

**Product Marking / Labeling Requirements:**

- The battery charger adapter of this type of product must also be marked / labeled with the “C” Tick and the Toys“R”Us Inc. Supplier Code Number “N312”.

*Note: The minimum requirement is that the actual unit be marked / labeled. A label may additionally be applied to the packaging but it may not be applied to the packaging only.*

**SKN Folder Requirements:**
Toys“R”Us Australia needs to maintain a SKN folder which contains all the necessary information for a particular SKN after the testing is performed. Following are the documents that are required for the SKN folder, please provide the documents to the testing laboratory accordingly so they can forward the same information to Toys“R”Us Australia.

- For the battery charger adapter, a certified full copy of one of the test reports or a copy of one of the tests reports plus a letter certifying that this is an original copy of the report in its entirety
- A letter from the vendor that the “C” Tick has been applied to the product correctly
- Picture of the product and the charger
- Photocopy of the operation manual / user guide of the item

### 8.9 Radio Frequency Devices: Walkie Talkie

#### General Guidelines:

- These procedures are for any Walkie Talkie type toy which uses frequencies to communicate.
- Any toy of this type must comply with the Australian “Radio-communications Class License” (Low Interference Potential Devices) requirements and labeled accordingly, if it,
  - operates on a radio frequency between 26.957 MHz and 27.283 MHz
  - has a transmitter output power of less than 1 Watt

*Note: If the output power is greater than 1 Watt, compliance with an ACA “Radio-communications Apparatus License” of some description is most likely required.*

#### Test Requirements (Radio Communications Compliance):

- The control unit must comply with Radio Communications Class Licences which calls for compliance with Australian Standards tests which require that the item work between the above mentioned frequencies and transmitter output power of less than 1 Watt.
- The test reports that are acceptable are AS/NZS 4268.2 or the European equivalent ETSI 300 220.

**Product Marking / Labeling Requirements:**

Each Walkie Talkies unit must also be marked / labeled with the “C” Tick and the Toys“R”Us Inc. Supplier Code Number “N312”.

*Note: The minimum requirement is that the actual unit be marked / labeled. A label may additionally be applied to the packaging but it may not be applied to the packaging only.*

**SKN Folder Requirements:**

Toys“R”Us Australia needs to maintain a SKN folder which contains all the necessary information for a particular SKN after the testing is performed. Following are the documents that
are required for the SKN folder, please provide the documents to the testing laboratory accordingly so they can forward the same information to Toys“R”Us Australia.

- Copy of full test report
- A letter from the vendor that the “C” Tick has been applied to the product correctly
- Picture of the product
- Photocopy of the operation manual / user guide of the item

8.10 Battery Pack and Charger

General Guidelines:
- This procedure applies to all battery packs and chargers.
- The battery pack and charger must comply with the Australian EMC Framework and be labeled accordingly.
- 240V plug must have plastic cover on pins and comply with AS/NZS 3112.

Test Requirements:
- Battery charger adapter (EMC Compliance)
  - The charger / adapter must comply with Australian Standards tests which require that the item be EMC compliant.
  - The test reports that are acceptable are CISPR 14, or EN 55014, or AS/NZS 1044.

Product Marking / Labeling Requirements:
The battery charger adapter of this type of product must also be marked / labeled with the “C” Tick and the Toys“R”Us Inc. Supplier Code Number “N312”.

Note: The minimum requirement is that the actual unit be marked / labeled. A label may additionally be applied to the packaging but it may not be applied to the packaging only.

SKN Folder Requirements:
Toys“R”Us Australia needs to maintain a SKN folder which contains all the necessary information for a particular SKN after the testing is performed. Following are the documents that are required for the SKN folder, please provide the documents to the testing laboratory accordingly so they can forward the same information to Toys“R”Us Australia.

- For the battery charger adapter, a certified full copy of one of the test reports or a copy of one of the test reports plus a letter certifying that this is an original copy of the report in its entirety
- A letter from the vendor that the “C” Tick has been applied to the product correctly
- Picture of the battery pack and charger
- Photocopy of the operation manual / user guide of the item

8.11 Underwater Pool Toys
General Guidelines:
Under section 39x (1) of the Consumer Protection Act, 1969, the supply of underwater pool toy is allowable under the following conditions.

1) All underwater toys and games and any container or packaging in which such goods are supplied shall bear a notice stating:

   **WARNING - ALL UNDERWATER GAMES ARE DANGEROUS - USE ONLY UNDER SUPERVISION OF AN EXPERIENCED SWIMMER.**

2) The notice shall be permanently and conspicuously affixed to the toy or game and the container or packaging in which such goods are supplied.

3) The notice shall be printed in English in characters which contrast with the background color of the toy or game and the container or packaging in which such goods are supplied and shall contain no reference other than the warning contained in clause 1.

4) The wording of the notice shall be clearly legible, and, in the case of the container or packaging in which such goods are supplied, the characters shall be no less than 2.5mm high.

5) A reference in this order to a toy or game is, in the case of a toy or game having more than one part, a reference to each part of the toy or game.

*Note: Market surveys are conducted during each year. Vendors found not complying with this law are liable to prosecution and fines up to Australian $20,000 for individuals and Australian $100,000 for corporations are possible.*

### 8.12 Plastic Bags Used as Packaging

**General Guidelines:**
The following conditions apply to the use of Flexible Plastics Packaging as part of the Children's Toys (safety requirements):

- **Part 1: General Requirements**
- **Clause 6 PACKAGING**
- **Sub Clause 6.2 FLEXIBLE PLASTICS AND PACKAGING**

#### 8.12.1 Large Packaging

**General Guidelines:**
Where the flexible plastics packaging is in the form of a bag or in the form of wrapping which when removed from the package is capable of being formed into a bag which has, or is capable of having, an opening with a circumference of 350mm or more and a depth of 130mm or more,
both dimensions being measured after the packaging has been stretched to its fullest extent, then the packaging shall either:

- be perforated with round holes of at least 5mm in diameter or other shaped holes of equivalent area, so that when the hole of square test template, measuring 150mm along each side, is placed anywhere on the packaging, the template will completely cover at least one hole, or

- be made from a plastic material that has a thickness of 38um or more and carry a legible cautionary label similar to the following:

  **WARNING**
  TO AVOID DANGER OF SUFFOCATION TO BABIES
  AND CHILDREN DISPOSE OF THIS BAG IMMEDIATELY

*Note: The purpose of this clause is to ensure that either:*

- there are sufficient number of holes in the flexible plastic packaging to prevent the possibility of suffocation if the child places the packaging over its head or

- the suffocation hazard is highlighted by way of a warning notice if the packaging does not have a sufficient number of holes (A minimum thickness of plastics is also required to reduce the tendency of the plastics to conform to the child's face and so obviate a suffocation hazard. Refer to the note in clause 6.2.2)

Referring to the warning notice in clause 6.2.1b, since the wording on the cautionary label is only an example, it is permissible to use the other words e.g.: "CAUTION" in place of "WARNING". In addition to the information on the cautionary label, the following or similar statement may be included - "Tie knots or shred plastics before storing for recycling or disposing in rubbish bins. Do not burn plastics."

### 8.12.2 Small Packaging

**General Guidelines:**
Where the flexible plastic packaging is in the form of a bag or in the form of wrapping which when removed from the package is capable of being formed into a big which has, or is capable of having an opening with a circumference of less than 350mm and/or a depth of less than 130mm, both dimensions being measured after the packaging is stretched to its fullest extent, then it is recommended that the packaging be made from plastics material that has a thickness of 19um or more.

*Note: A minimum thickness of 19um is recommended because the thinner the plastics the greater the tendency to conform to contours, such as a child's face. Further, thin plastics often have a static charge which causes the plastics to adhere to skin. Accordingly, the combination may present a suffocation danger even though the packaging may be small.*
9 Additional Requirements for Japan

9.1 General

Scope:
All items, private label and branded, purchased for Toys“R”Us Japan must conform to the below unless otherwise noted. Below discusses general guidelines specific to Japan as well as applicable regulations and standard.

General Guidelines:

Vendor can make action on testing after completing the following matters:
  ● Specification of your toy must be completed.

On your sample submission to Japan, bill Shipping Charges, Duties and Taxes to Shipper (sender). When you send sample to Japanese laboratory, please write invoice as Receiver; Laboratory and Importer; TRU-J. When you send sample to TRU-J, please write invoice as Receiver; TRU-J and Importer; TRU-J.

9.2 Private Label & Exclusive Products

General Guidelines:
If you want to manufacture PB/EX products using the brands owned by Toys “R” Us group, you have to have approval of US head office for the package artwork. The work is done by the Product Development (PD) Department. Dedicated employee works with you for each product category, so submit necessary data and documents following their instructions. The labeling stipulated by the Household Goods Labeling Law must be done accurately.

9.3 Obligatory Laws

9.3.1 The Food Sanitation Law

General Guidelines:
“Section 4 Toys” of the Food Sanitation Law was revised on March 31, 2008. By this revision, the scope of the law was expanded and some products were newly included in the scope. To import products in the scope of the Food Sanitation Law, vendors must have them tested by the Minister of Health, Labor and Welfare or at a registered test institute. Before the products are delivered, a test result report must be submitted.

Products Concerned:
  1) All food and drink products, excepting pharmaceuticals and quasi-drugs specified under the Pharmaceuticals Law.
2) Additives (Products used by adding, mixing, permeating or introducing by some other means into the food product manufacturing process or for the purpose of processing or preserving the food)

3) Natural aromas (Natural aromas are additive products or product mixtures derived from plants and animals used for the purpose of adding aromas to food products)

4) Utensils and container packaging (All utensils and container packaging that directly contacts food products)

5) Toys (Products for which contact with the bodies of babies and infants younger than 6 years may be potentially injurious to their health)
   a. (Addition) Toys that are expected to come into contact with the mouth of babies and infants through normal use. Pacifiers, teething rings, balloons, bubble blowers, lip stick type toys, toy musical instruments (trumpets, flutes, harmonicas, etc.).
   b. (Addition) Accessory toys (toys used by babies and infants as accessories). Finger rings, necklaces, broaches, pendants, etc.
   c. (Addition) Educational toys (toys designed to develop physical and intellectual ability of babies and infants which may come into contact with their mouth).
   d. (Continued) Blocks, toy telephones, animal toys, dolls, clay, balloons, block toys, balls, kitchen toys (toys that are used when playing by pretending to cook and eat), utsushie (copy pictures), tumblers, face figures, origami (paper for folding), rattles. *Including stuffed dolls.
   e. (Changed) Toy vehicles (including clockwork and electrically powered toy vehicles).
   f. (Addition) Toys played with in combination with toys mentioned above. Toys of railways, stations, railway crossings, tunnels, trees, etc. attached to toy trains. Toys of houses, furniture, tableware, etc. played with in combination with dolls. Molds, pallets, etc. for handling clay.

Standards & Criteria:
1) As determined by the Food Sanitation Law, if PVC (polyvinyl chloride) is used as the main constituent of a synthetic resin as the main unit or as a part of toys specified in part (5) above, the following raw materials cannot be used.

2) As determined by the Food Sanitation Law, if PVC (polyvinyl chloride) is used as the main constituent of coating of toys specified in part (5) above, the following raw materials cannot be used.
   - DEHP / Diphthalate (2-ethylhexyl)
   - DINP / Diisononyl phthalate.
   *DINP is the toys that essentially contact with mouth.

Colorings:
For synthetic coloring materials used in toys, colorings other than those specified in the Food Sanitation Law cannot be used unless it is confirmed by an elution test that the coloring does not melt out.
Change of Standard:
The standard of “painting” as raw material was changed to the standard of “paint film” as part of final products. Accordingly, the paint film test was added.

9.3.2 Law for the Control of Household Products Containing Harmful Substances

General Guidelines:
Among the substances specified under this law, delivery will not be accepted of products that do not conform to the standards determined by the laws relating to formaldehydes. Toys “R” Us-Japan conducts regular inspections of the amounts of formaldehydes included in products.

Products Concerned:
1) Among textile products, diapers, diaper covers, bibs, underwear, nightwear, gloves, socks, middle wear, outer wear, hats and sleeping implements for use by babies and infants less than 24 months old.
2) Among textile products, underwear, nightwear, gloves, socks and tabi (Japanese socks worn with kimono). Adhesive solutions used for wigs, false eyelashes, false mustaches, and garters.

Standard Values:
Caution: Toys “R” Us-Japan gives the highest priority to safety regarding the standard values of included formaldehydes by setting values that are even less than the legally specified amounts.

For the target products described in (1) and (2) above, the following standard values should be strictly observed:
- A-Ao value should be 0.03 or less
- 20μg/g or less

9.3.3 Household Goods Quality Labeling Law

General Guidelines:
When delivering products covered by the Household Goods Quality Labeling Law, the labeling items and terms that are to be strictly observed under the law should be followed. In the case where the packaging is manufactured by Toys “R” Us-Japan, the items that should be shown on the packaging should be submitted using the specified method.

1) For synthetic resin processed products, refer to Table H-1 of the annex “Standards and Regulation”.
   a. Raw material resins: Indicate using the specified wording described in Table H-2 of the annex “Standards and Regulation”.
   b. Heat resistant temperature: During normal usage conditions, indicate how high a temperature the product can withstand.
c. Cold resistant temperature: During normal usage conditions, indicate how low a temperature the product can withstand.

d. Capacity: Indicate the completely full capacity to the lip of the container. For capacities of 1 liter or more, indicate the amount in liter units, and for capacities less than 1 liter, show the capacity in milliliter units.

e. Caution: For the testing, use the methods determined in JIS S2029 (Plastic Eating Utensils).

2) For miscellaneous industrial products, refer to Table H-3 of the annex “Standards and Regulation”.

3) For electronic machine devices, refer to Table H-4 of the annex “Standards and Regulation”.

4) For textile products, refer to Table H-5 of the annex “Standards and Regulation”.
   a. Textile composition: The fiber name should be indicated using the wording specified in Table H-6 of the annex “Standards and Regulation”. The mixture ratios of the fibers used in each part should be indicated as percentages (%).
   b. Domestic washing and other handling methods: The washing method, possibility of chlorine-based bleaching, ironing method, dry cleaning, wringing, and drying conditions should be indicated using the handling symbols shown in Table H-7 of the annex “Standards and Regulation”
   c. Water-repellency: When water-repellency is indicated, show “Water-repellent (Easily repels water)” or “Water-repellent [using the Japanese kanji character] (Easily repels water)”.
   d. Caution: Overseas ISO indications will not be accepted. Be sure to show the indications using the specified methods.

9.3.4 PSC (Consumer Product Safety Laws and Designated Specific Products)

Target Products:

Baby and Infant Cribs:
- Limited to products mainly for use in the home designed for the purpose of sleeping or child care for babies and infants within 24 months of birth, excluding rocking type cribs.

Laser Pointers:
- Limited to portable laser applied equipment (limited to laser light and visible light rays) designed with the purpose of external illumination for displaying text or diagrams.

General Guidelines:
When delivering products covered by the consumer product safety laws, a conformance inspection should be undertaken by a third party testing body to ensure conformity with the safety standards. Products should show the PSC (Designated Specific Product Mark). A copy of the conformance inspection report should be submitted to the Quality Control Office. PSC target products other than list above mentioned will be performed in a similar way.

9.3.5 PSE (Electrical Appliance and Material Safety Law)
Products Considered as Special Electronic Goods (112 products):
When delivering products (both single products and attached products) covered by the above, a conformance inspection should be undertaken by a domestic or overseas institution certified or approved by the Economy, Trade and Industry Minister, and a duplicate of the conformance inspection pass report (a duplicate issued by the institution; photocopies not acceptable), together with inspection records showing that the product conforms with the technical standards (issued by a third party testing body), should be submitted. Products that have been certified as being in compliance should be labeled according to the methods specified by the ordinances of the Ministry of Economy, Trade and Industry.

Caution: Toys “R” Us-Japan requests your cooperation regarding the following items:
- Delivery of products that have labeling applicable to old laws will not be accepted, even if they are still within the manufacturing and sales transition period.
- For the conformance inspection pass report, it is acceptable that pass reports issued for each model class are submitted. However, for the technical standards conformance inspection records, inspections of each model should be conducted by a third party testing body as determined by the regulations under the electrical product safety law, and the pass report should be submitted. The submission of independent inspection records provided by the manufacturer will not be acceptable for allowing product delivery.
- When products undergo a model change, or if materials are changed, be certain to contact the Quality Control Office. Regarding the products after the change, technical standards conformance inspection records should be submitted.

Electronic Goods with the exception of Special Electronic Goods (340 products):
When delivering products (both single products and attached products) covered by the above, an inspection should be undertaken to ensure that the product conforms with the technical standards, and inspection records (issued by a third party testing body), should be submitted. Products that have been confirmed as being in compliance should be labeled according to the methods specified by the ordinances of the Ministry of Economy, Trade and Industry.

Caution: Toys “R” Us-Japan requests your cooperation regarding the following items:
- Delivery of products that have labeling applicable to old laws will not be accepted, even if they are still within the manufacturing and sales transition period.
- When products undergo a model change, or if materials are changed, be certain to contact the Quality Control Office. For the products after the changes, technical standards conformance inspection records should be submitted.
- The submission of independent inspection records provided by the manufacturer will not be acceptable for allowing product delivery.

9.4 Other Regulations & Standards

9.4.1 General
Use of Plasticizer / Phthalates for Toys:

- The following Phthalates is prohibited to be used for toys for children who are 14 years old or younger.

<table>
<thead>
<tr>
<th>Name</th>
<th>TRU regulation</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEHP</td>
<td>Prohibited</td>
</tr>
<tr>
<td>DBP</td>
<td>Prohibited (limit less than 0.1%)</td>
</tr>
<tr>
<td>BBP</td>
<td>Prohibited (limit less than 0.1%)</td>
</tr>
<tr>
<td>DNHP</td>
<td>Prohibited (limit less than 0.1%)</td>
</tr>
<tr>
<td>DINP</td>
<td>Prohibited for toys which infants may touch with their mouth</td>
</tr>
<tr>
<td>DNOP</td>
<td>Prohibited for toys which infants may touch with their mouth (limit less than 0.1%)</td>
</tr>
<tr>
<td>DIDP</td>
<td>Prohibited for toys which infants may touch with their mouth (limit less than 0.1%)</td>
</tr>
</tbody>
</table>

- Products smaller than 5cm in size are included in the toys that infants may touch with their mouth.
- DEHP and DINP are those defined by the Food Sanitation Law.

Lead:
We have set the following criteria for lead in products in case infants mistakenly swallow them.

- To be applied to toys for children who are 14 years old or younger.
- The lead amount melting from the paint film of products must not exceed 90μg/g.
- The lead content at any part of the product must not exceed 90ppm.
  *The test method is the same as ST criteria and CPSC standard.
  *However, products in the scope of the Food Sanitation Law must be tested based on the standard of the law.

9.4.2 Toys / Miscellaneous Goods / Plush

General Guidelines:
For toys, there must be no defect when products are used according to the purpose for which they were designed. Accordingly, it is requested that appropriate responses will be made to the below items.

Caution Indications:

- In the situation where the usage method or safety will differ depending on the age of the user, a recommended age indication must be given that fully appreciates the characteristics of the toy and eliminates the risk of mistaken usage.
- When a parent or guardian should supervise or assist when using the toy, this should be indicated.
According to the product characteristics, if there is a possibility that a wrong usage method could result in danger when playing with the toy, this should be described as a prohibited usage example.

- For items determined by the regulations of the household goods quality labeling law, confirm the label contents and indicate them on the packaging.

### Investigations for Maintaining Safety:

#### Safety should be certified mechanically and physically:
Ensure that there will be no risk of danger when playing with the toy using the correct method. There should be no potential danger during normal usage conforming with the primary purpose of the toy, and also from mistaken usage that can be easily predicted.

#### Check of flammability:
There should not be risk of fire caused by toys. Toys and materials used for toys must not be flammable. *Including costume worn by children, beards, masks, wigs, hairs, etc. which children wear on their head or face.*

#### Confirmation of scientific characteristics:
The materials and paints used in manufacture should not include harmful substances that may adversely affect health, and the substances should not be subject to elusion. Toys and materials used by toys should not exceed the standard values for usage limits on poisonous substances, corrosive substances, irritating substances, sensitizing agents or pressure-generating substances, or radiation or flammable materials.

**Caution:** Due to the revision of the Food Sanitation Law (March 31, 2008), designated toys and test items have been added. The products in the scope of the Food Sanitation Law (refer to 1.1) are obligated to conform to the standard set by the Law, so have them tested according to the instruction of a test institute. As regards the target age of children using toys, even if it is declared to be 6 years old or older, some toys may be regarded as designated toys based on the revised Law when clearing the customs. So set the age considering the characteristics of the toy, how to play with it, whether or not children can understand how to use it.

### 9.4.3 Bicycles / Tricycle / Outdoor / Sports

#### General Guidelines:
The products in this category must conform to the requirements specified by relevant laws, third party industrial organizations, CE standard or ASTM standard. As regards the standards stipulated by laws, a test report (issued by a third party test institute) proving the conformity must be submitted prior to the delivery of products or the products must be tested at an institute designated by us. As regards the indication of the technical standard conformity approval mark (SG, ST, BAA, etc.) issued by private organizations based on the third party certificate system, it is not a obligatory system required by laws, so each vendor can choose to obtain the approval or not. Even if there is indication of the approval mark, vendors are asked to submit documents proving that the product satisfies the safety and technical conformity stipulated by third party approval organization.
As regards bicycles, three wheel bikes (one wheel bikes), please deliver the products according to the below flow.

**Production, Control and Delivery Flow for Bicycles:**
Bicycles, three wheel bikes and one wheel bikes are controlled according to the following flow from their new product development phase.

<table>
<thead>
<tr>
<th>New product development</th>
<th>Confirmation of parts used</th>
</tr>
</thead>
<tbody>
<tr>
<td>New product ordering</td>
<td>Product specification determining, and production process confirmation</td>
</tr>
<tr>
<td>Production</td>
<td>Inspection of parts used, and administration of production line</td>
</tr>
<tr>
<td>Shipment</td>
<td>Completed product sampling inspection, and final check</td>
</tr>
<tr>
<td></td>
<td>Submit the Toys “R” Us Bike Inspection Checklist</td>
</tr>
<tr>
<td>Documentation administration</td>
<td>Conduct storage and administration based on a checklist of the process records described in 1-4 above.</td>
</tr>
<tr>
<td>Storage of sample bicycle</td>
<td>One bicycle from the mass manufactured model should be sampled and stored.</td>
</tr>
</tbody>
</table>

**Important: Emergency flow for nonconforming products:**
Nonconformity of bicycles may cause serious accidents, which require urgent action. In such a case, take action immediately according to the following flow while closely communicating with TRU stores, buyers, Quality Control Department.

<table>
<thead>
<tr>
<th>Confirm the situation (TRU)</th>
<th>Confirm the defect details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Investigate the cause (Vendor)</td>
<td>Confirm the affected bicycle frame No., PO# and stock</td>
</tr>
<tr>
<td></td>
<td>Indicate the recall of defective bicycles</td>
</tr>
<tr>
<td>Submit initial report (Vendor)</td>
<td>Judge and decide whether the defect involves one product or a whole lot</td>
</tr>
<tr>
<td>Determine response method</td>
<td>Confirm the manufacturing conditions of the affected lot</td>
</tr>
<tr>
<td></td>
<td>Examine the factory product inspection documentation</td>
</tr>
<tr>
<td>Report to Toys “R” Us</td>
<td>Report the examination situation</td>
</tr>
<tr>
<td></td>
<td>Report on the proposed response measures</td>
</tr>
<tr>
<td></td>
<td>Independent inspection, and inspection by bicycle inspection association</td>
</tr>
<tr>
<td></td>
<td>Bicycle or parts replacement</td>
</tr>
<tr>
<td></td>
<td>Response to customers</td>
</tr>
<tr>
<td></td>
<td>Submission of response report</td>
</tr>
<tr>
<td></td>
<td>Report of result of customer response</td>
</tr>
<tr>
<td></td>
<td>Confirmation of processing method</td>
</tr>
</tbody>
</table>

### 9.4.4 Baby Toys / Baby Apparel/ Baby Goods

**General Guidelines:**
For toy products, apparel and furniture intended for use by babies and infants, strict observance of the relevant regulations determined by the country and compliance with the regulations stipulated by third party testing bodies and industry groups, CE standards, and ASTM standards is requested. For the standards determined by the regulations, submission of an inspection report (issued by a third party testing body) certifying conformance will be required before delivery of the products, or an inspection should be conducted by a Toys “R” Us designated testing body. Further, for items specified for inspection by Toys “R” Us, inspections should be carried out by the TRU designated testing bodies.

**Baby Toys/ Baby Goods and Furniture:**
For products targeting children under 36 months, the basic inspection items are as follows:

- The products in the scope of the Food Sanitation Law (milk bottles, stuffed dolls, educational toys, etc.) must conform to the criteria.
- Cloth toys or textile products used for toys must conform to the following criteria.
  - Formaldehyde content set by Toys “R” Us “A-Ao value 0.03 or less”.
  - Criteria set in the baby item of the textile product quality criteria (refer to annex “Standards and Regulation” table H-8).
  - As regards the strength of seams, apply force of 90±2N to the right and left with a clamp with 19mm washer and keep doing so for 10 seconds, and there should be no breakage on the seam and material.
  - Products should conform to simulated saliva testing (DIN53160).
- Beds for infants should conform to the safety standard for consumer household products and indicate “PSC mark” on them.
- Volatile organic compound (VOC) contained in wooden beds/furniture should not exceed 100μg/m³ (volume concentration at 25°C: 0.08ppm) as the indoor concentration guideline prescribed by the Ministry of Health, Labor and Welfare. Preferably, low formaldehyde material, which radiates less formaldehyde, should be used.
- The product main unit and components, and parts of the structure that can be removed, should not be capable of being swallowed.
- Drop testing should be carried out to confirm there will be no splitting or cracking.
- Twist testing should be carried out to confirm there will be no bending or breakage.
- Pull testing should be carried out to confirm there will be no bending or cracking.
- Chew testing should be carried out to confirm that parts cannot be bitten off or split.
- Check gaps and holes. Make sure there are no places where fingers and hands can become jammed or stuck.
- There should be no sharp tips or acute edges.
- Products should conform with flammability testing.
- Toys that use or have attached string or cord should conform the following standards.
  - The thickness should be greater than 1.5mm diameter.
  - The length should not exceed 220mm even when extended with a force of 25±2N.
  - The length of a ring-shaped string should not exceed a circumference of 350mm even when extended with a force of 25±2N.
For cords attached for fixing baby beds, baby carriages, and cribs, the length should not exceed 750mm even when extended with a force of 25±2N, and extension should not be possible by more than 40% of its original size.

- Products should conform with migration testing for the use of specified colorings and the 8 harmful substance elements. (Please refer to the following table).

<table>
<thead>
<tr>
<th>Constituent</th>
<th>Antimony</th>
<th>Arsenic</th>
<th>Barium</th>
<th>Cadmium</th>
<th>Chromium</th>
<th>Lead</th>
<th>Mercury</th>
<th>Selenium</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard Values</td>
<td>60</td>
<td>25</td>
<td>1000</td>
<td>75</td>
<td>60</td>
<td>90</td>
<td>60</td>
<td>500</td>
</tr>
</tbody>
</table>

(Units: mg/kg)

Baby Apparel / Bed Clothes:
- Products should conform with textile manufacturing standards determined by Toys “R” Us (refer to annex “Standards and Regulation” table H-8).
- Products should conform with included formaldehyde amounts (standards determined by Toys “R” Us) (testing flow: please refer to “3・1 Inspection of Included Amount of Formaldehyde”).

9.4.5 Jewelry Toys / Metal Accessories for Children

General Guidelines:
As accessory toys have been newly added to the products in the scope of the Food Sanitation Law based on its partial revision made on March 31, 2008, we set the test criteria for accessories as follows and we ask you to have them tested at a test institute designated by us.

Accessory Toys:
Toys which infants use as accessories (for example, finger rings, necklaces, broaches, pendants, etc.). However, accessories that are not intended to be used as toys, such as key holders, straps of cell phones, etc. are not included.
- Lead elution criteria: 90μg/g or less.
  * The test method of the Food Sanitation Law is used.

Metal Accessories:
Metal accessories made for children of 14 years old or younger. Note that cell phone straps and key holders are included. Metal parts other than main units (sub-materials such as chains, fixtures) are also tested.
- Lead content: 90ppm or less.
- Lead elution: 90μg/g or less.
  * ST criteria and CPSC standard are used as the test method.

9.4.6 Food

General Guidelines:
Regarding food products, sampling testing at stores is carried out four times a year for the following items. Depending on the product characteristics, the following (A), (B) or (C) test items are selected. In the situation where violations of the standards are found from the inspection result, all of the products will be recalled from all stores and returned. Depending on the degree of violation, business dealings may be stopped following consultation.

**Sampling Testing:**
A. Confirmation of Condition
   - External appearance (taste, bad smell)
   - Presence of foreign objects
   - Best before (consume before) date
   - Weight tolerance
   - Pinholes
   - Labeling of products
B. Bacterial Testing
   - General bacterial count
   - Colon bacillus group
   - Staphylococcus aureus
   - Salmonella
   - Bacillus cereus
   - Mold count
C. Physical and Chemical Testing
   - Acid Value (AV)
   - Peroxide Value (POV)
   - Water Activity (AW)

### 9.5 Changes in Product or Production

**General Guidelines:**
If there is change to anything concerning production, make sure to inform it to Toys“R”Us Quality Control Department. If there is change, the product must be re-tested. If the product is controlled by the Food Sanitation Law, it cannot be imported without a re-testing conformity certificate. So if there is change, make sure to submit the “specification change notice” (annexed “standards and regulation” specification change notice).

If there is change, the values and results of the original test may change. If you should inadvertently ship products without submitting a specification change notice although it is needed, re-testing is conducted for the product as soon as the fact above is known. As a result of the re-testing, if the product is found nonconforming or if it is found that the change to the product may seriously affect the safety of the product, all of the products are disposed of or returned to you. In this case, you may be asked to pay the cost required to recall and return the product and the expenses occurring in relation to this procedure.
Changes that Require Notice:
- Change of country or factory where products are made.
- Change of raw materials (including additives/plasticizer), change of suppliers supplying raw materials.
- Change of design/specifications (including change of color/assortment).
- Change of process/production method, change of sub-contractors.

9.6 Additional Testing Requirements & Documentation

Please refer to the appendix for more detailed information on testing criteria, product guidelines, and documentation, such as the MIS, Specification Change Sheet, etc.

Toys“R”Us Inc.
One Geoffrey Way, Wayne, New Jersey 07470

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