Dear Valued Vendor Partner:

We are committed to continuous improvements in our speed-to-market, supply chain reliability, and operating expenses. We are also keenly aware that our success depends heavily on you, our vendors.

As our key partners we want you to have the information needed to fully understand all aspects of working with Toys “R” Us, Inc. This includes processing our purchase orders, shipping, invoicing, item management, EDI, and issue resolution. The Vendor Reference Guide provides clear and thorough explanations of our current processes and requirements. It will be updated, maintained, and always available to you on the Toys “R” Us, Inc. Vendor Extranet.

In addition, the Vendor Reference Guide outlines the company’s supply chain performance standards, which are common to the industry and crucial for effective management of the supply chain. You will find that the processes and requirements defined in this document will significantly aid you in conducting business with Toys “R” Us - Delaware Inc., and ultimately in delighting our customers and driving sales of your merchandise.

Please take the time to review and understand the Vendor Reference Guide, as it is intended for your benefit. For your convenience, we have posted the Guide online at http://vendorconnect.toysrus.com, our new Vendor Extranet. If you have any questions pertaining to the Guide, please email our Vendor Partnership Team at apparelsupport@toysrus.com.

We are excited about the improvements taking place within our organization and the potential they provide to your organization and ours. We look forward to our mutual long-term success.

Michael Jacobs
Senior Vice President, Logistics
Toys “R” Us, Inc.
BECOMING A VENDOR

The Toys “R” Us, Inc. Becoming a Vendor process provides clear requirements to prospective vendor partners and secures our operational alignment. The Vendor Partnership Team will manage all vendor on-boarding and will assist with questions or provide status updates upon request.

SUBMISSION OF DOCUMENTS

Prospective vendors should complete and sign the following forms:

1. Vendor Management Request Form

2. EDI Set-Up Questionnaire
   If a vendor is not EDI capable, the vendor may register to transact business with Toys “R” Us, Inc. electronically through the Trade Gateway, a service provided by our third-party partner, Enable Trading. Enable Trading can be reached at http://www.eb2b.net or 1-800-828-3932.

3. Toys “R” Us, Inc. Master Purchase Order Agreement (MPOA)
   A copy of the MPOA can be requested by emailing: apparelsupport@toysrus.com
   Requests must include the following: name, title, company name, street address, city/state/zip, email address, phone, and TRU Buyer’s name with request.

4. Toys “R” Us, Inc. Supplier Code of Conduct

5. Dun & Bradstreet Comprehensive Report
   D&B can be reached at 866-472-7362

6. Product Liability Certificate
   Please review Section 12: Insurance of the Master Purchase Order Agreement for specific requirements for insurance compliance. Please note, Toys “R” Us - Delaware, Inc must be named as certificate holder and additional insured. Also the Certificate Holder address must read as follows:

   Toys “R” Us, Inc.
   Attn: Risk Management
   One Geoffrey Way
   Wayne, NJ 07470

The above six (6) documents must be returned to the Toys "R" Us, Inc. address below. Please note, as the Master Purchase Order Agreement and Supplier Code of Conduct are legal documents of Toys R Us, the entire original signed document must be returned. Faxed or scanned copies of the contracts will not be accepted.

   Toys “R” Us, Inc
   Attn: Vendor Partnership - Apparel
   Lake Building, 4th Floor South
   One Geoffrey Way
   Wayne, NJ 07470-2030

Once the above required documents are received and approved, a Resource Number is assigned to the vendor. The vendor will be notified of this number via e-mail. This Resource Number will be referenced on all future purchase orders and remittance information. For more information about Becoming a Vendor please contact Vendor Partnership at apparelsupport@toysrus.com
VENDOR UPDATES

The effective management of the Toys “R” Us, Inc. and Vendor relationship requires current information, specific to each Vendor conducting business with Toys “R” Us, Inc. Any changes to the following Vendor information must be communicated immediately to the Vendor Partnership Team for timely maintenance of the Vendor Management System.

Legal Entity Vendor Name Change or Parent Company Name Change:
- Letter on company letterhead providing:
  - a legal explanation for the name change
  - the new legal entity name
  - and the TRU Resource Number (vendor number) of the account.
- Certificate of Name Change from jurisdiction of incorporation
- Certificate of Merger (if name change is result of merger transaction)
- Updated Certificate of Insurance showing legal entity name

Correction of Vendor Name:
- Letter on company letterhead stating:
  - why the name is incorrect
  - the correct legal entity name
  - and the TRU Resource Number (vendor number) of the account
- Certificate of Insurance showing the correct legal entity name.

Factor Change:
- Letter on company letterhead (letter from factor on letterhead also acceptable) stating:
  - New factor name
  - New factor address
  - New contact information

Please return the required documents to:

Toys “R” Us, Inc.
Attn: Vendor Partnership – Apparel
Lake Building, 4th Floor
One Geoffrey Way
Wayne, NJ 07470

We must receive written or e-mail notification if a change occurs in any of the following:

✓ Address and Phone Number
✓ Parent Company Address
✓ Remittance (or Accounts Payable) Address
✓ Dunn & Bradstreet Number (DUNS)
✓ Consolidator Name
✓ Pre-ticketing Address
✓ Shipping (warehouse) Address
✓ Returned Documents Processing Address
✓ Returned/Defective Products Address
✓ Receivables Factor Address

If you have any questions regarding vendor updates please email apparelsupport@toysrus.com.
EDI REQUIREMENTS

The following section outlines the processes, expectations, and general EDI related information for Toys “R” Us, Inc. Vendors to participate in our Electronic Data Interchange (EDI) program.

- **TOYS “R” US, INC. REQUIRES THAT ALL VENDORS COMPLY WITH THE EDI PROGRAM REQUIREMENTS AS OUTLINED IN THIS GUIDE.**

- **THERE WILL BE NO EXCEPTIONS TO THIS REQUIREMENT.**

- **DETAILS OF NON-COMPLIANCE CHARGEBACK INFORMATION AND THE APPEAL PROCESS CAN BE FOUND IN THE VENDOR PARTNERSHIP SECTION OF THIS GUIDE.**

The Toys “R” Us, Inc. EDI Trading Partner Guide builds upon industry documentation; it is a supplement to the EDI documentation published by the Uniform Code Council (UCC). To request a copy of the UCC guidelines, please contact the UCC at http://www.gs1us.org/gs1us.html. The UCC no longer provides individuals information through a 1-800 number. Vendors must use their website and choose the Product Catalog link on the left-hand side. From here, vendors will have the option of ordering the EDI catalogs for varying dollar amounts depending on the catalog ordered.

**TRANSACTION SET SPECIFICATIONS**

The detailed mapping of each Toys “R” Us, Inc. EDI document, and how each transaction set element relates to the ANSI X12 standard, can be requested by emailing edisupport@toysrus.com. Please reference apparel EDI guidelines in your request.

**APPAREL (FORMERLY KIDS R US):**

- 810 Invoice
- 850 Purchase Order
- 856 Advance Ship Notice
- 997 Functional Acknowledgement

**GETTING STARTED**

All EDI capable Vendors must fill out the EDI Setup Questionnaire and follow the instructions as indicated on the form. This questionnaire can be found on the Vendor Extranet or at the end of this guide. This form should also be used to request document implementation, version upgrade, or ID change.

If you are not EDI capable, you may register and immediately transact business with TRU electronically through the Trade Gateway, a service provided by our third party partner Enable Trading (formerly eB2B Commerce). Enable Trading can be reached at http://www.eb2b.net or 1-800-828-3932.

**EDI TEST PROGRAM**

EDI allows companies to perform paperless transactions. As an EDI partner, Vendors must demonstrate that they are EDI capable prior to issuance by Toys “R” Us, Inc. of your first Purchase Order. If you are using Enable Trading’s Trade Gateway, no testing is required. In order to become a full EDI partner through a value added network (VAN) or internet (EDIINT) connection, Vendors will be required to participate in a test program for each of the following documents listed below.
850 Purchase Order:

- During the Purchase Order (PO) testing process, Toys “R” Us, Inc. will send a test PO for each of two Areas (DC’s). This will be a test only and Vendors should not ship against these test PO’s.
- Once testing is complete and the Vendor is in production, the Vendor must review each “production/live” PO, as soon as it is received and immediately notify their Buyer of any discrepancies/errors within three business days. (e.g., incorrect cost, incorrect pack, UPC, payment terms, Vendor number etc.). If an adjustment to the discrepancy/error is required, please await the receipt of a modified Purchase Order (EDI 850) before you fill/ship the order.
- Functional Acknowledgements (997) at the group level are required within 24 hours for all documents sent by Toys “R” Us, Inc.
- Retransmission of a PO is available through the VAN or EDIINT. If your VAN or EDIINT package cannot queue the PO, please contact your Buyer.
- Please note 850 guidelines have been updated as of January 16, 2007. Please contact EDISUPPORT@TOYSRUS.COM to request a copy of the new apparel 850 guidelines.

856 Advance Ship Notice:

- Once the Vendor is in production with PO’s and a “production/live PO is sent, Vendors should send an 856 test using test data from the production/live PO. Testing must be completed before shipment is made. If the Vendor cannot meet this requirement you must use the Enable Trading Trade Gateway until testing is completed.
- The EDI group will contact the Vendor to notify them of approval status.
- All ASNs must be transmitted prior to the shipment arrival at the DC. Please verify your transmission schedule with your EDI department to ensure your ASNs are received within sufficient time. Shipments received without timely and accurate ASNs will be subject to chargebacks.
- Please note Toys “R” Us EDI is unable to accept duplicate ASNs. Please direct any questions to EDISUPPORT@TOYSRUS.COM.

810 Invoice:

- Once the Vendor is in production with PO’s and a “production/live PO is sent, Vendors should send an 810 test using test data from the production/live PO. Testing must be completed before invoices can be submitted for payment. If the Vendor cannot meet this requirement the Vendor must use the Enable Trading Trade Gateway until testing is completed.
- When the EDI group receives an error-free test invoice, it is submitted to Toys “R” Us, Inc.’s Accounts Payable for their review and approval. The EDI group will contact the Vendor to notify them of approval status.
- Once approved, timely and accurate data transmissions will ensure invoices are paid correctly and on time and that processing charges are not incurred. No paper invoices will be paid.

EDI IDENTIFICATION NUMBERS

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<thead>
<tr>
<th>APPAREL</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
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<td>12: 2015996907</td>
</tr>
<tr>
<td>Test</td>
<td>01: KRUTEST</td>
</tr>
</tbody>
</table>

If you have further questions about becoming a Toys “R” Us, Inc. EDI partner, please contact us by e-mailing edisupport@toysrus.com or by calling our EDI Support Group at 973-617-3800.

For questions regarding ASN non-compliance chargeback information and/or the appeal process, please refer to the Vendor Partnership section of this guide.
UNIVERSAL PRODUCT CODES

Toys “R” Us, Inc. is committed to the use of the Universal Product Code (UPC). The management of product information through the UPC is crucial to the integrity and exchange of EDI documents. Toys “R” Us, Inc. requires all Vendors to assign UPC numbers and label all merchandise with a UPC barcode.

UPC CONTACT INFORMATION

In order to best serve our guests, the Toys “R” Us, Inc. item file must remain 100% accurate. To help Toys “R” Us, Inc. accomplish this, Vendors must provide complete and accurate UPC’s. All Vendors must join either the Uniform Code Council (UCC) or the European Article Number (EAN) in order for their products to be UPC source marked. The Council may be contacted at the address or website below. Please note that the UCC office is your local EAN organization office.

<table>
<thead>
<tr>
<th>UCC and EAN CORPORATE OFFICE</th>
<th>UCC CUSTOMER SERVICE</th>
</tr>
</thead>
<tbody>
<tr>
<td><a href="http://www.uc-council.org">http://www.uc-council.org</a></td>
<td><a href="mailto:info@uc-council.org">info@uc-council.org</a></td>
</tr>
<tr>
<td><a href="http://www.ean-int.org">http://www.ean-int.org</a></td>
<td></td>
</tr>
<tr>
<td>UNIFORM CODE COUNCIL, INC.</td>
<td>UNIFORM CODE COUNCIL, INC.</td>
</tr>
<tr>
<td>Princeton Pike Corporate Center</td>
<td>7887 Washington Village Drive,</td>
</tr>
<tr>
<td>1009 Lenox Drive, Suite 202</td>
<td>Suite 300</td>
</tr>
<tr>
<td>Lawrenceville, NJ 08648</td>
<td>Dayton, OH 45459</td>
</tr>
<tr>
<td>Phone: 609-620-0200</td>
<td>Phone: 937-435-3870</td>
</tr>
<tr>
<td>Fax: 609-620-1200</td>
<td>Fax: 937-435-7317</td>
</tr>
</tbody>
</table>

UPC SPECIFICATIONS

Toys “R” Us, Inc. is committed to UPC scanning of all merchandise sold in stores and online. In order to receive a Purchase Order, a complete and accurate UPC for each item purchased must be provided to the Toys “R” Us, Inc. Buyer. Each item must be marked with a valid UPC symbol and corresponding 12-digit number. Our system also accepts and reads EAN 13-digit numbers.

Components of a Valid UPC:

I. **Number System Character**
   Assigned by Uniform Code Council (usually “0”)

II. **5-Digit Manufacturer Number**
    Assigned by Uniform Code Council

III. **5-Digit Item Number**
    Assigned and maintained by the manufacturer

IV. **Check Digit**
    This number is used to calculate and ensure accuracy of previous 11 numbers

Toys “R” Us, Inc. requires the full UPC number (12 digits) or EAN (European Article Number-13 digits), therefore the Vendor must:

- Calculate and print each check digit.
- Include all UPC/EAN numbers for each specific item on the Vendor’s annual price list.
- UPC’s must not be printed in red or related colors (pink, purple). This is a violation of UCC regulations and makes the UPC unreadable by laser scanners. Black bars on a white background are recommended.
- UPC’s must be of the correct height and contain sufficient “white space” around them in order for the scanner to read them. Specific guidelines regarding the printing of UPC symbols are
available from the Uniform Code Council.

- Assortments must have a unique UPC for each and every item in the assortment. A single "assortment UPC" is unacceptable and makes it impossible to track sales by item.

**PLEASE NOTE:** The Vendor **MUST** notify the Toys "R" Us, Inc. Buyer immediately each time there is any change to the product such as pack, weight, UPC, master carton or selling package dimensions, in order to have the Toys "R" Us, Inc. item master updated.

**HOW TO CALCULATE A UPC CHECK DIGIT**

**STEP 1** - Starting at the left with the Number System Character, add all numbers in the odd positions (first from left, third from left, fifth from left, etc.)

**EXAMPLE:** 0 + 3 + 5 + 7 + 9 + 6 = 30

**STEP 2** - Multiply the sum from Step 1 by 3.

**EXAMPLE:** 30 x 3 = 90

**STEP 3** - From the left again, add all numbers in the even positions (second, fourth, sixth, etc.) DO NOT include the check digit.

**EXAMPLE:** 2 + 4 + 6 + 8 + 5 = 25

**STEP 4** - Add the product from Step 2 to the sum of Step 3.

**EXAMPLE:** 90 + 25 = 115

**STEP 5** - The check digit is the smallest number that when added to the sum from Step 4 produces a multiple of 10.

**EXAMPLE:** 115 + 5 = 120 (a multiple of 10)  
**Check digit = 5**

**COMPLETE UPC NUMBER = 0 23456 78956 5**

**UPC NON-COMPLIANCE PREVENTIVE MEASURES**

- Review each Purchase Order received from Toys “R” Us, Inc. If the Purchase Order has the wrong UPC code on it, contact the Toys “R” Us, Inc. Buyer immediately before shipping. The Toys “R” Us, Inc. Buyer will send the Vendor a corrected Purchase Order once the UPC has been revised in the Toys “R” Us, Inc. item master.
- If your company is purchased by another entity that may ship identical products with different UPC's, notify Toys “R” Us, Inc. as indicated in the Vendor Updates section of this Guide.
- Test scan all UPC's to ensure that the UPC number matches the bar code.
- Ensure that single-pack UPC's are obscured when they are bundled together as multi-packs.
- Include the check digit with all UPC information given to Toys “R” Us, Inc.
GLOBAL COMMERCE DATA STANDARDS

Toys "R" Us, Inc. is committed to adoption and support of the most current data standards for global commerce. Toys "R" Us, Inc. incorporates advancements in data standards into all new system development, and modifies existing systems appropriately. Sunrise 2005 and Global Trade Item Number ("GTIN") are two standards we intend to accept and process in advance of industry-accepted deadlines.

Sunrise 2005

The Uniform Code Council, Inc. (UCC) announced that by January 1, 2005 all U.S. and Canadian companies must be capable of scanning and processing EAN-8 and EAN-13 symbols, in addition to 12-digit UPC symbols, at point-of-sale. The UCC announced this initiative, named 2005 Sunrise, in 1997 to allow U.S. and Canadian companies ample time to address all conversion issues. Toys “R” Us, Inc. is currently fully compliant with this mandate. For more information on Sunrise 2005, please review the Uniform Code Council's Executive Summary at http://www.uc-council.org/ean_ucc_system/stnds_and_tech/2005_Sunrise_Flyer.pdf.

Global Trade Item Number (GTIN)

The GTIN is a globally unique EAN.UCC System identification number for products and services. It is a numeric data structure containing 8, 12, 13, or 14 digits. The number has the ability to contain multiple identifiers, including packaging level, EAN.UCC or UCC company prefix, item reference, and check digit. Toys “R” Us, Inc. expects to be fully capable of accepting and processing GTIN by 2006. For more information on GTIN, please review the GTIN Implementation Guide (http://www.uc-council.org/ean_ucc_system/pdf/GTIN.pdf) published by Uniform Code Council, Inc.

For additional questions on Toys "R" Us, Inc. adoption and support of Global Commerce Standards and/or UPC concerns, contact apparelsupport@toysrus.com.
Accounts Payable

Toys “R” Us has established a number of procedures to ensure that Vendor invoices are paid by Toys “R” Us Apparel Merchandise Payables efficiently and on time. Our ability to process timely and accurate payments starts with the Vendor’s agreement to the terms and order information noted on our Purchase Order prior to the Vendor filling and shipping the order. Any discrepancies between what is noted on the invoice and what is documented on the Purchase Order will inevitably cause delays in processing payment. Therefore, the Vendor must review all data noted on the Purchase Order and address any discrepancies within three (3) business days, with your Toys “R” Us Buyer. Resolution of these discrepancies (including the prompt issuance of amended Purchase Orders, where applicable) before the Vendor ships the product will greatly facilitate the ability of Toys “R” Us to submit payment to the Vendor in a timely fashion.

Types of Invoices

Non-Merchandise Invoices

Non-Merchandise invoices are paid through the Toys “R” Us Expense Payables system and should be sent to the Vendor’s account contact that is established at setup.

Freight Invoices

As of August 1, 2004, Toys “R” Us Apparel Merchandise Payables will no longer pay any freight charges that may be listed on merchandise invoices. Vendors must follow the Freight Invoicing Guidelines included at the end of this reference guide. All freight invoices should be sent to the following address:

Toys “R” Us, Inc.
Attn: Freight Payables Department
Lake Building, 3rd Floor
One Geoffrey Way
Wayne, NJ 07470-2030

Merchandise Invoices

Only EDI invoices will be accepted for Domestic U.S. merchandise payment processing. One invoice should be created and submitted per purchase order, shipment, and receiving location (location number refers to a Distribution Center).

Submission of Merchandise Invoices

Invoices must be sent via EDI within the required timeframes documented within the EDI section. All EDI invoices must fully conform to the requirements stated in the EDI guidelines. Failure to comply with the Toys “R” Us EDI requirements may result in requesting the vendor to re-transmit the invoice(s) and/or result in a non-compliance chargeback.

Freight Payables

For discontinued payment of freight charges off merchandise invoices – make sure they are separately invoiced and submitted to our Freight Payables Department for processing:

Toys “R” Us, Inc.
Attn: Freight Payables Department
Lake Building, 3rd Floor
One Geoffrey Way
Wayne, NJ 07470

Please fax completed W-9 to (973) 617-3022 Attn: Nancy and include your contact information.
TIMING OF PAYMENT DUE DATES

As stated in the Toys “R” Us Master Purchase Order Terms and Conditions, the payment due date is calculated based on the later of: (1) the date of Seller's invoice; or (2) the date of receipt of Merchandise at Buyer's receiving location, in accordance with the terms of the Order.

Net bills shall be paid according to the terms of the Order. If Orders are subject to anticipation for repayment then such Orders shall be computed from the date of Buyer's receipt of the Merchandise.

PAYMENT ISSUANCE

- Payments are issued via Check, Open Account or Letter of Credit.
- Checks are normally mailed on Friday of each week for all payments due through the following Monday.

Determination of Amount to be Paid on an Invoice

Receipts reported by the Distribution Centers are compared to the amount invoiced for the Purchase Order.

Payment for items listed on an invoice will not exceed the item cost reflected on the Purchase Order, and payment for the invoice will not exceed the invoice amount.

Calculation of the Amount to be Paid

The amount issued on a check will reflect invoices currently owed, less adjustments for deductions, that include but are not limited to:
- Allowances
- Shortages (Quantity or Pricing) Chargebacks
- Defective/Returned Goods
- Compliance Charges
- Other Payment Discounts

Documentation Provided with Payment

The remittance advice portion of the check will provide a detailed listing of the invoices and any adjustments included in the check.

With the exception of deductions from payment due to pricing and quantity shortages, a unique reference number, with the corresponding dollar amount, will identify each invoice and adjustment.

No other documentation will accompany the check and remittance advice. Documentation for adjustments (such as pricing and quantity shortages, etc.) will be sent separately.

Support

A Toys “R” Us Merchandise Payables Vendor Representative is available to assist the Vendor with questions about invoice payments, deductions, or disputes. Please refer to the Accounts Payable Contact list within this Guide, for your designated support associate. All requests must be in writing, preferably via e-mail or U.S. mail.
DEDUCTION PROCESSING

Notices of deductions against Vendor accounts, are mailed separately from Vendor checks. These notices are mailed weekly. Please allow 30 days from check date for these documents to be assembled and mailed. **Vendor Partnership compliance chargebacks DO NOT follow this process. See the Vendor Partnership section for details.**

For changes to the address for receipt of deduction notices, the Vendor must send a letter to the attention of Toys “R” Us Apparel Accounts Payables department at the following address:

Toys “R” Us  
Apparel Accounts Payable Department  
One Geoffrey Way  
Terrace Building, 2nd Floor  
Wayne, NJ 07470-2035

For disputes concerning a deduction, theVendor must send a completed Vendor Dispute Claim Form to the address above. This form can be found in the Appendix Section of this Guide, along with the Charge back Fee Schedule.

**Vendor Dispute Claim Form**

Toys “R” Us requires all Vendors to use the Vendor Dispute Claim Form to file Vendor claims. See attachment A of this Guide for a sample of the Vendor Dispute Claim Form. One claim form should be used for each dispute submitted, with the exception of past due invoices and copy requests.

This form and any supporting documentation should be provided via email to Vendor’s respective Accounts Payable correspondent or via regular US mail. Due to tracking and illegibility of information, we strongly discourage the use of fax notifications.

Vendors needing supporting documentation must complete the Vendor Dispute Form, listing all documentation requested, and route the form to the Toys “R” Us Apparel Accounts Payable department at the address above.

Do **NOT** use the Vendor Dispute Claim Forms for disputes pertaining to:

- Marketing
- Advertising
- Audit Transportation
- Salary/Demo
- Vendor Partnership Programs

The following items are considered insufficient for dispute review and will be returned to the Vendor:

- Disputes not containing a completed Vendor Dispute Form
- Disputes that do not have all required documents
- Disputes that are not reconciled
- Disputes that are older than 6 weeks for vendor violations
- Disputes that are older than 2 years from the check date for all other chargebacks

**ACCOUNTS PAYABLE CONTACTS**

<table>
<thead>
<tr>
<th>AP Correspondent</th>
<th>Jill Raison</th>
<th><a href="mailto:raisonj@toysrus.com">raisonj@toysrus.com</a></th>
<th>973-617-3807</th>
</tr>
</thead>
<tbody>
<tr>
<td>Apparel Supervisor</td>
<td>Javier D. Carmona</td>
<td><a href="mailto:carmonaj@toysrus.com">carmonaj@toysrus.com</a></td>
<td>973-617-3142</td>
</tr>
</tbody>
</table>
PURCHASE ORDER

Whether you are a new vendor or established partner, our purchase order is incorporated into all agreements relating to the purchase of merchandise. Our purchase order sets forth the terms and conditions of the purchase process with regard to payment, shipment and delivery, cancellation, vendor indemnification, safety and conduct requirements and product specifications, etc. Please refer to the terms and conditions set forth in our purchase order for your specific contractual obligations as a vendor. The acceptance of an EDI Purchase Order by the Vendor constitutes acceptance of all Toys “R” Us, Inc. terms and conditions.

FREIGHT TERMS

The terms and conditions of each released purchase order set forth a specific and intended method of transit. Freight terms cannot be changed without our Buyer’s approval. Freight charges billed on the merchandise invoice or on a separate invoice will not be paid. Routing is based upon the terms of sale as shown on the purchase order, which will be one of the following:

- **VENDOR PAYS (Prepaid shipments)** - When a purchase order is written as Vendor Pays, the vendor accepts all responsibility for movement and delivery of merchandise by the cancel date. If a prepaid vendor ships collect versus prepaid, it will be charged all freight costs and a $75.00 handling charge.

- **Commercial Zone (VENDOR PAYS)** – Any vendor shipping goods, to DC 1101 and DC 1201, within the New York or Los Angeles Commercial Zone (50 mile radius of NYC or LA) must ship freight prepaid to the Toys “R” Us Apparel DC closest to the vendor’s warehouse. If the shipment to the further DC is greater than 1500 cube, please submit for routing via the Kids Pays (FOB/Collect shipments) procedures listed in our guide. This commercial zone procedure is a blanket Toys “R” Us Apparel policy and as such, mandates your compliance irrespective of what freight terms are indicated on the purchase order. **All shipments destined for DC 1301 must be shipped directly to DC 1301.**

- **KIDS PAYS (FOB/Collect shipments)** – Orders are required to ship FOB or collect and vendors must follow the instructions found in the Routing section of this guide. Failure to comply with the Toys “R” Us Apparel Routing and shipping instructions will result in a charge issued for all transportation costs, including, without limitations, storage costs, markings and segregating costs, redelivery costs, plus an administrative handling charge of $75.00.

- **50/50** – Orders where vendors share transportation costs with TRU Apparel must follow the instructions found in the Routing section of this guide. 50/50 freight terms will be phased out by the end of 2007. If you are currently set up with 50/50 freight terms, please contact your buyer to initiate the change of freight terms.

For questions regarding Purchase Orders, please contact your Buyer.
Toys "R" Us Apparel Hanger Program is designed to ensure that all apparel merchandise be received in a uniform fashion, pre-hung on Toys "R" Us approved hangers. All apparel is to arrive at the distribution centers on white polypropylene hangers with child resistant size tabs attached to each hanger. It is the vendor’s responsibility to purchase and apply the required Toys "R" Us apparel hanger and size tab prior to shipment. Any costs associated with the procurement and application of hangers and size tabs must be included in the cost of goods. Failure to pre-hang according to Toys "R" Us floor ready specifications will result in a vendor chargeback for any rework costs incurred.

Hangers are not required for merchandise that will be displayed in a flat folded presentation on the sales floor. Please contact your buyer if you are unsure as to how your merchandise will be displayed.

### HANGER STYLE DESCRIPTION

<table>
<thead>
<tr>
<th>Style</th>
<th>Description</th>
<th>Uses</th>
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</thead>
<tbody>
<tr>
<td>K495, K495L, K495LC</td>
<td>10&quot; Top</td>
<td>Newborn tops, swimwear and dresses</td>
</tr>
<tr>
<td>K496, K496L, K495LC</td>
<td>12&quot; Top</td>
<td>Infant and toddler tops, robes, dresses</td>
</tr>
<tr>
<td>K472</td>
<td>15&quot; Top</td>
<td>Toddler, 4-6x and 4-7</td>
</tr>
<tr>
<td>K476</td>
<td>15&quot; Outerwear</td>
<td>Toddler, 4-6x and 4-7, heavyweight</td>
</tr>
<tr>
<td>K914</td>
<td>16&quot; Top</td>
<td>Tops/dresses, 7-16 and 8-20 (without notches)</td>
</tr>
<tr>
<td>K504</td>
<td>17&quot; Outerwear</td>
<td>7-16 and 8-20 heavyweight outerwear/sweaters</td>
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<td>K1010L</td>
<td>10&quot; Double Top</td>
<td>Newborn double tops with snap loop connector</td>
</tr>
<tr>
<td>K1012L</td>
<td>12&quot; Double Top</td>
<td>Infant and toddler tops with snap loop connector</td>
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<tr>
<td>K429</td>
<td>12&quot; set/4&quot;drop</td>
<td>Infant/toddler, 2 pc sets</td>
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<tr>
<td>K427</td>
<td>14&quot; set/4&quot;drop</td>
<td>4-6x and 4-7 and 7-18 and 8-16, 2 pc sets</td>
</tr>
<tr>
<td>K420</td>
<td>10&quot; set/7&quot;drop</td>
<td>Preemie/newborn, 2 pc sets</td>
</tr>
<tr>
<td>K422</td>
<td>12&quot; set/7&quot;drop</td>
<td>Infant/toddler, 2 pc sets</td>
</tr>
<tr>
<td>K425</td>
<td>15&quot; set/7&quot;drop</td>
<td>4-6x and 4-7 and 7-16 and 8-16, 2 pc sets</td>
</tr>
<tr>
<td>K951</td>
<td>10&quot; Frame</td>
<td>Infant/newborn, pj's/dresses/swimwear</td>
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<tr>
<td>K959</td>
<td>12&quot; Frame</td>
<td>Toddler, pj's/dresses</td>
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<td>10&quot; Swimwear</td>
<td>Newborn swimwear set</td>
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<td>8&quot; Pinch Clip Bottom</td>
<td>Pants/shorts/skirts, toddler, 4-7</td>
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<td>7&quot; Bottom</td>
<td>Pants/shorts, newborn, infants</td>
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<tr>
<td>K508</td>
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<tr>
<td>K4254LC</td>
<td>8&quot; Bottom/ 4&quot; Drop</td>
<td>Pants/shorts, toddler, infants</td>
</tr>
<tr>
<td>K4257LC</td>
<td>8&quot; Bottom/ 7&quot; Drop</td>
<td>Pants/shorts, toddler, infants</td>
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<td>newborn/infant heavyweight outerwear/sweaters</td>
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<td>12&quot; Set with 4&quot; drop</td>
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<td>16&quot; Top without notches</td>
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<td>17&quot; Outerwear without notches</td>
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## SIZE TABS

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</table>
APPROVED VENDOR HANGER SUPPLIERS

Toys “R” Us, Inc. has coordinated a Vendor Logo Hanger Program with the following suppliers. Our suppliers have both domestic and overseas facilities to serve you.

Please note the Snap Loop Connector hangers are only available through Capco Wai Shing LLC.

Capco Wai Shing LLC
WWW.CWSHANGER.COM
Richard Conti
richiec@cwshanger.com
(P) 212.268.1976

Plasti-form
WWW.PLASTI-FORM.COM
Keith Dutton
SPOTLESSKD@AOL.COM
(P) 631-951-9000 x 204

Sourcing Solutions
www.ss-intl.com
Robert Schlossberg
raschlossberg@ss-intl.com
(P) 973-514-1400 x 203

Laura Pappania
laurapappania@ss-intl.com
(P) 973-514-1400 x 223

The Accessory Corp.
www.theaccessorycrop.com
Nick Glorioso
(P) 212-391-8607 x 161

The Mainetti Group
www.mainetti.com
Diane Sirna-Miller
(P) 917-647-4167
(P) 973-464-2381

Any questions or concerns regarding the hanger program can be directed to Vendor Partnership at apparelsupport@toysrus.com.
PRE-TICKETING PROGRAM

All apparel merchandise must arrive pre-ticketed by our vendors. The visible and accurate ticketing and pricing of our products is critical to visual merchandising, store labor productivity, and ultimately our guest satisfaction with the in-store experience. There are two options for printing price tickets:

Option 1: Vendor Produced Price Tickets  
Option 2: Avery Dennison Ticket Express Program

VENDOR PRODUCED PRICE TICKETS

Vendors who choose to produce price tickets independently must follow the below ticketing approval guidelines. You must use Avery Dennison Ticket Express Program until your price tickets have been approved by the Vendor Partnership team. Should you have any questions on this process, please contact APPAREL_SUPPORT@TOYSRUS.COM.

Price Tickets Must Include:

- UPC barcode and numeric code.
- Vendor style number (ex. Style ABC123)
- Garment color (ex. Color 81 White)
- Garment size (ex. Size 4)
- Toys “R” Us retail price must appear in Zone 6 of the standard UPC ticket. Retail price will transmit on the EDI 850 PO (ex. $9.99)
  - The retail price can be printed directly onto the price ticket or adhered with a pressure-sensitive sticker that cannot be removed once adhesive has set.

Approval Process:

- Vendors must submit two price ticket samples for review to the below address. Please include your contact information (company name, contact name, phone number and email address).

  Toys “R” Us  
  Attn: Vendor Partnership - Apparel  
  Lake Building, 4th Floor  
  1 Geoffrey Way  
  Wayne, New Jersey 07470

- Once the price ticket has been received and reviewed, you will be notified by Apparel Support confirming whether your ticket has been approved or needs to be modified.
- Until your price ticket has been approved by Apparel Support, you will continue to receive ticketing from Avery Dennison’s Ticket Express Program.
- Once approved please do not resubmit tickets unless changes have been made to the ticket format, or printing process.
AVERY DENNISON TICKET EXPRESS PROGRAM

Toys “R” Us, Inc. has partnered with a third-party ticket supplier - AVERY DENNISON™ Ticket Express™. Avery will receive a copy of the EDI 850 (Purchase Order) once Toys “R” Us has keyed and finalized the order. Vendors must use the Call-Out Form (located at the end of this guide) to request printing and shipping of their ticket orders. Avery will no longer automatically print and ship price tickets for Toys “R” Us domestic apparel vendors.

Avery supplies both merchandise price tickets and inner pack labels. The initial Call-out form for each PO calls out both the inner pack label and price tickets. Vendors using Avery Dennison for price tickets must also use inner pack labels provided by Avery Dennison. Any questions about this please email Karen Apperson at Karen.apperson@averydennison.com.

It is the vendor’s responsibility to establish a trading relationship with AVERY DENNISON™ and send AVERY DENNISON™ a “ticket call-out” form confirming “ship to” location and shipping dates. As a general rule, tickets are shipped within five business days of AVERY DENNISON™ call-out receipt. Vendor is responsible for costs of tickets, printing, and shipping charges. AVERY DENNISON™ call-out forms are included at the end of this guide.

When you received your labels, please check every detail. If there is any problem or shortage, please contact Avery Dennison within 3 days after receiving the labels. Avery will add up to a 10% overage of quantity that Toys “R” Us, Inc. submits on the EDI 850 file.

To Order Tickets
1. Complete the Ticket Express PO call-out form. Orders called-out together will ship together.
2. Note any special shipping instructions on the call-out form.
3. E-mail or FAX the completed call-out form to AVERY DENNISON™.
4. Tickets/labels will be produced and shipped within five business days from receipt of call-out form.
5. AVERY DENNISON™ will invoice vendor for tickets, labels and shipping costs.

AVERY DENNISON™ Contact Information

Hong Kong:
Cindy Luo
Avery Dennison
Phone: (8620) 3930 6586
Fax: (8620) 3930 6901
E-mail: cindy.luo@ap.averydennison.com

United States:
Karen Apperson
Avery Dennison
2100 Summit Avenue
Greensboro, North Carolina 27405
Phone: 336-808-7177
Fax: 336-273-4905
E-mail: Karen.apperson@averydennison.com

“R” Us Bar Code Ticket In Detail:

The above ticket identifies the data fields that will transmit on price tickets produced by Avery Dennison.
“R” Us Small Label:
“R” Us gum labels should be used on the following types of items:

- All packaged merchandise that may include: socks, sleepers, layette, underwear, jewelry on header cards, shoes in boxes, packaged merchandise

- Each unit should be ticketed at the upper right hand corner, when possible. If your package has pre-printed information at the upper right corner, please contact Apparel Support for instructions.

VENDOR HANG TAG / “R” US PRICE TICKET APPLICATION

The price ticket must be attached to the main woven label or care label of the garment using a 2” swift-attachment. Placement is also acceptable on the bottom of the left sleeve on shirts, or attached to the waistband of pants. The price ticket can be attached in conjunction with the vendor hangtags, however the price ticket must always be the first visible tag. If the vendor hang tag is for a Toys “R” Us apparel private label brand, the vendor tag may be placed first, followed by the “R” Us price ticket.

MULTIPLE ITEM SETS

All Toys “R” Us apparel merchandise sets MUST be identified with a multiple piece set tag (i.e. 2pc set). This tag will communicate to Toys “R” Us customers and store personnel that the item is in fact part of a set. This tag can be placed on the same swift attachment as the vendor hang tag/price ticket but must be located behind the price ticket.

EXCEPTIONS

Merchandise that is shelf marked is NOT required to have retail price tickets. Shelf marked merchandise is only required to have UPC barcode and number on each unit. If you have any questions about whether or not your merchandise is shelf marked, please contact your apparel buyer or APPARELSUPPORT@TOYSRUS.COM.
As part of the Toys “R” Us Apparel distribution strategy, all apparel merchandise is to be shipped and distributed using inner bundles. **Failure to package inner bundles, according to how the purchase order is written, will result in a chargeback to the vendor.** Incorrect or missing inner labels will result in a chargeback. Contact **APPARELSUPPORT@TOYSRUS.COM** with any questions.

**INNER SHIPPING UNIT REQUIREMENTS**

All Toys “R” Us apparel merchandise is to be shipped in inner bundles. All bundles should be shipped using a polybag. Inner shipping cartons are **NOT** acceptable.

- A minimum of 3 units and a maximum of 24 units should be shipped in each polybag.
- The bundle quantity must reflect the inner pack quantity as shown on the purchase order.
- Pre-pack merchandise should be shipped as one pre-pack per polybag.
- Multiple polybags can be shipped in the same carton.
- An inner pack label must be adhered to the center of each polybag.
- This requirement applies to apparel, accessories and shoes.

Exceptions to these requirements must be approved by the appropriate Toys “R” Us Apparel Buyer.

**INNER PACK LABEL REQUIREMENTS**

All inner shipping bundles (polybags) must follow the below inner pack label requirements.

- The inner pack label should be placed in the center of the polybag.
- Minimum dimensions of inner pack label are 2x3 inches.
- Vendors shipping one bundle per master carton do NOT need to use an inner pack label on the polybag. The label is to be placed on the exterior of the shipping carton.
- An inner pack label must be affixed to the exterior of each shipping carton.
- Vendors who ship merchandise as a pre-pack will need to utilize a master UPC on the inner pack label. If you do not have a master UPC, please use the number provided in the “Type M” segment on your purchase order.
- For pre-pack merchandise, COLOR/SIZE and SIZE segments are optional.

The inner pack label for apparel should be similar to the label seen below:
VENDOR-PRODUCED INNER PACK LABEL

Vendors who are able to produce inner pack labels independently are permitted to do so following the below guidelines. You do NOT need to submit your inner pack label for approval. Vendors currently using Avery Dennison for price tickets must also use Avery Dennison for inner pack labels. Should you have any questions on this process, please contact apparelsupport@toysrus.com.

The below fields of information must be included on the inner pack label.

- TRU item number (when not available, vendor manufacturer # may be used).
- Purchase order number (optional)
- UPC barcode and UPC number
- Size and color (for sized merchandise only)

AVERY DENNISON TICKET EXPRESS

Avery Dennison Ticket Express program will produce the inner pack labels in conjunction with your price tickets. Vendors currently receiving price tickets from Avery Dennison will automatically be set up to receive inner pack labels. Please use the Avery Dennison Call-out From located in the end of this guide when calling out price tickets and inner pack labels. If you have any questions about this process, please email Karen.Apperson@averydennison.com.
CARTON PACKAGING REQUIREMENTS

Toys “R” Us, Inc. requires the vendor to adhere to specific carton and packing requirements identified in this section. Failure to comply with carton weight, size or corrugate requirements may result in lost or damaged merchandise and excessive handling by the Distribution Centers. We strongly urge all Vendors to use recyclable, ecologically safe materials when packaging their product.

CARTON REQUIREMENTS

Packaging must be capable of withstanding, without failure, the compression, vibration, abrasion, grasping, temperature and humidity normally associated with the distribution process. Any defects of merchandise caused by the poor quality of the carton will be considered defective goods, which will be claimed to your account. Vendors that are identified as having poor packaging will be informed promptly, and may be charged back if the carton quality is not improved. Do not reuse master cartons.

The vendor must comply with the following packaging specifications by January 1, 2008:

• Carton gross weight of 50 pounds or less
• Single-Wall A/B Flute with Overlap Slotted (OLSC) Top and Bottom
• Burst Strength = 200# (lbs. per square inch)
• Edge Crush = 38# (lbs. per inch width)
• All merchandise must be packaged in cartons that fully enclose the merchandise. There should be no open sides that expose the product to potential damage.
• All items must be shipped in master pack quantities.
• Cartons that are rectangular in shape, with a low center of gravity (weight and placement of contents within the master carton determine this) are best suited for conveying. Cube-shaped master cartons should NOT be used.
• All sides of the master carton must be flat to ensure optimum conveying characteristics.
• All cartons must be sealed with reinforced paper tape, plastic tape, or when practical, glue.
• Staples must NOT be used on any cartons.
• Master cartons are NOT to be wrapped in any type of plastic film.
• Conveyable cartons are NOT to be sealed with metal or fiber banding or strapping of any kind. Straps/bands can damage our conveyor system and delay the processing of your products. The use of carton straps/bands will result in a chargeback to your account, as will “anchoring” hangers to the inside of cartons.

CARTON DIMENSIONS & WEIGHT

Conveyable Carton Dimensions
The Toys “R” Us, Inc. Distribution Centers are configured to support automatic conveyance of cartons within the following size and weight limitations:

<table>
<thead>
<tr>
<th>Length (in.)</th>
<th>Width (in.)</th>
<th>Height (in.)</th>
<th>Weight (lbs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum</td>
<td>9”</td>
<td>6”</td>
<td>2”</td>
</tr>
<tr>
<td>Maximum</td>
<td>39”</td>
<td>30”</td>
<td>31”</td>
</tr>
</tbody>
</table>

**Any item falling below minimum dimensions will be processed using a conveyable tray.**

**All cartons must be large enough to support a shipping label and the inner pack label.**
PACK CONFIGURATION REQUIREMENTS

- Each shipment must be packed **SEPARATELY BY PURCHASE ORDER**.
- Pack each item in consistently sized cartons.
- **Master cartons MUST** be packed with consistent quantities (for each item) as indicated by your buyer. If you do not know what your item master quantity should be, please contact your buyer.
- Pack each purchase order by style, color and size in a separate carton.

POLYBAG REQUIREMENTS

- Must be minimum of 1.0 mil thickness.
- At least two inches beyond the length of the item.
- Closed and taped at the open end.
CARTON MARKING REQUIREMENTS

The proper marking of cartons is essential for the identification of the vendor’s shipment through the supply chain. Improper marking may delay the processing of the vendor’s shipment to the selling floor, result in lost merchandise, and excessive handling by the Distribution Centers. Do not reuse master cartons.

MASTER CARTON MARKINGS

Carton markings must not be obstructed by labels. The preferred placement of the carton markings is on either side panel of the shipping carton. The following information should be printed on the exterior of each shipping carton:

- Manufacturer name
- Manufacturer item number
- Description of item including gender and garment type (e.g., Boys Shorts)
- Total item quantity in carton
- Size (must be on either carton marking or shipping label)
- Color (must be on either carton marking or shipping label)
- Country of origin (only required for goods produced outside the US)
- When shipping pre-packs, you must identify the size scale on the outside of the carton & indicate the number of pre-packs in the carton(s).

Example: 3 PRE-PACKS

<table>
<thead>
<tr>
<th>Size</th>
<th>S</th>
<th>M</th>
<th>L</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>6</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>12</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Carton Quantity 36

SPECIAL HANDLING

Special handling notations must be on cartons if applicable. Examples of such notations are:

- Fragile
- This End Up
- Protect from Heat/Freezing

INNER LABEL REQUIREMENTS

An inner pack label must be affixed to the exterior of each shipping carton for all purchase orders. Please refer to the Inner Pack Label Requirements section for details.
SHIPPING LABEL REQUIREMENTS

The success of Toys “R” Us’ Apparel Distribution is completely reliant on the availability and accuracy of the shipping label. As such, it is imperative that this section is thoroughly understood and applied to every product and every shipment. Please contact Apparel Support with any questions.

IMPORTANT NOTICE

USE OF THE UCC-128 LABEL IS REQUIRED ON EVERY SHIPMENT RECEIVED AFTER NOVEMBER 1, 2007. E-MAIL SAMPLE LABEL FOR APPROVAL TO apparelsupport@toysrus.com.

GENERAL REQUIREMENTS

- All cartons shipped to Toys “R” Us require a UCC-128 Shipping Container label, and MUST be accompanied by a valid EDI856 document (ASN).
- Duplicate UCC-128 Carton ID numbers are invalid. Do not re-use Carton ID numbers.
- Create your UCC-128 Shipping Container label based on the UCC “Application Standards for Shipping Container Codes”

LABEL REPLACEMENT OPTIONS

- The lines of the barcode on the label must be perpendicular to the bottom of the carton.
- The barcode must be placed flat on the side of the carton, not on a seam or corner.

- Cartons Height of 6 Inches, or Greater
  Preferred vertical label placement. Labels must be placed on the longest side of the carton, 3 inches from the vertical edge and 1¼ inches from the bottom of the carton.

- Cartons Height of Less Than 6 Inches
  Overlapped vertical label placement. Labels must be placed on the longest side of the carton, 3 inches from the vertical edge and 1¼ inches from the bottom of the carton. The barcode must not be folded. To be applied to cartons that are less than 6 inches in height.
Example of Shipping Label:

<table>
<thead>
<tr>
<th>Zone A</th>
<th>Zone B</th>
</tr>
</thead>
<tbody>
<tr>
<td>From:</td>
<td></td>
</tr>
<tr>
<td>Supplier Name #12345</td>
<td></td>
</tr>
<tr>
<td>123 Any Street</td>
<td></td>
</tr>
<tr>
<td>Anytown, NJ 12345</td>
<td></td>
</tr>
<tr>
<td>Vendor BL #</td>
<td></td>
</tr>
<tr>
<td>MADE IN (COUNTRY)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>To:</td>
</tr>
<tr>
<td>Cal Cartage Co., LLC</td>
<td></td>
</tr>
<tr>
<td>C/o Toys R Us (DC #)</td>
<td></td>
</tr>
<tr>
<td>DC Street Address</td>
<td></td>
</tr>
<tr>
<td>City, State, Zip Code</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Ship to Postal Code</td>
</tr>
<tr>
<td>(420) 074 70</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Carrier:</td>
</tr>
<tr>
<td>Carrier Name</td>
<td></td>
</tr>
<tr>
<td>B/L #</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Zone C</th>
<th>Zone D</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Zone E</th>
<th>Zone F</th>
</tr>
</thead>
<tbody>
<tr>
<td>PO: 13123456</td>
<td>Style(mfr #): 1234</td>
</tr>
<tr>
<td>Carton Qty: 24</td>
<td></td>
</tr>
<tr>
<td>Item/Color/Size: 122455-09-362</td>
<td></td>
</tr>
<tr>
<td>Units/Inner Bundle: 6</td>
<td></td>
</tr>
<tr>
<td>UPC: 122455093622</td>
<td></td>
</tr>
<tr>
<td>Number of Bundles: 4</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Zone G</th>
<th>Zone H</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carton Count</td>
<td></td>
</tr>
<tr>
<td>Carton: 23 of 100</td>
<td></td>
</tr>
<tr>
<td>(13)9999</td>
<td></td>
</tr>
<tr>
<td>1301</td>
<td></td>
</tr>
<tr>
<td>(01)00000000432323</td>
<td></td>
</tr>
</tbody>
</table>

Explanation of Zone requirements

**ZONE A  SHIP FROM**

Title FROM
Height 1.0 inch [25.4 mm]
Width 1.25 inch [31.75 mm]
Characteristic - Mandatory.
Data Content:
- Shipper name,
- Supplier number,
- Address of the actual ship point,
- Vendor shipping BL (Optional from BSN02)
- Made in (country).
Data Source - Vendor.
Text size – 8 to 10 points
ZONE B  SHIP TO
Title: TO
Height: 1.0 inch [25.4 mm]
Width: 2.75 inches [69.85 mm]
Characteristic: Mandatory.
Data Content:
- Recipient name (and c/o if applicable)
- Recipient DC number
- Address of the actual ship to point
Data Source: Routing instructions.
Text size – 12 to 14 points

ZONE C  CARRIER ROUTING BAR CODE
Title: SHIP TO POSTAL CODE
Height: 1.0 inch [25.4 mm]
Width: 2.5 inches [63.5 mm]
Characteristic: Mandatory.
Data Content: Ship to postal code
Data Source: Routing instructions.
Bar Code Specifications:
- Height: 0.5 inches [12.7 mm] minimum
- X dimension: 0.010 inches [0.254 mm] minimum
- Quite zone: 0.25 inches [6.35 mm] minimum for each quite zone preceding and following the bar code

ZONE D  TRADING PARTNER DATA (optional)
Title: CARRIER
Height: 1.0 inch [25.4 mm]
Width: 1.5 inches [38.1 mm]
Characteristic: Optional.
Data Content:
- Carrier name
- Bill of lading number
Data Source: Vendor
Text size – 14 points [truncate as required]

ZONE E  TRADING PARTNER DATA
Title: N/A
Height: 1.0 inch [25.4 mm]
Width: 4 inches [101.6 mm]
Characteristic: Mandatory.
Data Content:
- P.O. number
- Style (Mfr) number
- UPC number
- Item/Color/Size (formatted as 6 digits item – 2 digits color – 3 digits size, e.g. Xxxxxx-xx-xxx")
- Carton quantity
- Units/inner bundles
- Quantity of bundles
Data Source: P.O. and vendor packing process
Text size – 12 to 14 points
Comment: The data for the TRU item number must match the same item number and format mapped to the LIN03 segment with a IT qualifier in the LIN02 in the vendor's ASN.
ZONE G  FINAL DESTINATION (optional)
Title  FOR
Height    1.0 inch [25.4 mm]
Width    2.5 inches [63.5 mm]
Characteristic  - Optional.
Data Content
•  Final destination unit number as transmitted on the 850 P.O.
Data Source -  P.O.

Bar Code Specifications:
•  Height  0.5 inch [25.4 mm] recommended. 0.75 inch [19.05 mm] minimum.
•  X-Dimension  0.020 inch [0.508 mm] minimum for automated sorting.
•  Quiet Zone  0.25 inch [6.35 mm] minimum. For each quiet zone preceding and following the bar code.

ZONE H  FINAL DESTINATION TEXT
Title  FOR
Height    2.0 inches [50.8 mm]
Width    1.5 inches [38.1 mm]
Characteristic  - Mandatory.
Data Content
•  Final destination unit number as transmitted on the 850 P.O. only
Data Source -  850 Purchase Order
Text Size -   Unit Number: 36 to 72 points.

CARTON COUNT

Data Content – Carton number of Total carton count

ZONE I  SERIAL SHIPPING CONTAINER CODE
Title  SSCC
Height    1.25 inches [31.75 mm] recommended. 1.0 inch [25.4 mm] minimum.
Width    4.0 inches [101.6 mm]
Characteristic  - Mandatory.
Bar Code Specifications:
•  Height  1.0 inch [25.4 mm] recommended. 0.75 inch [19.05 mm] minimum.
•  X-Dimension  0.020 inch [0.508 mm] minimum for automated sorting.
•  Quiet Zone  0.25 inch [6.35 mm] minimum. For each quiet zone preceding and following the bar code.
Shipping Label (Non UCC-128)
If you are unable to provide a UCC-128 label, a standard shipping label that meets the below requirements can be substituted.

**The use of the Standard shipping label is only approved for use by Import vendors. While UCC-128 is currently not a requirement for Import vendors, steps are being taken so that it will soon be required for all shipments.**

- Ship from name and address
- Ship to name and address
- Carrier information (name and bill of lading number)
- Purchase order number
- Toys “R” Us item number/Color Code/ Size Code/Check-Digit
- Total item quantity in carton (must be on either carton marking or shipping label)
- Size (must be on either carton marking or shipping label – apparel only)
- Manufacturer style number (must be on either carton markings or shipping label)
- Color (must be on either carton marking or shipping label – apparel only)
- Toys “R” US DC or store number
- Carton count (ex. 1 of 21)
LOAD INTEGRITY REQUIREMENTS

LOADING REQUIREMENTS

All shipments must be loaded with safety and quality in mind. To limit damages and increase overall speed to market, Toys “R” Us requires the following:

- Ship all products with the heaviest cartons on the bottom and the lightest cartons on the top.
- Any shipment not fully utilizing the cube of the trailer should be properly braced utilizing a load bar (or other appropriate bracing) to secure the load during transit. Damage resulting from improper loading or failure to secure the shipment will be the responsibility of the carrier or the Vendor.
- Load all shipments with like items together in order to help facilitate a timely unload, unless the shipment is a multi-stop LTL shipment.
- All LTL shipments should arrive fully intact. The Vendor should instruct the LTL carrier, on the Bill of Lading, not to split the shipment during transit.
- All shipments must have a packing slip that shows TRU SKN number and description, vendor item number and description, ordered quantity, shipped quantity, and Purchase Order Number by item, attached at the end of each load.
- All trailers should be loaded with at least 4” of clearance from the ceiling and 1” of clearance on each side.

PALLET INSTRUCTIONS

- All LTL shipments, Collect or Prepaid, must be palletized.
- All Prepaid Truckload shipments may be palletized using the shipper’s discretion. However, palletization is encouraged if the pallet cube has not been optimized.
- All Collect Truckload shipments must be floor loaded by item. Do not load on pallets or slip-sheets unless instructed otherwise by Toys “R” Us
- Prior to shipping, palletization for all other shipments must be approved by the Domestic Transportation group.

PALLET REQUIREMENTS

- Vendors must use 48” X 40” four-way hardwood pallets (GMA Pallets).
- Pallet slats/boards must be 5/8” thick.
- Palletized product height may not exceed 53 inches
- Pallets cannot be loaded in a pyramid, “rounded off” or “topped off” fashion
- Pallets must be secured with shrink-wrap. Metal banding and tape are not acceptable. They may damage the product or deface the outside of the selling unit.
- All cartons on the pallet must not exceed 1” overhang on all sides.
- The total weight of a loaded pallet should not exceed 2000 lbs.
- Pallets must be loaded by PO, by item.
- Multiple item numbers on a pallet must be grouped together by item number and separated using slip-sheets or similar cardboard sheets to separate the items on each layer.
DOMESTIC SHIPPING INSTRUCTIONS

This section contains requirements that all vendors are to adhere to and understand while in the process of arranging for the shipment of merchandise to Toys "R" Us Apparel Distribution Centers and stores.

SHIPPING DOCUMENTATION

All shipments require the following paperwork: packing list(s), bill(s) of lading, and customs paperwork for Canadian vendors.

Packing List

- Must accompany all shipments
- On Less Than Truckload (LTL) and Parcel shipments, the packing slip must be enclosed in a shipping envelope attached to the outside of the last pallet or carton of every shipment.
- On truckload or intermodal shipments, a copy of the packing list must be enclosed in the trailer/box-car on the last carton on the tail end of the trailer.
- When the delivery precedes the arrival of the ASN, the Vendor must fax a copy of the packing list to the corresponding Distribution Center, the same day the load is shipped from the vendor's facility.

Bill(s) of Lading (BOL)

1. Shipper or third party warehouse information (Name, Address, Telephone Number and the Vendor Number).
2. The “Ship To” address on the BOL should read either Toys “R” Us, Inc., followed by the complete Distribution Center address that can be found at the end of this guide.
3. Freight terms must be clearly marked Prepaid or Collect.
4. Purchase Order number(s) - IF multiple Purchase Orders are shipped under one Bill of Lading, ALL Purchase Order numbers must be listed.
5. Total Cartons
6. Total Weight in pounds
7. Total Cube in feet
8. Proper merchandise description in accordance with the National Motor Freight Classifications. More information can be found at http://www.nmfta.org/
9. Density per Cubic Feet (ONLY where the transportation rates are based upon the density of the commodity shipped.) If classification is based upon release value, declare the lowest value.
10. Vendor Invoice Number
11. Seal Number(s)

THE FOLLOWING APPLY TO COLLECT SHIPMENTS ONLY

12. Routing ID Number
13. State SLC (Shipper's Load and Count)
14. Bill To information for collect shipments should read:

   Toys “R” Us- Delaware, Inc.  
   Attn: Freight Payables Department  
   Lake Building, 3rd Floor  
   One Geoffrey Way  
   Wayne, NJ 07470-2030
**Canadian Shipments**
Canadian Vendors should provide the following:
- Bill of Lading
- U. S. Customs Invoice
- NAFTA Certificate

The last two documents shown above are available from any customs broker. These are the minimum document requirements for the vendor’s shipment to cross the border.

**OVER, SHORT AND DAMAGED GOODS**

**Overages (Prepaid)**
Quantities shipped in excess of those ordered may be refused and/or returned at the discretion of Toys “R” Us, Inc. All costs incurred will be charged back to the vendor.

**Overages (Collect)**
Unordered or cancelled product will be received at the Distribution Center and held awaiting the Toys “R” Us, Inc. Buyer’s decision.

**Shortages (Prepaid & Collect)**
All shortages will be noted on the Bill of Lading. Any shortage (concealed or otherwise) deemed to be the result of faulty packaging or handling by the vendor, will be the vendor’s responsibility. Payment of invoices will reflect the shortage amount and appropriate deduction.

**Damages (Prepaid & Collect)**
Any goods received at a Toys “R” Us, Inc. Distribution Center in a damaged or pilfered condition may be refused and/or returned to the vendor at the vendor’s expense.

**APPOINTMENTS**
All carriers must call, email or fax the applicable Toys “R” US distribution center for an appointment prior to attempting delivery. Distribution Center addresses and contact information can be found at the end of this guide. The request must indicate purchase order numbers, number of cartons per order and the return contact information in order to receive confirmation of appointment date and time.

**C.O.D. SHIPMENTS**
Any C.O.D. shipment presented for delivery to any Toys “R” Us distribution center will be refused. All additional charges resulting from re-delivery will be the responsibility of the vendor.

**TRUCKLOAD AND INTERMODAL SHIPMENTS**
- All full truckloads are to be floor loaded by purchase order and item number. DO NOT load truckload shipments on pallets unless otherwise instructed by Toys “R” Us, Inc.
- All full truckloads and intermodal shipments are Shipper Load and Count (SLC). The Toys “R” Us, Inc. carriers are not responsible for counting the cartons loaded onto a trailer moving directly to the Toys “R” Us, Inc. Distribution Center, from the vendor’s shipping location.

**LESS THAN TRUCKLOAD (LTL) SHIPMENTS**
- All LTL shipments must be palletized.
- The height of the palletized load cannot exceed 53 inches.
- Pallets cannot be loaded in a “pyramided”, “rounded off” or “topped off” fashion.
Any chargeback or excessive freight charges from Toys “R” Us carriers for violations of this policy will be passed to the vendor in the form of a deduction.

Vendors must permit drivers to sign for a specific number of pallets when shipping LTL shipments. The vendor will be responsible for the actual piece count noted on the bill of lading, unless the condition of the stretch-wrap has been violated and is so noted by the Toys “R” Us DC.

**NOTE:** IF YOU HAVE ANY QUESTIONS OR CONCERNS PERTAINING TO SHIPPING INSTRUCTIONS, PLEASE CONTACT THE TRAFFIC DEPARTMENT AT 973-617-4823 PRIOR TO RELEASING THE SHIPMENT AND IDENTIFY YOURSELF AS AN APPAREL VENDOR.
The Toys “R” Us Routing Process is centered on arranging deliveries no later than the cancel date specified on the purchase order. The Traffic Department plans the flow of merchandise by ensuring each purchase order is available and shipped according to the Ship Date. Routing must be requested from the Traffic Department via a Routing Request Form for all Kids Pays and 50/50 shipments. The process for routing FOB collect purchase orders is detailed below.

NOTE: Any and all charges for accessoril services performed at your facility, including loading, detention, sorting, etc., are your responsibility, as well as any charges associated from shipping before the Ship Date. Toy “R” Us have instructed its carriers to bill directly any vendor who requests loading assistance according to their applicable tariff items and rates.

The timely shipment of merchandise is just one area Toys “R” Us is focusing on in order to ensure that your product arrives on the selling floors at the most optimal selling time. All receipts will be closely monitored to ensure compliance to the terms stated on the purchase order regarding adherence to shipping windows. Any order shipped prior to the “ship” date or received after the “cancel” date indicated on the purchase order will be subject to a charge back. Shipments tendered for delivery to a Toys “R” Us Apparel distribution center after the “CANCEL IF NOT RECEIVED BY DATE” will be subject to refusal and/or a handling charge of up to 5% of the invoice cost. The charge back will be assessed at a minimum of $200.00 per incident. Toys “R” Us’ goal is to achieve compliance on shipping windows and create a successful vendor relationship that helps keep customers delighted with the product offering.

SUBMIT A ROUTING REQUEST

In order to receive timely routing instructions, a routing request form must be filled out completely and emailed to RRES@TOYSRUS.COM. Once a routing request has been submitted, it will be routed and returned within 24 hours of receipt. Requests will be returned via a system-generated freight tender summary to the email address that sent the original request (unless a different email address has been communicated to the TRU Apparel Routing Team).

- Routing requests should only be submitted once. If unsure as to whether a request was received, please contact the TRU Apparel Routing Team. Please note that sending duplicate requests will delay routing.
- If revisions must be made to the original email, be sure to mark it as **Revised Request in the subject line of the email request and note when the original request was submitted. Any changes to routing must be made and approved by the Traffic Department prior to shipping.
- If there is overflow after loading according to the routing request, submit a new routing request form and be sure to mark it as **Overflow Request on the subject line of the email request. Be sure to give a reason for the overflow (i.e. wrong size trailer used for pick up, extra product available after routing issued etc.) and note when the original request was submitted.

If a routing request form is needed, please email the TRU Apparel Routing Team and the form will be emailed as an Excel document.

TIMELINESS

Routing requests must be sent no later than 4 business days prior to the Cancel Date. A “1st Available Date” must be assigned for each load quantity in conjunction with/or prior to the Cancel Date. Submission requests will be routed within 24 hours of receipt. All routings will be returned systematically two times per day at 2 PM and 10 PM. A freight tender summary will be returned to the contact email address listed on the original routing request form and will contain the Routing ID and carrier selected for the shipment(s). The Routing ID provided must be written on your Bill of Lading. You must follow the shipping instructions listed on the freight tender summary report.
COMBINED ORDERS

Purchase orders with a shared ship/cancel windows should be combined when using the routing request form. Vendors are required to combine purchase orders into truckload quantities of 40,000 pounds or 3200 cubic feet based upon a 53’ trailer cubic capacity for truckload and intermodal shipments. Any overflow quantities (less than 3200 cu. ft.) should be shown as a separate line shipment. Each purchase order must be tendered separately.

AIR FREIGHT SHIPMENTS

All orders with Kids Pays or 50/50 freight terms that must ship via airfreight must be approved by the Traffic Department prior to shipping. The use of airfreight without prior authorization will result in a charge back of full freight, plus a handling charge.

CONSOLIDATORS

Toys R Us Apparel utilizes its DC’s as consolidators in order to improve ETA compliance while also decreasing costs. Shipments routed with DC’s consolidated to one destination must be loaded by DC, PO then by item number. An invoice must be issued for each area for these shipments. Cartons must be labeled for their respective DC. Addresses for Toys “R” Us DC’s are at the end of this guide.

CARRIER SERVICE

If experiencing service problems with a carrier including the Toys “R” Us Apparel Fleet, such as not scheduling or making a pick up on a timely basis, the Toys “R” Us Apparel Traffic Department must be notified immediately.

EXAMPLE ROUTING REQUEST FORM

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Vendor#</th>
<th>FOB City</th>
<th>ST</th>
<th>ZIP</th>
<th>Contact</th>
<th>Email</th>
<th>Tel</th>
<th>DC</th>
<th>CTN</th>
<th>Wgt</th>
<th>Cube</th>
<th>First av Dt</th>
<th>PO (s)</th>
<th>Terms</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fashion Inc. 123456</td>
<td>Hometown</td>
<td>NJ</td>
<td>07470</td>
<td>Geoffrey</td>
<td><a href="mailto:Geoffrey@email.com">Geoffrey@email.com</a></td>
<td>123-456-7890</td>
<td>1101</td>
<td>25</td>
<td>500</td>
<td>90</td>
<td>31-Jan</td>
<td>123456</td>
<td>K</td>
<td></td>
</tr>
<tr>
<td>Fashion Inc. 123456</td>
<td>Hometown</td>
<td>NJ</td>
<td>07470</td>
<td>Geoffrey</td>
<td><a href="mailto:Geoffrey@email.com">Geoffrey@email.com</a></td>
<td>123-456-7890</td>
<td>1201</td>
<td>50</td>
<td>750</td>
<td>100</td>
<td>31-Jan</td>
<td>123456</td>
<td>K</td>
<td></td>
</tr>
<tr>
<td>Fashion Inc. 123456</td>
<td>Hometown</td>
<td>NJ</td>
<td>07470</td>
<td>Geoffrey</td>
<td><a href="mailto:Geoffrey@email.com">Geoffrey@email.com</a></td>
<td>123-456-7890</td>
<td>1301</td>
<td>10</td>
<td>250</td>
<td>25</td>
<td>31-Jan</td>
<td>123456</td>
<td>K</td>
<td></td>
</tr>
</tbody>
</table>

Vendor Information (Completed By Vendor) **Please ensure all fields are filled in completely.**

1. Vendor name as shown on our Purchase Order.
2. Vendor number as shown on our Purchase Order
3. Ship from City
4. Ship from State
5. Ship From Zip
6. Vendor contact name
7. Vendor contact email address
8. Vendor contact Phone Number
9. Shipment’s destination DC
10. Total cartons for shipment
11. Total weight for shipment
12. Total cube for shipment
13. Date merchandise available to ship
14. All Purchase Orders in shipment.
   a. If multiple PO’s, enter each PO on a separate line
15. Freight Terms as shown on our PO
APPAREL ROUTING CONTACTS

Email: rres@toysrus.com
Phone: 973-617-4823
**Please identify yourself as an Apparel Vendor when contacting our Traffic Department.

TRU Apparel Transportation Coordinator
Janelle Johnson
Email: johnsonj@toysrus.com
Phone: 973-617-4819

TRU Apparel - Escalation Issues
Gary Haas
Email: haasg@toysrus.com
Phone: 973-617-4825
PREPAID SHIPPING REQUIREMENTS

The guidelines below are established to optimize the flow of vendor merchandise to the Toys "R" Us distribution centers. Toys "R" Us distribution centers arrange deliveries by the “cancel if not received by” date specified on the purchase order. When a shipment is prepaid, the vendor assumes responsibility for all origin, line haul and enroute or destination accessorial charges. When choosing a carrier, please be certain of the following:

- The vendor’s carrier must have a legal Standard Carrier Alpha Code (SCAC) as filed with the National Motor Freight Transportation Association. For additional information regarding the National Motor Freight Transportation Association, call (703)-838-1810.
- The vendor’s carrier must provide a vendor bill of lading number, to the appropriate distribution center scheduler, at the time of scheduling. This bill of lading number must be the same number transmitted on the vendor EDI 856 Advanced Shipping Notice.
- When requesting a delivery appointment, the vendor’s carrier will also be required to provide all purchase order numbers and the number of cartons for each purchase order.
- In the event a carrier fails to keep an appointment or cancels within 24 hours of scheduled delivery, the vendor will be issued a chargeback.
- Vendor may choose Shipper Load & Count or have the vendor’s carrier count.

The vendor is responsible for making sure the carrier is aware of these requirements. This will save time when scheduling appointments at the Toys "R" Us distribution centers. The Toys "R" Us transportation department can assist the vendor by providing contact names for carriers that are familiar with Toys "R" Us receiving procedures.

The bill of lading should be clearly marked "PREPAID” for freight charges. If Toys “R” Us, Inc. is incorrectly invoiced for the freight, a chargeback to the vendor will be written for the freight charges plus a handling charge.

- Shipments to any Toys “R” Us, Inc. Distribution Center, regardless of the mode of transportation, must be loaded by PO - item only.
- ALL Purchase Orders must be shipped complete. Any LTL overflow from a truckload shipment must be shipped immediately to ensure the entire PO is received within the ship window.
- All Prepaid LTL shipments must be palletized and shrink-wrapped.
- All Prepaid Truckload shipments may be palletized using the shipper’s discretion. However, palletization is encouraged if the pallet cube has not been optimized.

**Air Freight Shipments**

Toys “R” Us, Inc. will not be responsible for any airfreight costs incurred for shipments that are designated as “PREPAID” on the purchase order. For approved shipments, appointments are not required and carriers must tender shipments for delivery on the intended due date.

When overnight service is used, the following must be communicated to Toys “R” Us, Inc.:
- Carrier
- Tracking ID Number
- Number of Cartons
Toys “R” Us transportation department will choose the carrier and service level if Toys “R” Us is paying any portion of the airfreight expense.

**Receiving**
All prepaid deliveries are driver-assist unloads. Drivers are required to be with their load and assist in the off loading and segregating of freight.

**NOTE:** IF YOU HAVE ANY QUESTIONS OR CONCERNS PERTAINING TO SHIPPING INSTRUCTIONS, PLEASE CONTACT THE TRAFFIC DEPARTMENT AT 973-617-4823 PRIOR TO RELEASING THE SHIPMENT AND IDENTIFY YOURSELF AS AN APPAREL VENDOR.
VENDOR PARTNERSHIP

The Vendor Partnership Team is dedicated to delivering operational performance throughout the Toys "R" Us Apparel supply chain. Our goal is to improve speed-to-market, reliability, and bottom-line performance through vendor education and alignment. It is essential that the appropriate representatives from your company engage with the Vendor Partnership Team to ensure continuous improvement of our business processes.

APPAREL VENDOR REFERENCE GUIDE

The Apparel Vendor Reference Guide should be used as a tool to ensure that all vendors are aware of the Toys "R" Us Apparel requirements and guidelines. If you have any questions that have not been covered in this guide, please email apparelsupport@toysrus.com. A link to the Apparel Vendor Reference Guide can be found on the Vendor Extranet homepage: http://vendorconnect.toysrus.com.

CHARGEBACK COMPLIANCE

The Vendor Partnership team monitors adherence to the apparel compliance program, which includes: receipt of accurate ASN, timeliness of shipments and floor ready requirements. Any non-compliance to these requirements will result in a chargeback to the vendor. If you have any questions about these charges, please contact apparelsupport@toysrus.com.

The chargeback adjustment forms for the below mentioned compliance issues will be sent via e-mail. If you require further information regarding the deductions, backup documentation can be request by emailing: apparelsupport@toysrus.com. Please provide vendor name, vendor number, purchase order number, and chargeback adjustment number with all requests.

Appeals with supporting documentation must be submitted within 45 days of the deduction date to apparelsupport@toysrus.com in order to be considered. Appeals sent via fax or standard mail will not be reviewed. Documentation must clearly show facts which support the chargeback in question. Appeals received more than 45 days after the chargeback deduction date will not be reviewed.
# Apparel Non-Compliance Fee Schedule

<table>
<thead>
<tr>
<th>Category</th>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ASN</strong></td>
<td>ASN Unavailable at Time of Receipt</td>
<td>$500</td>
</tr>
<tr>
<td></td>
<td>ASN Incorrect</td>
<td>$500</td>
</tr>
<tr>
<td><strong>Carton</strong></td>
<td>Carton Markings Incomplete</td>
<td>$150</td>
</tr>
<tr>
<td></td>
<td>Carton Dimensions Unacceptable</td>
<td>$150</td>
</tr>
<tr>
<td></td>
<td>Carton Shipped with Strapping</td>
<td>$150</td>
</tr>
<tr>
<td></td>
<td>Mixed Item #s in Carton</td>
<td>$150</td>
</tr>
<tr>
<td><strong>Inner Pack Bundle</strong></td>
<td>Merchandise Not Bundled</td>
<td>$500 + (# bundles x $0.50)</td>
</tr>
<tr>
<td></td>
<td>Bundle Packaged Incorrectally</td>
<td>$500 + (# bundles x $0.50)</td>
</tr>
<tr>
<td></td>
<td>Inner Bundle Not in Polybags</td>
<td>$500 + (# bundles x $0.50)</td>
</tr>
<tr>
<td></td>
<td>Inner Bundle Without Label</td>
<td>$500 + (# bundles x $0.50)</td>
</tr>
<tr>
<td></td>
<td>Inner Bundle Not Scannable</td>
<td>$150 + (# bundles x $0.25)</td>
</tr>
<tr>
<td></td>
<td>Incorrect Inner Label for Merchandise</td>
<td>$150 + (# bundles x $0.25)</td>
</tr>
<tr>
<td><strong>Hanger</strong></td>
<td>Merchandise Not on Hanger</td>
<td>$150 + (# units x $0.50)</td>
</tr>
<tr>
<td></td>
<td>Inadequate Hanger</td>
<td>$150 + (# units x $0.50)</td>
</tr>
<tr>
<td></td>
<td>Incorrect Size Tab on Hanger</td>
<td>$150 + (# units x $0.10)</td>
</tr>
<tr>
<td></td>
<td>No Size Tab on Hanger</td>
<td>$150 + (# units x $0.10)</td>
</tr>
<tr>
<td><strong>Ticketing</strong></td>
<td>Merchandise Received Without Tickets</td>
<td>$150 + (# units x $0.50)</td>
</tr>
<tr>
<td></td>
<td>Incompletely Ticketed &amp; Replaced</td>
<td>$150 + (# units x $0.50)</td>
</tr>
<tr>
<td></td>
<td>Incorrectly Ticketed &amp; Replaced</td>
<td>$150 + (# units x $0.50)</td>
</tr>
<tr>
<td></td>
<td>Multiple Piece Ticket Missing</td>
<td>$150 + (# units x $0.50)</td>
</tr>
<tr>
<td></td>
<td>Multiple Piece Ticket for Incorrect Quantity</td>
<td>$150 + (# units x $0.50)</td>
</tr>
<tr>
<td></td>
<td>Unacceptable Ticket Placement</td>
<td>$150</td>
</tr>
<tr>
<td><strong>Excess Materials</strong></td>
<td>Tape, Plastic Clips, or Pins on Merchandise</td>
<td>$150</td>
</tr>
<tr>
<td><strong>Excess Material - Shoes</strong></td>
<td>Shipping Material Inside Shoe</td>
<td>$150</td>
</tr>
<tr>
<td><strong>On-Time Delivery</strong></td>
<td>Shipment Received Past Cancel Date</td>
<td>$150</td>
</tr>
<tr>
<td></td>
<td>Shipment Received Prior to Start Date</td>
<td>$150</td>
</tr>
</tbody>
</table>
RETURN TO VENDOR (RTV)

The Return To Vendor (RTV) process aims to expedite returned merchandise in the most efficient method possible. Any and all expenses incurred for defective or safety recalled goods are the vendor’s responsibility. There are two RTV options:

Option 1: Percentage Off Program  Pre-negotiated % withheld from each invoice
Option2: Regular RTV Program  Cost of goods + $2/unit charge + freight charges

PERCENTAGE OFF PROGRAM

Before a vendor begins the Percentage Off Program, a percentage rate is established based on the (vendor’s) records of defective returns. Comparing defective returns to sales is the most accurate method in establishing a defective rate. Once the percentage rate is established, this rate will be applied to the invoices received after the agreement has been signed. The vendor account will be debited for the amount required to cover future defectives arising from this inventory.

Vendors normally conducting business with Toys “R” Us Apparel using the regular RTV Program, will continue to receive credit requests for approximately 60 days from the date entered into the Percentage Off Program. These chargebacks are exclusively for customer returns prior to the agreement (it currently takes 60 days for defectives to be processed as regular RTV). You will not get a chargeback after 60 days from the agreement date.

From the point you go on the Allowance Program, our system will automatically take the allowance deduction off each invoice gross total. Vendors are encouraged to show this deduction on invoices as a separate line entry in order to make your record keeping easier; however, it is not a requirement.

Each year, your account will be reviewed to determine your actual defect performance. At that point, if it determined that the allowance withholding rate was not sufficient to cover the actual defects recorded during the year, an adjustment will be made to charge your account for the shortfall of dollars. The shortfall is determined by taking the percentage difference between the withholding rate and the actual program year-end rate and applying it against invoices (receipts) for the past year. Vendors whose defective rates exceed an acceptable percentage will be required to participate in the Percentage Off program to reduce the handling, freight and processing costs incurred.

Please direct any questions about this program to your Toys “R” Us Apparel buyer.

REGULAR RTV PROGRAM

Toys “R” Us processes all returns, records the data in the point-of-sale system by item and vendor, generates a credit request, and then places them in pallet storage locations pending disposition instructions from the vendor. The vendor will be charged back as follows on credit requests for returned merchandise: $2.00 per unit for handling costs, cost of inbound freight, and return freight charges.

A credit request is the first and last notice the vendor will receive regarding the specified returned merchandise. A copy of the credit request should be forwarded to the vendor’s accounts receivable department. The dollar amount shown will be automatically deducted from the vendor’s next invoice due for payment. Credit requests must be returned within 21 days with vendor’s disposition instruction for the returned merchandise. The vendor must provide a return authorization number for the merchandise to be returned. The vendor will pay for the freight charges to a vendor’s designated location, as well as the freight cost, if any, that Toys “R” Us has incurred for the original in-bound shipment. Please contact your apparel buyer for questions related to buyer initiated returns.

If you have any questions about the RTV Program, please email apparelsupport@toysrus.com.
ASN – Advanced Shipping Notice

BOL – Bill of Lading; legal document where the carrier acknowledges receipt from the consignee, describes freight and sets the contract of carriages.

CERTIFICATE OF COMPLIANCE (C.O.C.) – Document issued by the Toys “R” Us designated test lab. It is a required document for delivery and payment of Direct Import, Port of Entry, or Domestic Private Label purchases.

C.O.D. – Cash on Delivery

CODE OF CONDUCT – Toys “R” Us opposes any form of worker exploitation. The Code of Conduct addresses child labor, forced labor, worker environment, working conditions, discrimination, wages and hours, and freedom of association. Compliance is mandatory for all Vendors.

COLLECT (CLT) – When a Purchase Order is written and Toys “R” Us accepts all responsibility for movement and delivery of merchandise within an ETA window. Toys “R” Us will be billed and is responsible to pay for all charges.

CONVEYABLE – When a carton can be transported through the Toys “R” Us conveyor system at our Distribution Centers.

CPSC – Consumer Product Safety Commission

CSPA – Child Safety Protection Act

CUBE – the carrying capacity of a car according to measurement in cubic feet.

DC – Distribution Center

DEMURRAGE – A penalty charge against shippers or consignees for delaying the carrier’s equipment beyond the allowed free time at the delivery rail yard or port.

DETENTION – A penalty charge against shippers or consignees for delaying the carrier’s equipment beyond the allowed free time at the consignee’s location.

DRAYAGE – Movement to and from specified destination points.

DUNNAGE – Packaging material used to stabilize and protect the load during shipment.

DUNS Number – Dunn & Bradstreet Number

EAN – European Article Number

ENABLE TRADING – A Trade Gateway service provider, allowing a Vendor to carry out business electronically (formerly eB2B Commerce).

EDI – Electronic Date Interchange – the electronic linking of firms.

EXTRANET – An extension of an institution's intranet, especially over the World Wide Web, enabling communication between the institution and people it deals with, often by providing limited access to its intranet.
FEDEX – Federal Express

FOB – Free On Board; the product will be placed on a mode of transport (carrier) without any loading costs and free of any encumbrances. F.O.B. establishes the contractual arrangement in which either title is transferred between seller and buyer or the point where transportation responsibility is shifted from seller to buyer.

FOB POINT – The physical location where the product will be placed on its mode of transport (carrier) without any loading costs and free of any encumbrances.

FTC – Federal Trade Commission

GTIN – Global Trade Item Number

GXS – Global Exchange Services, formerly known as GEIS. (This is a Value-Added Network (VAN) used for EDI file transmission.)

INTERMODAL – Used to denote movement of cargo containers interchangeably between transport modes (water, rail, or air carriers) where the equipment is compatible within the multiple systems.

ITEM – Item purchased for Guest resale (formerly known as SKN).

LTL – Less Than Truckload – Shipments designated by the customer to move through a carrier network that utilizes shipment consolidation. Typically, a quantity of freight weighing less than the amount required for the application of a truckload rate.

MAN – Marking and Numbering segment

MANUFACTURER REPRESENTATION – A firm that calls on Toys “R”, Us, Inc. on behalf of and as an agent for a manufacturer, typically a firm specializing in the sales.

MANUGISTICS – Transportation Management System (TMS) used to optimize freight movements within the Toys “R” Us Network and send load tenders to carriers.

MRS – Merchandise Retail System

NON-ALLOWANCE – (referring to return goods – also referred to as REGULAR) Defective merchandise that is recorded at the Toys “R” Us stores and charged back to Vendors as they occur. These goods are set-aside in pallet storage locations, after being scanned to a credit request, pending disposition instructions from the Vendor.

NON-CONVEYABLE – A carton that cannot be transported through the Toys “R” Us conveyor system at our Distribution Centers.

PARTIAL TRUCKLOADS – Shipments greater than 1000 cube but less than 3200 cube.

POD – Proof of Delivery

POE (PORT OF ENTRY) – Port where cargo is unloaded and enters a country. Used to describe cargo that is imported by the Vendor and delivered to the customer at a specific location (port or consolidator).

PREPAID (PPD) – When a Purchase Order is written and the Vendor accepts all responsibility for movement and delivery of merchandise within an ETA window. The Vendor is responsible to pay for all charges.

PRO Number – Number assigned by the carrier to a single LTL shipment.
PTC – Prepaid to Consolidator


RESOURCE – Formal nomenclature for Vendor.

RGD – Return Goods Defective

SCAC – Standard Carrier Alpha Code, which is a unique two-to-four letter code, used to identify transportation companies.

SHIP WINDOW – The designated period in which a Vendor ships freight.

SKN – Stock-Keeping Number

SKU – Stock-Keeping Unit

SLC – Shipper Load and Count

STERLING COMMERCE – This is a Value-Added Network (VAN) used for EDI file transmission.

TENDER – The offer of goods for transportation to a carrier.

TL – TRUCKLOAD


TRU – Toys “R” Us

UCC – Uniform Code Council. A council that Vendors must join in order for their products to be UPC source marked.

UPC – Universal Product Code

UPS – United Parcel Service

VAN – Value Added Network

VICS – Voluntary Interindustry Commerce Standards Association; organization made up of retailers and suppliers; they work on guidelines for things like floor ready ticketing, hangers, and the VICS Bill of Lading.

VRTS – The Vendor Ready To Ship system that allows our Toys “R” Us collect Vendors to enter routing requests through a web browser.
Toys "R" Us Apparel - 1301
2132A East Dominguez Street
Long Beach, California 90810
Phone: (310) 513-0190
Fax: (310) 513-0195 or (310) 513-0194
Contact: Elizabeth Lopez (310) 513-0188
EDI SETUP QUESTIONNAIRE

PLEASE COMPLETE AND RETURN TO:

EDI SUPPORT GROUP
TOYS ‘R’ US
1 GEOFFREY WAY
WAYNE, NJ 07470-2030
EDISUPPORT@TOYSRUS.COM
FAX: 973 – 617 – 3006

VENDOR COMPANY NAME: __________________________________________________________
ADDRESS: _______________________________________________________________________
PHONE: (___)_______-_______ EXT: ______ E-MAIL: ________________________________

BUSINESS CONTACT: NAME: ________________________________
ADDRESS: _____________________________________________________________
PHONE: (___)_______-_______ EXT: ______ E-MAIL: ________________________________

EDI TECHNICAL CONTACT: ________________________________
ADDRESS: _____________________________________________________________
PHONE: (___)_______-_______ EXT: ______ E-MAIL: ________________________________
FAX: ________________________________________________________________

• THIS REQUEST APPLIES TO THE FOLLOWING DIVISION OF TOYS “R” US: ___ Toys/Babies ___ Apparel

• THIS IS A REQUEST FOR: ___ DOCUMENT IMPLEMENTATION ___ VERSION UPGRADE ___ ID CHANGE

• PLEASE SUPPLY YOUR DUNS NUMBER:

• Indicate the network you will be utilizing:
  ___ GXS VAN (Global Exchange Services)  ___ Sterling VAN  ___ Sterling Interconnect
  ___ EDIINT (AS2) (Please send email to ediint@toysrus.com for AS2 setup requirements)

ISA QUALIFIER: __________ ISA ID: __________ GS ID: __________

• INDICATE THE DATE YOU WILL IMPLEMENT OR BEGIN TESTING FOR EACH DOCUMENT BELOW:

TRU/BRU:

810__/__/__  DOMESTIC 850__/__/__  IMPORT 850__/__/__
820__/__/__  852__/__/__  856__/__/__ Standard Structure
855__/__/__  860__/__/__  856__/__/__ Distribution Center Shipment
          855__/__/__  860__/__/__  856__/__/__ Pick & Pack Structure
          855__/__/__  860__/__/__  856__/__/__ Direct to Store Shipment

APPAREL:

810__/__/__  850__/__/__  856__/__/__
           852__/__/__

Receipt of this questionnaire is necessary for setting up your company’s vendor profile in our EDI system, please return as soon as possible to our EDI Support Group. We look forward to having you as an EDI Trading Partner.

Date: ___________________________ Signed By: ___________________________

VERSION 2.3  2007 PAGE 50 CONFIDENTIAL INFORMATION
**APPAREL PO CALL OUT FORM**

**For U.S. Orders:**
Avery Dennison Ticketing Services  
2100 Summit Avenue  
Greensboro, NC 27405

**Send Request To:**
Brenda Cheeks  
Fax: 336-621-1232  
Phone: 336-808-7205  
Email: brenda.cheeks@averydennison.com

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<th>Ship-To Address:</th>
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**SHIPPING INSTRUCTIONS:**

Purchase Order Due Date: ______________________________

Purchase Order Numbers:

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REQUESTOR’S SIGNATURE: ___________________________  DATE: ___________________________

PHONE #: _______________________________  FAX #: _______________________________

EMAIL: __________________________________________

**For Far East Orders – Fax or E-mail Request to:**
Siandy Wang – Avery Dennison  
Tel: (8620) 3930 6586  
Fax: (8620) 3930 6901  
E-mail: siandy.wang@ap.averydennison.com
PO REORDER FORM / BASICS CALL OUT FORM

For U.S. Orders:
Avery Dennison Ticketing Services
2100 Summit Avenue
Greensboro, NC 27405

Send Request To:
Brenda Cheeks  ________ Hangtag
Fax: 336-621-1232  ________ Label
Phone: 336-808-7205  ________ Inner Pack Label
Karen.apperson@averydennison.com

<table>
<thead>
<tr>
<th>PO Number:</th>
<th>Due Date:</th>
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<tr>
<th>Contact Name:</th>
<th>Contact Name:</th>
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SHIPPING INSTRUCTIONS:  Total Quantity:

<table>
<thead>
<tr>
<th>Purchase Order Number</th>
<th>Color/Size</th>
<th>Quantity</th>
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REQUESTOR’S SIGNATURE_____________________ DATE: _____________________

PHONE #____________________________ FAX #____________________________

For Far East Orders – Fax Request to:
Siandy Wang – Avery Dennison
Tel: (8620) 3930 6586
Fax: (8620) 3930 6901
E-mail: siandy.wang@ap.averydennison.com
GENERAL CORRESPONDENCE
VENDOR DISPUTE CLAIM FORM INSTRUCTIONS

1. Fill out the following information in the Vendor claim form:
   - Date of request – the date you are filling out and mailing the form
   - Vendor name
   - Vendor number
   - Contact name – who should we call if we have questions about the claim
   - Contact phone number
   - Contact fax number
   - Contact e-mail address
   - Document number – the invoice number, chargeback number…
   - Purchase Order number
   - Dollar amount – this is the total amount of your claim

2. Check all the boxes that describe the claim.

3. Make sure to attach all required documents and mail to the address at the bottom of the claim form.

*Note – this form is not to be used for Vendor Partnership chargeback appeals. Please contact Apparel Support at apparelsupport@toysrus.com with questions.
VENDOR DISPUTE CLAIM FORM
Claim information (to be completed by Vendor):

Vendor name: Date of request:
Vendor number: Toys “R” Us document #:
Contact name: Purchase order number:
Contact phone number: Total claim amount:
Contact fax number:
Contact e-mail address:

<table>
<thead>
<tr>
<th>CHECK ALL THAT APPLY</th>
<th>TYPE OF CLAIM</th>
<th>REQUIRED DOCUMENTS</th>
</tr>
</thead>
</table>
|                      | Quantity shortage        | • Chargeback copy
|                      |                          | • Invoice copy(ies)
|                      |                          | • Packing slip
|                      |                          | • Signed POS/POD, as appropriate
|                      |                          | • Manifest and/or Bill of Lading copy |
|                      | Cost or case pack        | • Chargeback copy
|                      | discrepancy               | • Invoice copy(ies)
|                      |                          | • Documentation supporting correct cost or case pack |
|                      | Unpaid invoices(s)       | • Please provide statement of open invoices containing: invoice number, invoice date, due date, purchase order number and dollar amount
|                      |                          | • So that we may expedite review of this claim it is preferable that the statement be prepared in an Excel spreadsheet format and e-mailed to your vendor relations representative as per the Accounts Payable Contact List |
|                      | Request for documents    | • A copy of remittance(s) – Circle or highlight items needed |
|                      | Other (briefly explain)  | • Send all supporting documents that apply |

Mail claims to:
Toys “R” Us
Apparel Merchandise Payable Department
One Geoffrey Way
Terrace Building, 2nd Floor
Wayne, NJ 07470-2030

To be completed by Toys “R” Us Accounts Payable:

| Tracking Number: | Team Responsible: |
FREIGHT INVOICING GUIDELINES

The payables system has been enhanced to improve the processing and payment of vendor merchandise invoices. Effective August 1, 2004 – Toys “R” Us, Inc. discontinued payment of freight charges off merchandise invoices.

PROCEDURE:

Supplier:

1. **Complete Request for Taxpayer Identification Number and Certification (W-9).**
   a. Complete and sign the W-9 Form (attached).
   b. Return the completed W-9 Form as soon as possible, but not later than July 1.

   TRU Expense Payable, W-9
   One Geoffrey Way
   Terrace Building, 2nd Floor
   Wayne, NJ 07470

Expense Payable:

2. After receipt and processing of the W-9 Form, provide vendor with the assigned vendor number.

Supplier:

3. **Prepare Freight Invoice.**
   a. Once a month, prepare a consolidated invoice reflecting all appropriate freight charges for the preceding month. The invoice is to be prepared in Purchase Order, Shipment Date, Shipment Location, and Shipment Cost Order.  
      *Note: A hard copy invoice is to be used. (These freight invoices are **NOT** to be transmitted in an EDI Format).*
   b. The Consolidated Invoice is to contain the following information, as a minimum:
      1) Vendor name
      2) Vendor number
      3) Unique invoice number
      4) Invoice date
      5) Payment terms
      6) Bill to address
      7) Remit to address
      8) Carrier used
      9) Purchase order
      10) Ship date
      11) Ship to location
      12) Number of cartons shipped
      13) Shipment cost
      14) Total amount billed.
4. Sample Invoice.

**SAMPLE FREIGHT INVOICE**

Freight Charges Previously
Included on Merchandise Invoices

<table>
<thead>
<tr>
<th>Vendor:  ABC Group.</th>
<th>Invoice #: 1234567</th>
<th>Invoice Date: August 30, 2004</th>
</tr>
</thead>
<tbody>
<tr>
<td>125 Main Street</td>
<td>Carrier: UPS</td>
<td>Terms: Net 30</td>
</tr>
<tr>
<td>New York, NY 10001</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Vendor #: **NEW VENDOR # FOR FREIGHT**

<table>
<thead>
<tr>
<th>Bill To Address: TRU Freight Payables Dept.</th>
<th>Remit To Address: ABC Toys Group</th>
</tr>
</thead>
<tbody>
<tr>
<td>One Geoffrey Way</td>
<td>125 Main Street</td>
</tr>
<tr>
<td>Lake Building, 3rd Floor</td>
<td>NY, NY 10001</td>
</tr>
<tr>
<td>Wayne, NJ 07470</td>
<td></td>
</tr>
</tbody>
</table>

**Shipments:**

1. **PO #: 444555**  
   **Ship Date: 08/01/04**

<table>
<thead>
<tr>
<th>Location</th>
<th>Number of Cartons</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>5601</td>
<td>10</td>
<td>$12.75</td>
</tr>
<tr>
<td>6301</td>
<td>13</td>
<td>15.80</td>
</tr>
<tr>
<td>9501</td>
<td>9</td>
<td>10.95</td>
</tr>
</tbody>
</table>

   $39.50

2. **PO #: 444666**  
   **Ship Date: 08/01/04**

<table>
<thead>
<tr>
<th>Location</th>
<th>Number of Cartons</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>5601</td>
<td>3</td>
<td>$6.75</td>
</tr>
<tr>
<td>6301</td>
<td>10</td>
<td>19.65</td>
</tr>
<tr>
<td>7801</td>
<td>5</td>
<td>8.82</td>
</tr>
</tbody>
</table>

   $34.82

3. **PO #: 444777**  
   **Ship Date: 08/26/04**

<table>
<thead>
<tr>
<th>Location</th>
<th>Number of Cartons</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>6301</td>
<td>10</td>
<td>$23.14</td>
</tr>
<tr>
<td>7801</td>
<td>8</td>
<td>12.22</td>
</tr>
<tr>
<td>9501</td>
<td>12</td>
<td>14.03</td>
</tr>
</tbody>
</table>

   $49.39

Freight Total Due: $123.71